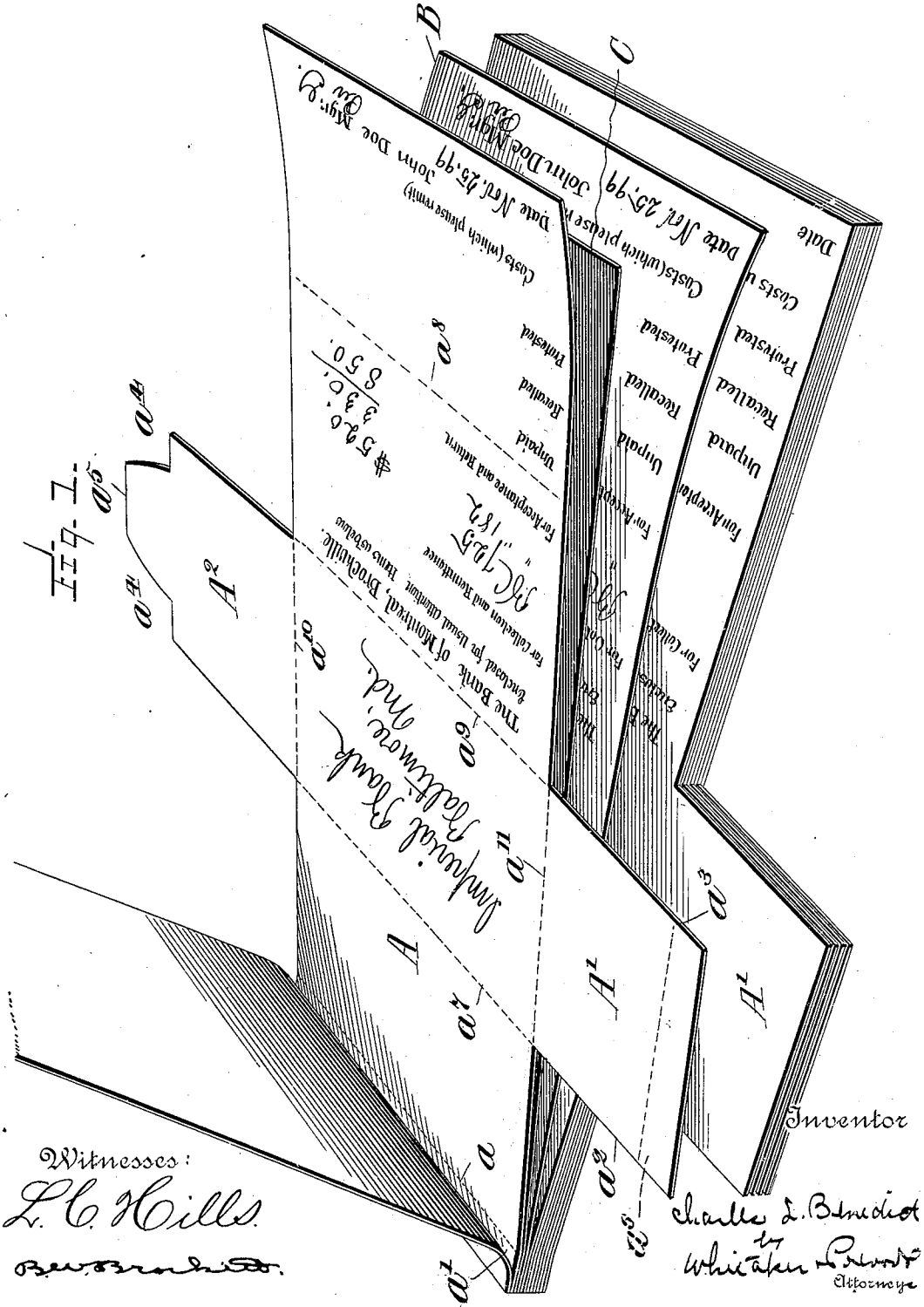
No. 650,597. Patented May 29, 1900.

C. L. BENEDICT.

BOOK OR TABLET.

(Application filed Dec. 6, 1899.)

(No Model.) 2 Sheets—Sheet 1.



THE NORRIS PETERS CO., PHOTO-LITHO., WASHINGTON, D. C.

