J. S. CRATE.

ENVELOP.

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1,354,092.

Patented Sept. 28, 1920.

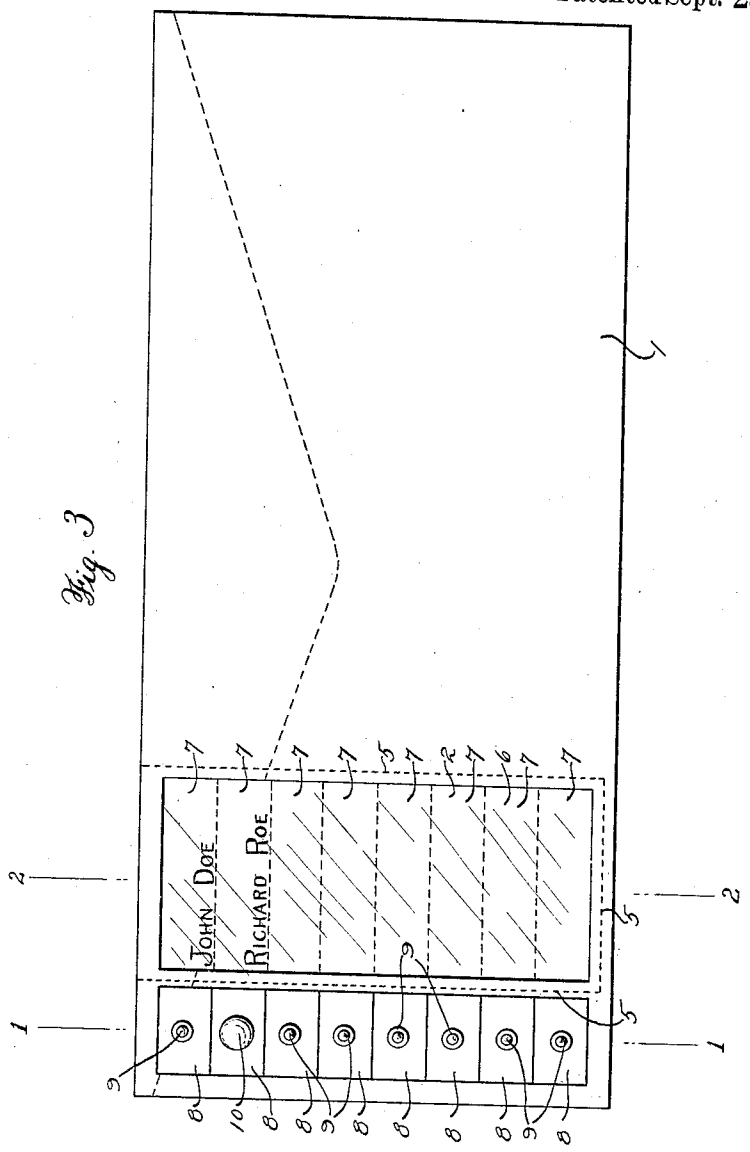


Fig. 3

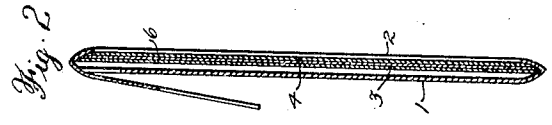


Fig. 2

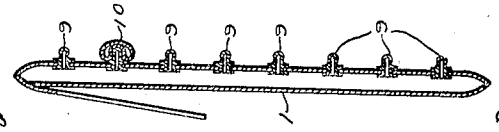


Fig. 1

WITNESSES

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UNITED STATES PATENT OFFICE.

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ENVELOP.

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To all whom it may concern:

Be it known that I, JAMES S. CRATE, a citizen of the United States, and a resident of Houston, in the county of Harris and State of Texas, have invented a new and Improved Envelop, of which the following is a full, clear, and exact description.

This invention relates to improvements in envelops, and more particularly to envelops designed for inter-office use, an object of the invention being to provide an envelop having improved means for indicating the destination of the envelop to any of a series of persons or locations.

A further object is to provide an envelop of the character stated having a series of spaces thereon with a separable or removable indicator adapted to be located in any of said spaces to indicate the destination of the envelop.

With these and other objects in view the invention consists in certain novel features of construction, and combinations and arrangements of parts as will be more fully hereinafter described and pointed out in the claims.

In the accompanying drawings—

Figure 1 is a view in section on the line 1—1 of Fig. 3;

Fig. 2 is a view in section on the line 2—2 of Fig. 3; and

Fig. 3 is a view in elevation of my improved envelop.

1 represents my improved envelop which may be of any size and of any suitable material. The envelop 1 is provided in its front preferably, although not essentially, near one end with a transparent portion 2. A pocket is formed back of the transparent portion by means of a backing sheet 4 which is secured at its side and lower edge to the envelop, lines of stitching 5 being illustrated for this purpose, although, of course, the backing sheet may be secured in any way desired.

The upper end of the pocket formed by the backing sheet 4 is open for the admission of a card 6 which is divided into a series of spaces 7 adapted to contain the names or locations. To one side of the transparent section 2 a column of spaces 8 is provided and these spaces 8 register with the spaces 7 of the card 6. Each space 8 is provided with a retaining device 9, and a removable indicator 10 is adapted to be connected to any of said retaining devices.

A convenient form of retaining device is the ordinary stud member of a snap fastener and the ordinary indicator may constitute the button or socket member of the snap fastener, and I have illustrated these devices in the drawings, but, of course, the invention is not limited to the particular construction of indicator or retaining device.

In operation the envelop with its contents is carried to the person or location indicated by the position of the indicator 10 and from this person or location the envelop can be transferred to any other person or location on the card by simply changing the indicator 10 to the proper space 8 registering with the person or location to which the envelop is destined.

Such a construction of envelop facilitates the carrying on of business as it prevents miscarriage of important papers from one person or department to another and the envelop can be utilized for a long time as the spaces can be ample to provide for all persons or stations within an office or department where such transfers of the papers are made. Also in case of changes in the office *personnel*, it is evident that the card can be removed and names substituted or added, or if necessary a new card can be used, which operations could not be effected if the names were printed upon the envelop.

Various slight changes may be made in the general form and arrangements of parts described without departing from the invention, and hence I do not limit myself to the precise details set forth but consider myself at liberty to make such changes and alterations as fairly fall within the spirit and scope of the appended claims.

I claim:

1. An envelop having on its outer face adjacent one end vertical and horizontal lines forming a vertical column of spaces, retaining devices located centrally in said spaces, said envelop adjacent said column of spaces having a transparent portion and a pocket formed back of the transparent portion and adapted to receive a card containing a column of destination spaces registering with the first-mentioned column of

spaces, and a removable indicator adapted to be connected to any of said retaining devices.

2. An envelop having on its outer face at one end vertical and horizontal lines forming a vertical column of spaces, retaining devices located centrally in said spaces, an indicating device adapted to be positioned on any of said retaining devices, said envelop having a transparent portion adjacent said column of spaces, a sheet secured to the inner face of the envelop adjacent the sides and lower end of said transparent portion, and a card located between said sheet and said transparent portion and having horizontal lines registering with the horizontal lines of the first-mentioned spaces and containing above said lines printed matter indicating destinations for said envelop.

3. An envelop having a transparent portion, a backing sheet secured in rear of the transparent portion and forming a pocket, a removable card located in the pocket and containing a column of envelop destination spaces, said envelop having beside the transparent portion a column of indicator spaces registering with the spaces on the card, a retaining device in each of the last-mentioned spaces, and an indicator adapted to be removably connected to any of said retaining devices.

JAMES S. CRATE.