

No. 845,417.

PATENTED FEB. 26, 1907.

J. F. HUBER.
FILE OR HOLDER FOR SALES SLIPS, &c.
APPLICATION FILED DEC. 8, 1906.

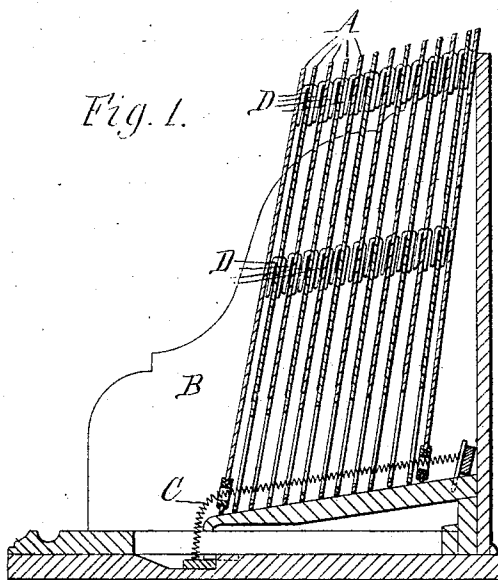


Fig. 1.

Fig. 5.

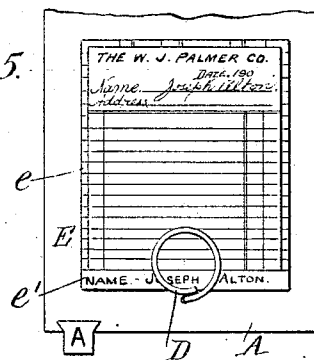


Fig. 3.

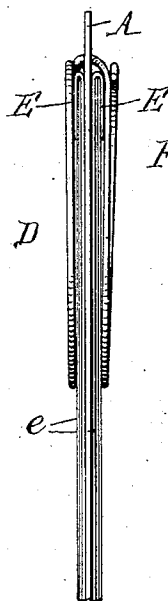
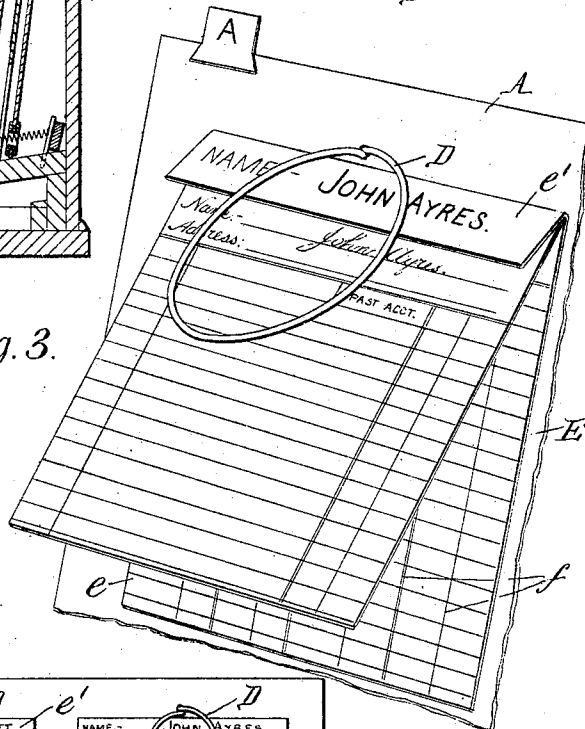


Fig. 2.

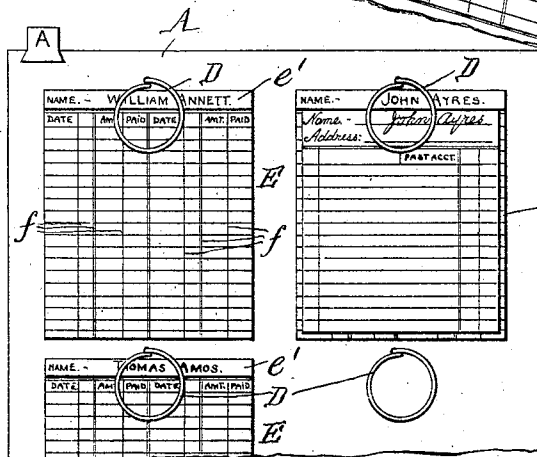


Fig. 4.

