Dec. 9, 1924. 1,518,183

E. L. DAILEY

COMBINED ENVELOPE AND LETTER SHEET

Filed July 9, 1923 2 Sheets-Sheet 1

Fig. 1.

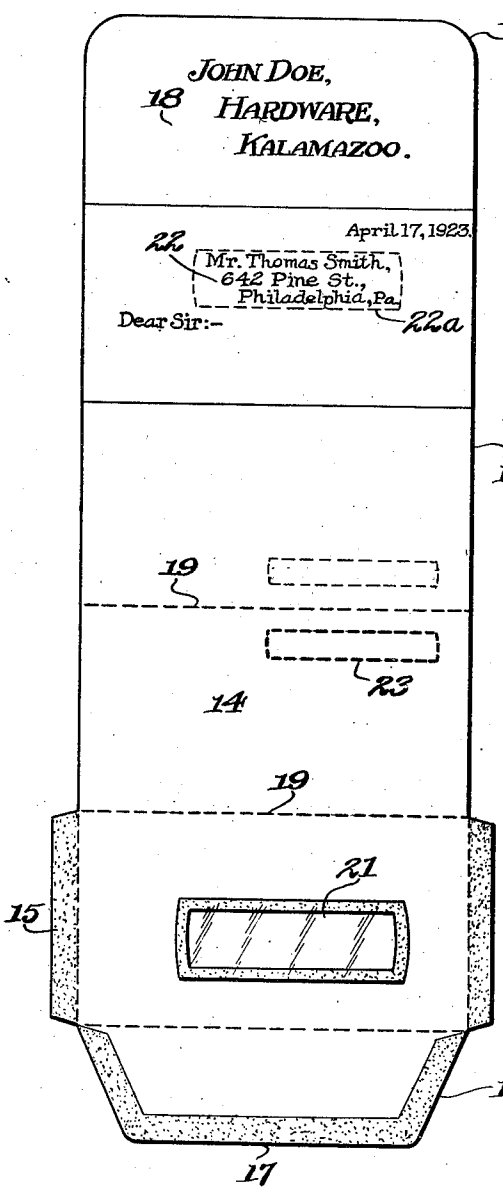
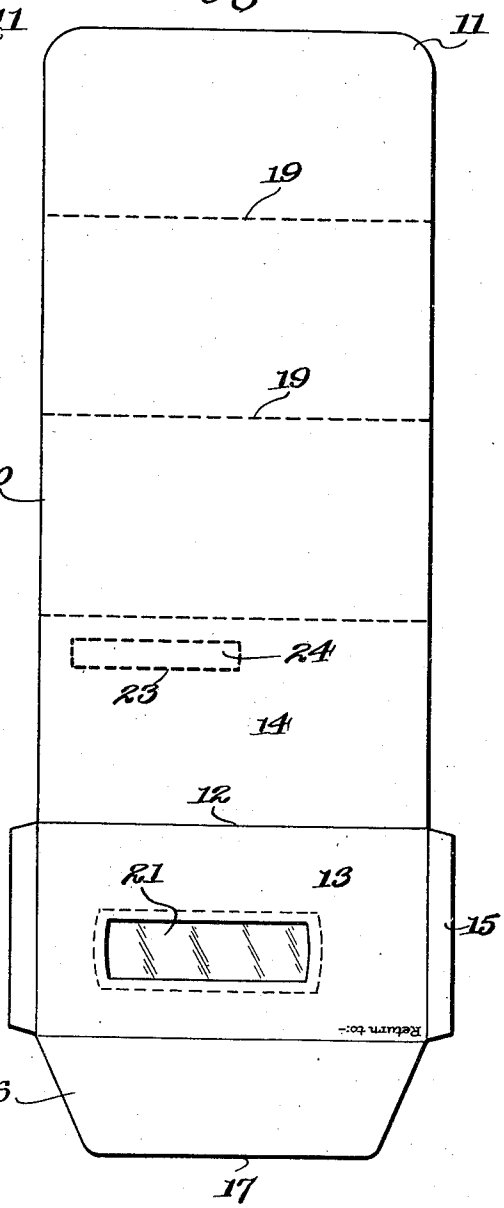


Fig. 2.