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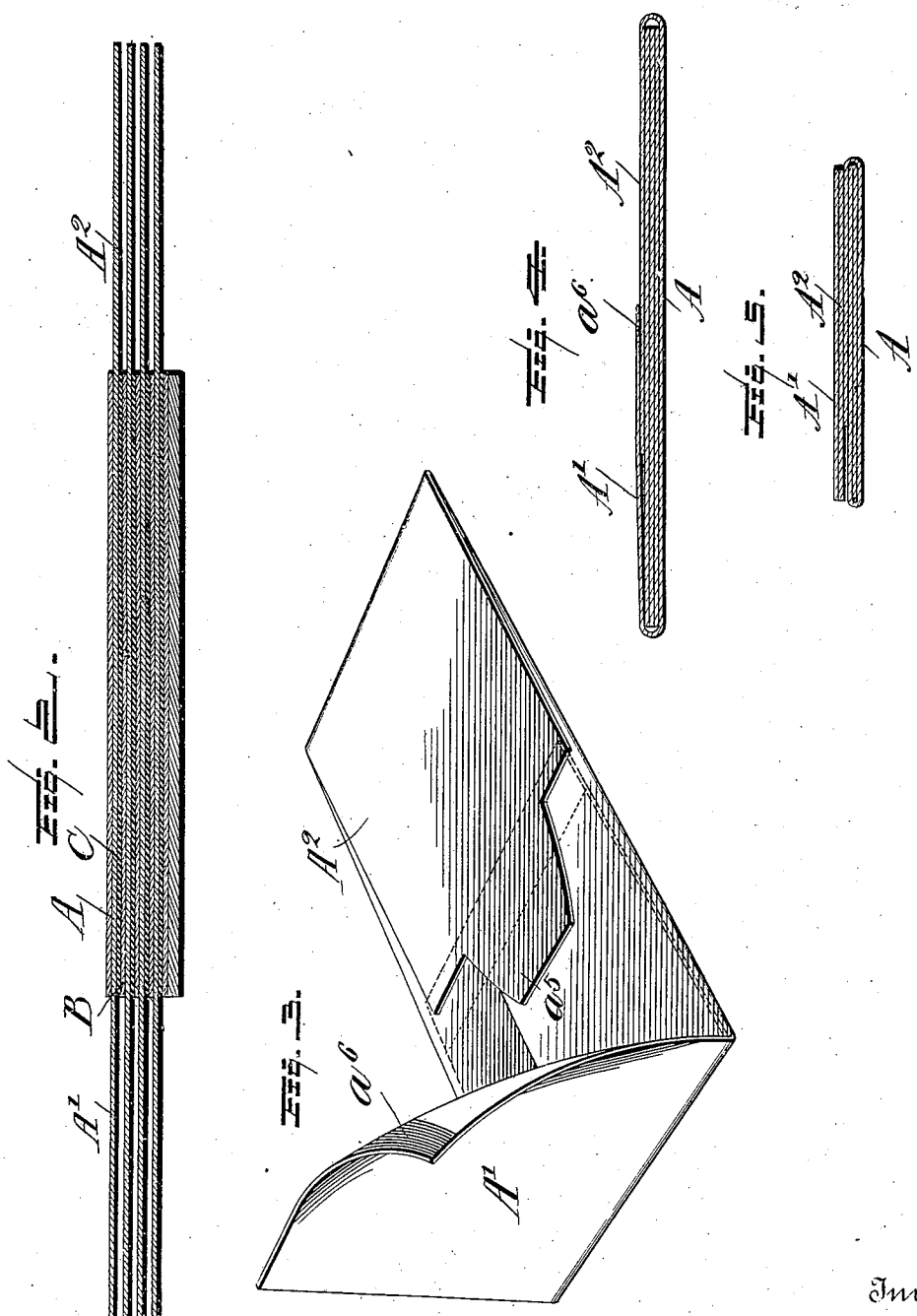

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THE NORRIS PETERS CO., PHOTO-LITHO., WASHINGTON, D. C.

UNITED STATES PATENT OFFICE.

CHARLES LEWIS BENEDICT, OF BROCKVILLE, CANADA.

BOOK OR TABLET.

SPECIFICATION forming part of Letters Patent No. 650,597, dated May 29, 1900.

Application filed December 6, 1899. Serial No. 739,396. (No model.)