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UNITED STATES PATENT OFFICE.

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FILE OR HOLDER FOR SALES-SLIPS, &c.

No. 845,417

Specification of Letters Patent.

Patented Feb. 26, 1907.

Application filed December 8, 1906. Serial No. 846 937.

To all whom it may concern:

Be it known that I, JOHN F. HUBER, a citizen of the United States, residing at Buffalo, in the county of Erie and State of New York, have invented a new and useful Improvement in Files or Holders for Sales-Slips, &c., of which the following is a specification.

This invention relates to files of that sort employed for holding sales-slips, accounts, bills and the like in a desirable arrangement for reference and which comprise a book or series of connected leaves equipped with clips or devices for releasably retaining the sales-slips or other papers in place on the leaves.

It is quite commonly the practice for the salesmen in stores to make out a sales-slip or itemized bill of the goods sold in duplicate at the time of sale, one of which sales-slips is retained for reference in keeping the customer's account. The slips so retained are placed in a prescribed order in the file for preservation and ready reference in making up accounts or rendering statements. The purchasers' names are written at the heads of the sales-slips, and when the slips are placed in the file the names thus written are ordinarily relied upon in finding the sales-slips of the respective customers. The names are frequently illegibly written and when written in pencil often become so indistinct as to make it more or less difficult or tedious to find a particular customer's slips in the file, unless some additional means or indicia are provided for locating the slips. The leaves of the files are usually provided with thumb-indexes, or an index of some sort is provided; but where there are a number of accounts under the same index character such indexes give only partial assistance.

The objects of this invention are to provide the file with efficient means of very simple and inexpensive character which will indicate the proper places in the file for different sales-slips or papers and facilitate reference to the file, which will coöperate with the clips or clamps in retaining the slips or papers in a neat and orderly condition in the file, and which will also furnish a convenient and handy account-sheet for showing the dates and amounts of payments or giving other information. To this end a sales-slip holder is provided in conjunction with each spring-clip, which is folded to receive the

sales-slips and provide a flap or portion overlying the sales-slips which bears the same name as the sales-slips, and a back which underlies the sales-slips and upon which can be written the dates and amounts of payments made or other desired information.

In the accompanying drawings, Figure 1 is a sectional elevation of a file provided with slip or paper holders embodying the invention. Fig. 2 is a fragmentary edge elevation of one of the file-leaves detached, showing the slip-holders in place on opposite sides thereof. Fig. 3 is a fragmentary perspective view thereof, showing the spring-clip raised for inserting the sales-slips. Fig. 4 is a fragmentary face view of one of the leaves, showing four spring-clips and three slip-holders in place thereon with sales-slips in one of the slip-holders. Fig. 5 is a fragmentary view of the reverse side of the leaf and one clip and slip-holder.

Like letters of reference refer to like parts in the several figures.

The file or holder comprises a number of leaves or clip-carrying members A, which may be hinged together at one edge in the form of a book or otherwise connected so that they can be opened and closed. The file shown in Fig. 1 is similar to that fully disclosed in United States Letters Patent No. 812,132, granted to me February 6, 1906, the leaves being arranged to normally stand upright in a box or cabinet B and being movably connected at their lower edges by one or more extensible springs or cords C, which allow any one or more of the leaves to be turned down and which are detachably secured in the cabinet, so that the book or connected leaves can be removed from the box or cabinet. The file can, however, be of any other suitable construction.

D represents the spring clips or clamps for detachably holding the sales-slips or other papers on the leaves. The clips are preferably like those disclosed in United States Letters Patent No. 708,230, granted to me September 2, 1902, each consisting of a spring-wire passing through a hole in the supporting-leaf A and formed with coils on opposite sides of the leaf adapted to firmly hold the slips or papers inserted under the coils on either or both sides of the leaf.