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Fig. 3.

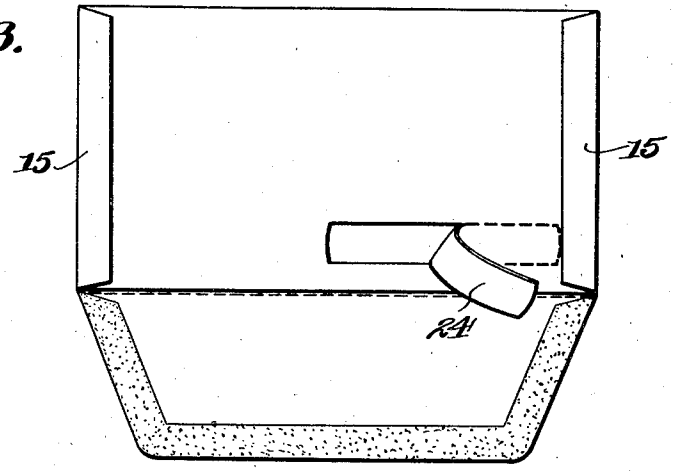


Fig. 4.

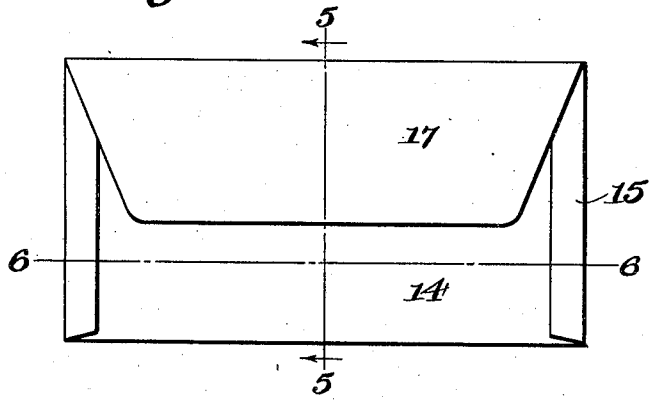


Fig. 5.

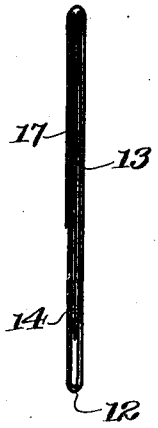


Fig. 6.



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UNITED STATES PATENT OFFICE.

EDWARD L. DAILEY, OF BERG, NORTH DAKOTA.

COMBINED ENVELOPE AND LETTER SHEET.

Application filed July 9, 1923. Serial No. 650,440.

To all whom it may concern:

Be it known that I, EDWARD L. DAILEY, a citizen of the United States, residing at Berg, in the county of McKenzie and State of North Dakota, have invented new and useful Improvements in Combined Envelopes and Letter Sheets, of which the following is a specification.

This invention relates to stationery and has for its object the provision of a novel combined envelope and letter sheet which is capable of being inserted in folded condition within a typewriter, for the inscription of the message, the letter being formed integrally with the envelope, i. e. the envelope being formed in such a way as to utilize one end of the sheet in its construction.

An important object is the provision of a device of this character in which the envelope portion is provided with a strip which has its edges perforated so that it may be conveniently torn out to permit signing of the letter subsequent to its folding and disposition within the envelope, this torn out strip and signature being covered by the envelope flap when the envelope is sealed.

Another object is the provision of a device of this character which will be simple and inexpensive in manufacture, a great time and labor saver and a general improvement in the art.

