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CARD HOLDING DEVICE FOR TYPEWRITERS

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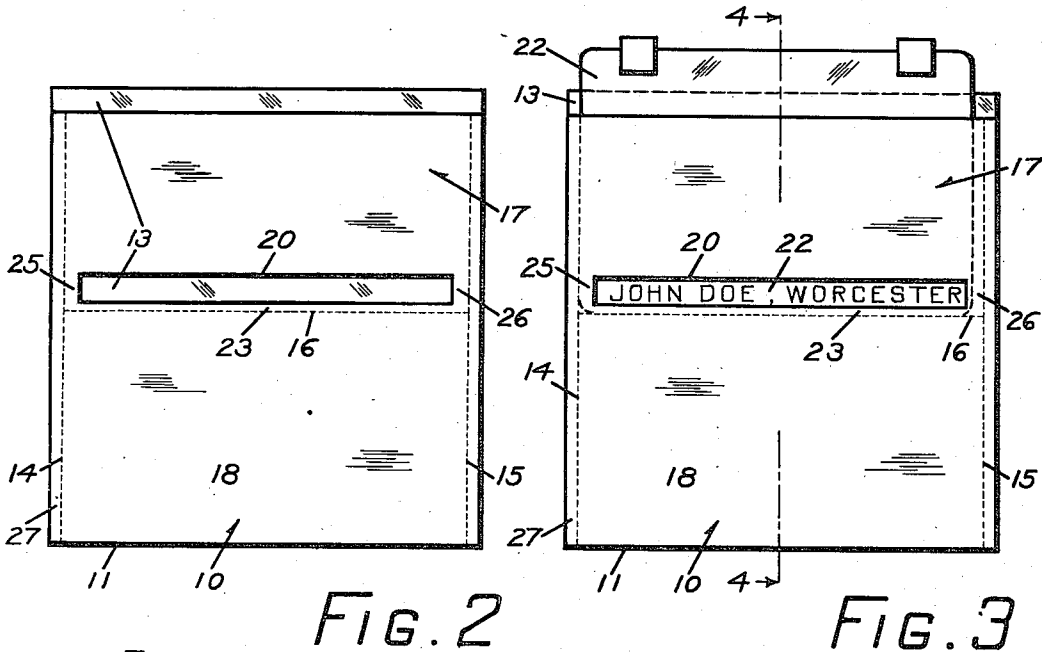