To all whom it may concern:

Be it known that I, CHARLES LEWIS BENEDICT, a subject of the Queen of Great Britain, residing at Brockville, in the county of Leeds, Ontario, Canada, have invented certain new and useful Improvements in Books or Tablets; and I do hereby declare the following to be a full, clear, and exact description of the invention, such as will enable others skilled in the art to which it appertains to make and use the same.

My invention is an improvement in a book or tablet; and it consists in the novel features hereinafter described, reference being had to the accompanying drawings, which illustrate one form in which I have contemplated embodying my invention, and said invention is fully disclosed in the following description and claims.

Referring to the said drawings, Figure 1 represents a perspective view of a book or tablet embodying my invention. Fig. 2 is a transverse vertical sectional view of the same through the lateral flaps. Fig. 3 represents one of the leaves forming a combined letter-sheet and envelop removed from the book and folded into envelop form preparatory to sealing. Figs. 4 and 5 represent, respectively, longitudinal and transverse sectional views through the folded letter-sheet envelop.

The object of my invention is to provide a book or tablet having a series of removable leaves in the form of a combined letter-sheet and envelop provided with lateral sealing-flaps and a series of permanent leaves of the same size and shape as the removable leaves, excepting that they have no flaps, said permanent leaves alternating with the removable leaves, the whole being arranged so that by inserting a sheet of carbon or manifolding paper between one of the removable leaves and the next lower permanent leaf the envelop can be addressed, the letter written, and a perfect and exact duplicate of the envelop-address and the letter will be made on the permanent leaf. The removable leaf is then removed and folded to form an envelop, sealed, and mailed, the permanent leaf remaining in the book. When all the removable leaves have been used, the book will form a file or letter book giving the contents of all the letters written on the removable leaves thereof and the envelop-address of each.

In Fig. 1 I have shown a perspective view of a book embodying my invention. A represents one of the removable leaves, which has a main body of oblong shape and has near its upper end a weakened portion, in this instance a line of perforations a, on which it may be torn out of the book, leaving a short stub a', which remains in the book. A short distance below the line a the sheet A is provided on opposite sides with the flaps A' A^2. These flaps may be formed in several different ways; but I have shown my preferred form in the drawings. The flap A' is nearly rectangular in shape, its lateral width being a little over one-half of the width of the central or main portion of the leaf A and the upper and lower edges a^2 a^4 converging slightly. The flap A^2 is of substantially the same lateral width as flap A', but has its corners cut away, as shown at a^4 a^4, leaving a central tongue a^5, the cut-away portions being so arranged that when the flap A^2 is folded rearwardly and the flap A' is also folded rearwardly the edges of flap A' will extend over the tongue a^5 and also over the flap a^2 in rear of the base of said tongue, as shown in dotted lines, Fig. 3. The outer edge of flap A' is gummed, as indicated at a^6, on its under side, the gummed portion being wide enough to extend on both sides of the tongue a^5, as shown in dotted lines, Fig. 3. The portion of the sheet or leaf A below the flaps is of a size to form two or three folds of about the vertical width of the flaps A' A^2. In this instance I have shown it of a length to make two of such folds; but it may be longer, if desired.

In folding the sheet after it is detached from the book or tablet by tearing on line a the bottom portion is folded up on dotted line a^8, Fig. 1, and the two folds are folded back on dotted line a^9, Fig. 1, so that they lie beneath the portion of the sheet between the flaps. The upper portion is then folded back on line a^7, so as to overlie the two folds of the bottom portion, as shown in Fig. 3, said upper portion being shorter in a direction longitudinally of the sheet than the width of the flaps in the same direction. The flap A^2 is then folded back on line a^{10} and the flap A' is

folded back on line a^{11}. By reference to Fig. 3 it will be seen that when the gummed portion a^6 of flap A′ is moistened and the flaps sealed down the said gummed portion will adhere to the flap A^2 and will also adhere to the upper fold on one side of the tongue a^5 and one of the bottom folds on the other side of said tongue, thus forming a triple seal, which prevents the writing on the sheet from being examined and prevents the envelop from being tampered with in any way without showing the effects of such tampering. It will also be seen that inclosures can be placed within the envelop before it is sealed and they will be securely retained therein.