E represents the slip-holders or indicating devices, which coöperate with the spring-

clips to hold the sales-slips. Each of these slip-holders consists of a thin piece or sheet of relatively stiff material—such, for example, as stiff hard paper—which is folded near one end or otherwise constructed to form a back of substantially like length and width as the sales-slips which the holder is designed to contain and a relatively narrow front or name flap or portion *e'*. One of these slip-holders is arranged with its folded end beneath each spring-clip, as shown in the drawings, and is held in place by the pressure of the clip thereon. The sales-slips or papers are inserted beneath the spring-clip on the back of the slip-holder and with their ends under the front flap, as shown in the drawings. Where the clips are designed to hold the slips or papers on both sides of the leaf, as shown, the upper ends of the slips on one side of the leaf and the lower ends of the slips on the opposite side of the leaf are engaged under the clips in order that the slips on both the front and back of the leaves can be read when the file is opened. The slip-holders for use on the front sides of the leaves consequently have the name-flaps at the top to engage over the upper ends of the sales-slips, (see Figs. 3 and 4,) while those for use on the rear sides of the leaves have the name-flaps at the bottom to engage over the lower ends of the sales-slips, as shown in Fig. 5. The name-flap bears the same name as the sales-slips, the name being printed or written thereon in bold legible characters, so as to be readily seen and read. The name-flaps are not wide enough to cover the names on the sales-slips when the upper ends of the sales-slips are inserted under the flaps. When the spring-clip is raised to engage the sales-slips under it, the name-flap of the slip-holder will lift or follow the clip by reason of the inherent elasticity of the sheet of which the holder is made, and the sales-slips can therefore be readily placed in the slip-holder. The slip-holders are placed in a desired arrangement in the file, and as they prominently display the names thereon the proper places for the sales-slips in the file can be much more readily found than if the illegible or indistinct names on the sales-slips alone were relied upon. When inserting the sales-slips under the clip, they are shoved fully into the slip-holder, and the engagement of their upper edges with the crease or fold of the holder acts to straighten or even up the slips, so that they will be parallel with each other

and present a neater or more orderly arrangement than they otherwise would unless great care were exercised in placing them beneath the clips.

The front faces of the backs of the slip-holders are preferably ruled in columns *f*, as shown most clearly at the left-hand side of Fig. 4, suitable for the entry of the amounts and dates of payments made by the persons whose names appear on the holders or for any other desired data, the holders which remain in the file after the sales-slips are removed and destroyed thus obviating the necessity for similar book-accounts.

The slip-holders are exceedingly inexpensive, and, being releasably held by the clips, old holders can be replaced by new ones whenever necessary or desirable.

I claim as my invention—

1. The combination of a file-leaf, a spring-clip thereon for retaining slips or papers on said leaf, and a slip-holder comprising a sheet of thin material folded near one end to form a back and a front flap, said slip-holder being arranged with its folded end between the leaf and the spring-clip and adapted to receive slips, papers or the like between its back and front flap, substantially as set forth.

2. The combination of a file-leaf, a spring-clip thereon for retaining slips or papers on said leaf, and a slip-holder having a back and a front flap at one end of the back between which the slips or papers are received, said slip-holder being arranged with its flap end between said leaf and said spring-clip, whereby it and the slips or papers are releasably retained in place on the leaf, substantially as set forth.

3. The combination of a file-leaf, a spring-clip thereon for retaining slips or papers on said leaf, and a slip-holder having a back and a front flap at one end of the back between which the slips or papers are received, said slip-holder being arranged with its flap end between said leaf and said spring-clip, whereby it and the slips or papers are releasably retained in place on the leaf, said flap providing a space for a name or other matter, and the front face of said back being ruled into columns, substantially as set forth.

Witness my hand this 4th day of December, 1906.

JOHN F. HUBER.

Witnesses:

EDWARD C. HARD,
C. W. PARKER.