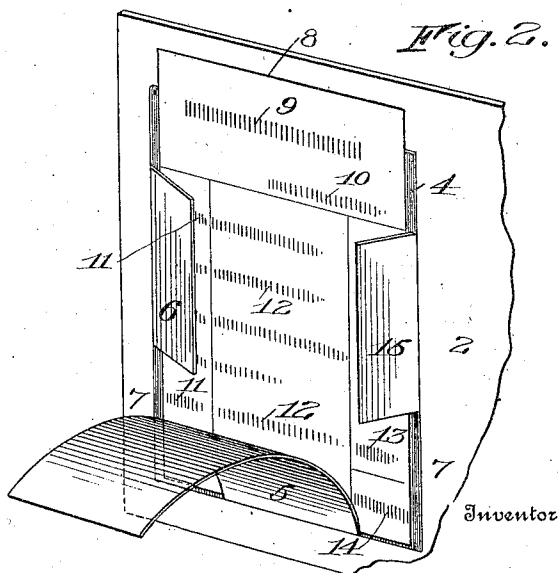
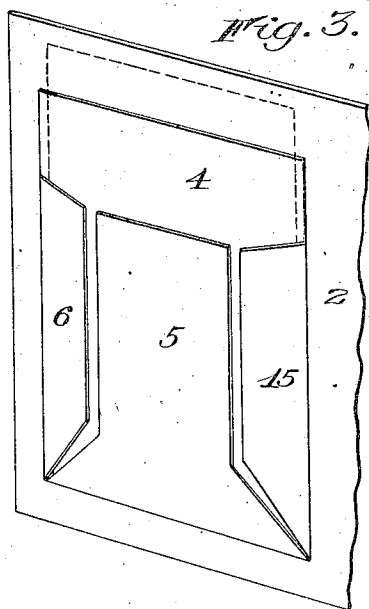
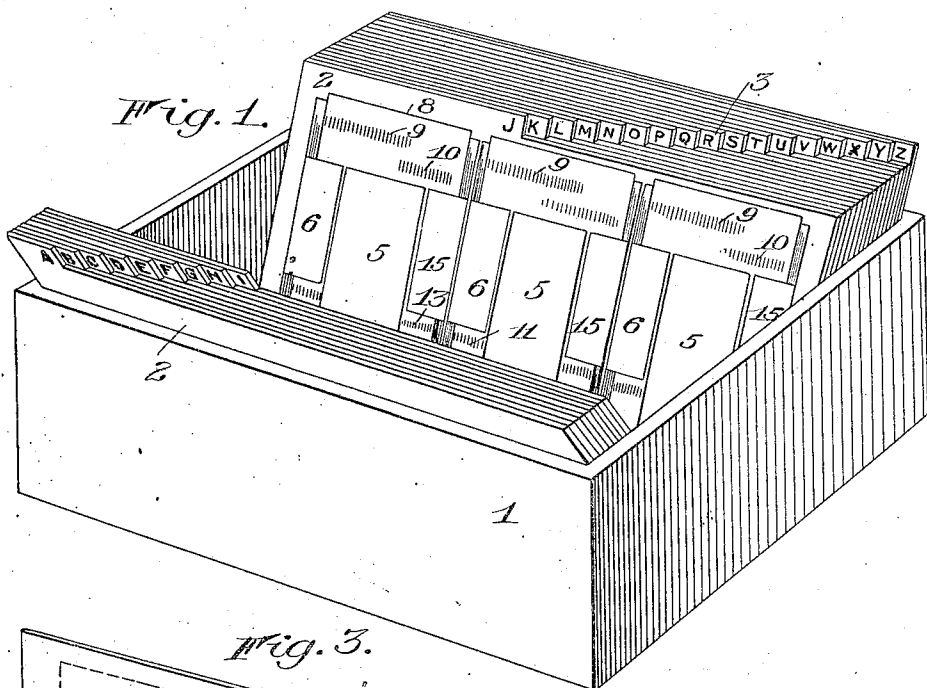


No. 874,758.

PATENTED DEC. 24, 1907.

G. GARNY.
PAPER FILE.

APPLICATION FILED JULY 31, 1907.



Witnesses

Walter B. Payne.
Russell B. Hiffitts

George Garny
By *Charles Rich*
his Attorney

UNITED STATES PATENT OFFICE.

GEORGE GARNY, OF ROCHESTER, NEW YORK.

PAPER-FILE.

No. 874,758.

Specification of Letters Patent.

Patented Dec. 24, 1907.

Application filed July 31, 1907. Serial No. 386,335.

To all whom it may concern:

Be it known that I, GEORGE GARNY, of the city of Rochester, county of Monroe, and State of New York, have invented certain new and useful Improvements in Paper-Files; and I do hereby declare the following to be a full, clear, and exact description of the same, reference being had to the accompanying drawings, forming a part of the specification, and to the reference-numerals marked thereon.

My present invention relates to paper filing devices and particularly to such as are intended for the reception of bills or invoices which it is desirable to preserve in a secure and orderly arrangement, yet in such manner as to be readily accessible for frequent reference and my invention has for its object to provide a device of this character which will offer convenience to the manipulator in inserting and removing the bills or papers and make possible upon subsequent recourse to the file, quick identification of the one desired and a rapid inspection of those portions bearing the information sought.

My improvements are further directed toward simplicity, cheapness and durability.

To these and other ends the invention consists in certain improvements and combinations of parts all as will be hereinafter more fully described, the novel features being pointed out in the claims at the end of the specification.