FIG. 2

FIG. 3

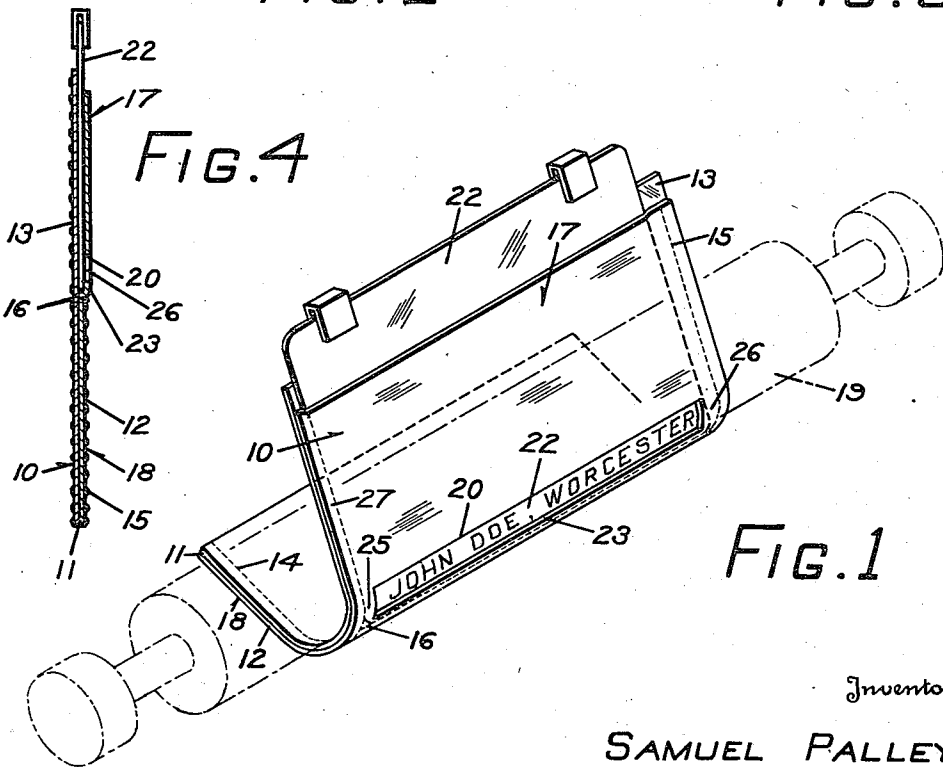


FIG. 4

FIG. 1

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CARD HOLDING DEVICE FOR TYPEWRITERS

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6 Claims. (Cl. 197—135)

This invention relates to a sheet or card-holding device for typewriters and more particularly to a holder which enables typewriting on the bottom portion of sheets or cards such as used in visible index systems.

The modern visible index systems now used in business offices and factories require the typing of index data on the bottom line or space in a predetermined location on a sheet of paper or card in order that the index data may clearly be visible when the sheet or cards are assembled in the file. These sheets or cards have, in some cases, been typed with considerable difficulty by inserting the sheets or cards individually in the typewriter, aligning each individual sheet or card in the machine so that the index data will be located in the desired space. This operation requires considerable time per sheet or card by an experienced operator. Even with careful positioning the data is frequently skewed or not in the desired location.

It is the primary object of this invention to provide a simple inexpensive device which may be used on any standard typewriters, without alteration of the machine, for rapidly typewriting on the bottom line or a predetermined portion of successive sheets or cards.

It is another object of this invention to provide a flexible sheet-holding or card-holding device for typewriters which is adapted to be rolled around a typewriter platen and held in position to locate successive sheets or cards to be typed in a predetermined position.

Other objects will be apparent from the following disclosure.

One embodiment of this invention has been illustrated in the drawing in which like reference numerals indicate like parts:

Fig. 1 is a perspective view of the holder in position partially surrounding a typewriter roll or platen with a sheet or card in position.

Fig. 2 is a plan view of the holder.

Fig. 3 is a similar plan view with a card in position on the holder.

Fig. 4 is a cross sectional view taken approximately on the line 4—4 of Fig. 3.

The sheet or card-holding device, as illustrated in the drawing, comprises a sheet of flexible material such as a sized cloth or any other suitable flexible material. In the preferred construction, as illustrated in the drawing, the holder comprises a sheet of flexible or semi-flexible material 10 folded at the lower edge 11 to form a back 12 and a front 13. The front 12 and back 13 are

held together at their side edges to form an integral flat holder by means of a row of stitches 14 and 15 or may, if desired, be cemented or otherwise fixed together.

A row of stitches 16 across the holder serves to form a pocket 17 in the upper portion of the holder. The lower portion of the holder serves as a flexible flap 18 which is adapted to be wrapped around a typewriter platen 19 as indicated in Fig. 1.

A window or aperture 20 is formed in the front of the sheet receiving holder pocket 17 which is preferably located to expose a predetermined portion of a sheet or card 22 to be typed. The stitching forms a lip 23 which serves to locate the lower edge of the sheet or card relative to the aperture 20. This lip may, as illustrated, extend across substantially the entire width of the holder to locate the lower edge of a sheet or card. The rows of stitches 14 and 15 which form the pocket 17 may also serve as a guide or guides to position a sheet or card to be typed relative to the pocket.

The window or aperture 20 preferably does not extend entirely across the width of the pocket. It is essential to provide guiding and supporting portions 25 and 26 which are preferably formed as integral parts of the front 18 of the pocket 17 between each end of the window or aperture 20 and the stitchings 14 and 15 respectively. These guides 25 and 26 serve to guide and support the corners and edges of the sheets or cards as the lower edge of the card passes across the aperture, and serve to support the sheet or card during typing.

The sheet or card-holder is provided with an edge portion 27 outside the stitching 14. The edge portion 27 is preferably of sufficient width so that the holder may be positioned around the typewriter platen and the platen moved to the extreme right hand position with portion 27 still remaining supported beneath the scale guide which is associated with the typewriter platen.