B represents one of the permanent leaves, which is preferably of exactly the same size and shape as the removable leaves A, except that it has no lateral flaps. The permanent or copy-receiving leaves alternate with the removable leaves, as shown in Figs. 1 and 2. In the latter figure in order to make the arrangement more clear I have shown a carbon-sheet C between each removable leaf and the permanent one beneath it; but in practice one carbon-sheet C would be sufficient for many letters, as it could be moved from one leaf to another. The permanent and removable leaves are suitably bound or united in any desired way at the end adjacent to the stub portions of the removable leaves.

In using my improved book or tablet the operator will place a carbon-sheet C between one of the removable leaves and the permanent leaf between it. He will then write the address of his correspondent on the portion of sheet A between the flaps, thus addressing the envelop and the letter as well and at the same time causing an exact copy of the envelop-address to be produced on the permanent sheet B beneath. The letter will then be written upon the portion of sheet A below the flaps. I have shown in Fig. 1 this portion of the removable and permanent sheets, provided with certain printed matter in the form of a letter, leaving blank spaces to be filled in, and my invention contemplates printing the sheets for different classes of business to facilitate the transaction of business; but it is obvious that these portions of the sheets can be left entirely blank, and the entire letter may be written, if desired. In either case the permanent sheet will receive an exact copy of the characters written upon the removable sheet. After the letter has been written upon the removable sheet the said sheet is removed, folded, and sealed, as before described, and mailed. When all of the removable sheets have been used and removed from the book, the book will remain a file of exact copies of all the letters written on the removable sheets thereof, even to the envelop-addresses. It frequently happens that persons do not hear promptly from their correspondents and are unable to tell whether the delay is or is not due to an incorrect address upon the envelop, as there is no convenient way in the ordinary transaction of business to preserve copies of envelop-addresses. My improved device meets this difficulty without adding to the labor of the writer, as the address of the letter forms the envelop-address and is exactly reproduced in the retained copy.

In using my device there are no loose sheets containing letter copies to care for, as the copies are left upon the permanent sheets and need never be removed from the book. Of course if it were desired these copy-receiving sheets could be torn out and filed separately if the user found it convenient or desirable, and even in such case the use of this device would be found very desirable in providing a copy of the envelop-address.

What I claim, and desire to secure by Letters Patent, is—

1. A book or tablet having a series of leaves forming letter-sheets, each comprising a main body having a portion for receiving the envelop-address, a portion for receiving the body of the letter, and provided with sealing-flaps, extending laterally from the address-receiving portion of the main body, and a series of copy-receiving leaves alternating with the letter-sheet leaves, said copy-receiving leaves being of substantially the form and size of the main body of said letter-sheet leaves, without the said flaps, whereby the copy-receiving leaves will receive a copy of the envelop-address and the body of the letter, substantially as described.

2. A book or tablet having a series of removable leaves forming letter-sheets, and comprising, each, a main body provided with a substantially-central portion for receiving the envelop-address, and sealing-flaps extending laterally from said address-receiving portion, and a series of permanent copy-receiving leaves, having substantially the form of the main body of the letter-sheet leaves, exclusive of said flaps and alternating with said letter-sheet leaves, substantially as described.

3. A book or tablet having a series of permanent copy-receiving leaves, and a series of removable leaves alternating therewith, each of said removable leaves having a main body of substantially the same form and size as the copy-receiving leaves, and having a substantially-central address-receiving portion, adapted to receive the envelop-address, a letter-receiving portion below the address-receiving portion, a flap above said address-receiving portion, and sealing-flaps extending laterally from said address-receiving portion and adapted one to overlap the other when folded, one of said flaps having portions at its outer end cut away to permit the other flap to be sealed down upon the part beneath said cut-away flap, substantially as described.

4. A book or tablet having a series of copy-receiving leaves, and a series of removable letter-sheet-envelop leaves, alternating therewith each of said removable leaves having a substantially-central address-receiving por-

tion, sealed flaps extending laterally thereof, a part below the address-receiving portion adapted to fold in rear thereof, a part above the address-receiving portion of less width, longitudinally of the sheet than the flaps, adapted to fold upon the other folded part of the sheet, one of said flaps having cut-away portions on each side at its end forming a central tongue whereby the other flap may be sealed upon the said tongue and upon the upper and lower folded portions on opposite sides of the tongue, substantially as described.

In testimony whereof I affix my signature in the presence of two witnesses.

CHARLES LEWIS BENEDICT.

Witnesses:

G. E. McGLADE,

C. E. WILTSIE.