With the above and other objects and advantages in view the invention consists in the details of construction to be hereinafter more fully described and claimed and illustrated in the accompanying drawings, in which:

Figure 1 is a plan view of the combined letter sheet and envelope showing one side thereof,

Figure 2 is a similar view of the other side,

Fig. 3 is a view of the letter sheet folded but unsealed, the removable strip being partly torn out,

Fig. 4 is a view of the device folded and sealed,

Figs. 5 and 6 are sections on the lines 5—5 and 6—6, respectively of Fig. 4.

Referring more particularly to the drawings I have shown my device as comprising an elongated sheet of paper 10 which may have two corners at one end rounded as indicated at 11 and which has its other end folded back upon itself an indicated at 12 to define the front panel 13 of the envelope, the sheet 10 itself forming the rear panel 14 of the envelope. This end 13 of the sheet is formed with lateral extensions 15 which are folded back and gummed onto the rear side of the back panel 14 to constitute the end flaps. By this construction it will be seen that an envelope is formed with the sheet 10 integral therewith. The extremity of the paper 10, i e. beyond the envelope, has its corners diagonally cut away as shown at 16 and constitutes a flap 17 which is the sealing or closing flap of the envelope and which has its edges coated with suitable adhesive.

The sheet 10 may be provided at its free end with any suitable letterhead indicated at 18 printed thereon, and the sheet is scored, creased or folded at 19 at different points so that subsequent to the writing of the message the sheet may be folded along these lines and bent over and inserted into the envelope.

The panel 13 of the envelope, may, if preferred, be formed with a window 21 which may be simply an area made transparent by any process, or which may be an opening covered with transparent material or not, as preferred. This panel 13 may also bear at its upper left hand corner the return address of the sender. The arrangement and location of the window 21 is such that the address written upon the letter sheet at 22 will be visible through the window when the letter is folded and inserted within the envelope. The place 22 for the address is indicated by perforated lines 22^a so that the address will be written at the proper place so as to register with the window.

A very important feature is the provision of means whereby the letter may be signed subsequent to the folding and insertion of the sheet within the envelope. In making provision for this feature, the back panel 14 of the envelope is formed with perforated lines 23 which define a strip 24 which is intended to be torn out by the writer so that the completed letter may be signed.

In the use, the entire device may be inserted within a typewriter in the usual manner, or the message may be written by hand, if preferred. Subsequently to the writing of the message, the sheet 10 is folded over and over upon the various transverse lines and the folded sheet is then inserted within the envelope formed at one end thereof. The operator then grasps one end of the strip 24 and tears it either entirely out or partly out

with one end left attached. The tearing out of this strip leaves an elongated opening exposing the letter sheet at the bottom thereof so that the writer may sign the communication. When the sealing flap 17 is folded down in place and stuck onto the rear side of the panel 14, it will cover this opening so that the completed envelope containing the message will have the same appearance as an ordinary envelope.

From the foregoing description and a study of the drawings it will be apparent that I have thus provided a simple and inexpensive combined letter sheet and envelope which will be a great saver of time and labor in communication and which will also eliminate a portion of the cost of correspondence, not only on account of its time saving feature but also for the reason that the letter sheet and envelope are formed integrally and manufactured in this condition and may be printed with any desired matter at one operation.

While I have shown and described the preferred embodiment of the invention it is of course to be understood that I reserve the right to make such changes in the form, construction and arrangement of parts as will not depart from the spirit of the invention or the scope of the subjoined claim.

Having thus described my invention I claim:

In a combined letter sheet and envelope, an elongated sheet of paper folded back upon itself near one end to define the front and rear panels of an envelope, said sheet being provided near said end with lateral extensions constituting end flaps for the envelope, gummed and stuck onto the rear side of the rear panel, the terminal of said end portion of the sheet constituting the sealing flap, the rear panel being provided with perforated lines defining a strip adapted to be torn out to permit signing of the message subsequent to folding of the sheet and disposition thereof within the envelope.

In testimony whereof I affix my signature.

EDWARD L. DAILEY.