The operation of the device or holder is readily apparent from the foregoing disclosure. The holder is inserted in a standard typewriter in the same manner that paper is inserted. The holder is adjusted so that the window or aperture 20 and lip 23 are located to position the sheet or card to be typed so that a line or lines may be typed on the sheet or card in a predetermined location, such as for example, on the bottom line or portion of the sheet or card.

The holder or device is then left in this adjusted position in the typewriter so that succes-

sive sheets or cards to be typed may be inserted in the pocket 17 from the top and aligned by lip 16 and guides 14 or 15. The sheet or card may then be typed, after which it may be rapidly removed and replaced with successive sheets or cards.

In the use of this holder, the typewriter platen may remain in an operating position with the window or aperture 20 always in operative relation with the type guides, so that successive sheets or cards may be slipped vertically into and out of the pocket before and after typing. Or, if desired in use on certain typewriters, the sheets or cards may be inserted in the pocket 17 when the typewriter platen, with the holder in adjusted position, is in the extreme right hand position. After loading the sheet or card in the pocket, the platen may then be rapidly positioned for typing by use of the typewriter tabulating device.

Having thus described my invention, what I claim as new and desire to secure by Letters Patent is:

1. A sheet or card-holding device for typewriting having a flexible sheet-receiving pocket, an elongated aperture in one surface of said pocket to expose a predetermined portion of a sheet to be typed, a flexible flap integral with said pocket and adapted to be rolled around a typewriter platen and arranged to locate and hold said aperture in a predetermined position while typing successive sheets, a lip associated with said pocket and arranged to locate and align the lower edge of successive sheets, and a guide associated with said pocket to locate the sheet longitudinally relative to the pocket and aperture to enable typewriting on a predetermined portion of the sheet, said parts being so arranged that successive sheets may be inserted for typing without changing the position of the device.

2. A sheet or card-holding device for typewriting having a flexible portion adapted to be wrapped around and held by a typewriter platen in a predetermined position with respect to the line of type while inserting and typing successive cards, an upper portion integral therewith forming a sheet-receiving pocket, an elongated aperture in one surface of said pocket to expose a predetermined portion of the sheet to be typed, sheet-supporting guides formed in the front of said pocket at each end of said window, and a

lip formed adjacent to the lower edge of said aperture to position the sheet in the holder.

3. A sheet or card holding device for typewriting having means for holding said device on a typewriter platen in a predetermined position with respect to the line of type while inserting and typing successive sheets, a sheet receiving holder, and elongated aperture in one surface of said holder to expose a predetermined portion of the sheet to be typed, and guiding means associated with said holder to locate, hold and position the sheet in said holder.

4. A sheet or card holding device for typewriting having means for holding said device on a typewriter platen in a predetermined position with respect to the line of type while inserting and typing successive sheets, a sheet receiving pocket, an elongated aperture in one surface of said pocket to expose a predetermined portion of the sheet to be typed, sheet supporting guides, and means formed adjacent to the lower edge of said aperture to position the sheet in the holder.

5. A sheet or card holding device for typewriting having a sheet receiving holder, an elongated aperture in one surface of said holder to expose a predetermined portion of a sheet to be typed, a flexible flap associated with said holder which is adapted to be rolled around a typewriter platen and arranged to locate and hold said aperture in a predetermined position with respect to the line of type while inserting and typing successive sheets, and guiding means associated with said holder to locate and hold successive sheets relative to the holder and aperture to enable typewriting on a predetermined portion of the sheet, said parts being so arranged that successive sheets may be inserted and typed without changing the position of the holder.

6. A sheet or card holding device for typewriting having means for holding said device on a typewriter platen in a predetermined position with respect to the line of type while inserting and typing successive cards, a sheet receiving holder, an elongated aperture in one surface of said holder to expose a predetermined portion of the sheet to be typed, guiding means associated with said holder to locate, hold and position the sheet in said holder, and an edge portion on said device of sufficient width to remain supported by the typewriter scale guide when the platen is in its right hand end position.

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