In the drawings, Figure 1 is a perspective view of an index filing system embodying my invention. Fig. 2 is a perspective view of a portion of one of the index cards showing one of the bill retaining envelopes or folders more in detail, and Fig. 3 is a similar view of a slight modification.

In the embodiment of my invention illustrated are comprised generally a receptacle, a plurality of cards contained therein and provided with projecting index characters and a plurality of envelopes or pockets secured to each card for the reception of separate bills and so constructed that the identifying marks on the latter become instantly visible when the faces of the cards are exposed while through an arrangement of independently movable projecting flaps, portions of the bills bearing other information may be selectively revealed at will.

Referring more particularly to the drawings wherein similar reference numerals indicate similar parts, 1 indicates a container of

conventional form fitting within the interior of which are a plurality of relatively stiff cards 2, having a range of movement permitting their separation for independent inspection and provided at suitable points with projecting tabs 3 bearing index characters by which the relative arrangement of the cards is determined and preserved. Upon each, as a backing, is fastened a series of pockets preferably formed of envelopes having the opening at the top and one integral side or face 4 pasted or otherwise secured to the backing and forming an unbroken and continuous rear wall of the pocket. The opposite or front side of the envelop is divided on vertical lines forming a central tongue or flap 5 having its point of attachment at the bottom and its upper edge terminating at a point below the top of the attached side of the envelop. At either side of this central flap are also formed vertically extending side flaps 6 and 15, their points of attachment being at their lateral edges, the free edges projecting inwardly adjacent the respective edges of the flap 5. I have also shown them to be coextensive with the latter in Fig. 3 but it is sometimes desirable that they, or particularly the one designated by 15, be made shorter by removing a portion at the lower ends as shown in Fig. 2 forming openings 7 at the lower corners of the envelop for purposes that will be explained. The envelopes are preferably so positioned upon the cards or backings that their lower edges and hence the fold at the attached ends of the flaps 5 will lie above the corresponding portion of the cards and be protected from wear incident to the movements of the cards upon the bottom of the container.

While illustrating merely a specific adaptation, I will describe the operation or use of my device as employed for the filing of such bills or invoices as are used in a retail trade to record the itemized sales to different individuals. The envelopes are preferably adapted to bill blanks of uniform size indicated in the drawings by numeral 8, which are usually made out with the name of the customer 9, date of entry 10 and such other information as is desirable at the top, while in vertical columns below are arranged from left to right, the dates of sales 11, merchandise 12 and the itemized charges for each sale 13, the totals being placed at the bottom 14 of the charge column.

The invoice is inserted in an envelop on

the card bearing the same index letter as the initial of the name at the top and is preferably of such a size relatively thereto that the identifying information 9 and 10 is exposed above the flaps, the sheet being supported by the attached end of the flap 5 and engaging the vertically extending flaps 6 and 15 as abutments to prevent lateral displacement. The column of dates will then be covered by the flap 6, the entries of merchandise by flap 5 and the charges by flap 15, the total being visible through the opening 7. When it is desired to investigate the account of a customer the proper index card is turned back or exposed when the names and dates or other information become instantly viewable, as well as the total charges. If additional information is required, the flaps being independently movable may be turned back simultaneously or individually as necessary. As they all lie in the same plane instead of overlapping they adequately protect the writing on the inclosed sheet from being rubbed into illegibility while occupying small space and reducing the aggregate thickness of the file as a whole.

It will be noted that the attached face or side of the envelop constituting the back wall of the pocket and the portion of the backing above the flaps forms a smooth guiding surface to aid the manipulator during the insertion of the sheet.

I claim as my invention.

1. A filing device comprising a backing, an upwardly extending flap secured at its lower edge to the backing and terminating at a point below the upper edge of the latter, an abutment at one side of said flap and a vertically extending flap at the other side having a lateral edge secured to the backing, the two flaps lying in the same plane when both are pressed simultaneously against the backing and being movable independently.

2. A filing device comprising a backing, an upwardly extending flap secured at its lower edge to the backing at a point above the bottom edge of the latter and terminating at a

point below the upper edge thereof, an abutment at one side of said flap and a vertically extending flap at the other side having a lateral edge secured to the backing, the two flaps lying in the same plane when pressed against the backing and being movable independently.

3. A filing device comprising a backing, an upwardly extending flap secured at its lower edge to the backing and terminating at a point below the upper edge of the latter, and an abutment at one side of said flap and a vertically extending flap at the other side having a lateral edge secured to the backing, and its lower end arranged to form an opening located above the corresponding extremity of the other flap.

4. A filing device comprising a backing, an upwardly extending flap secured at its lower edge to the backing and terminating at a point below the upper edge of the latter, and vertically extending flaps arranged at both sides of said flap having their lateral edges secured to the backing and their lower edges terminating at points above the corresponding extremity of the first mentioned flap, all of said flaps lying in the same plane when pressed against the backing and being movable independently.

5. In a filing device the combination with a backing, of an envelop having one side secured thereto and forming a continuous surface and the opposite or outer side divided into a central flap having its attached edge at the bottom and above the corresponding edge of the backing and its upper free edge terminating at a point below the upper edge of the inner side of the envelop and vertically extending flaps arranged one on each side of the central flap, all of said flaps lying in the same plane when the envelop is flattened or compressed and being independently movable.

GEORGE GARNY.

Witnesses:

RUSSELL B. GRIFFITH,
WALTER B. PAYNE.