



(11) Publication number: **0 454 063 A1**

(12) **EUROPEAN PATENT APPLICATION**

(21) Application number: **91106524.1**

(51) Int. Cl.⁵: **B42F 7/04**

(22) Date of filing: **23.04.91**

A request for correction of the 2nd priority claim to 25.2.91 CA 2037022 has been filed pursuant to Rule 88 EPC. A decision on the request will be taken during the proceedings before the Examining Division (Guidelines for Examination in the EPO, A-V, 2.2).

(30) Priority: **24.04.90 CA 2015286**
18.01.91

(43) Date of publication of application:
30.10.91 Bulletin 91/44

(84) Designated Contracting States:
AT BE CH DE DK ES FR GB GR IT LI LU NL SE

(71) Applicant: **Pacione, Peter L.**
755 The Queensway East
Mississauga, Ontario L4Y 4C5(CA)

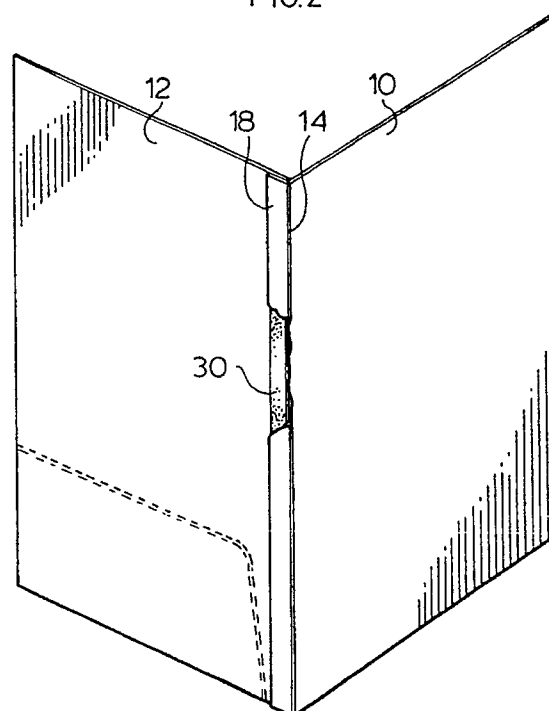
(72) Inventor: **Pacione, Peter L.**
755 The Queensway East
Mississauga, Ontario L4Y 4C5(CA)

(74) Representative: **Reinhard, Skuhra, Weise**
Friedrichstrasse 31
W-8000 München 40(DE)

(54) **Two-piece folder.**

(57) The present invention provides a kit for a portfolio folder which is readily adapted to be purchased by a small photocopy or printing center. The front panel (10) of the kit is sized to become comparable to that of normal paper sizes and readily adapted to have printed material applied to at least one side thereof by use of standard sized photographic or offset printing equipment. After application of indicia or printed matter to the front panel, the components of the kit are then assembled by securing the front panel to the rear panel (12). The kit may also include a binding apparatus for securing to either the front (10) or rear panel for retaining sheet material in the assembled portfolio folder. The kit and method in accordance with the present invention permit small quantities of folders to be provided with customized printing on the front panel at relatively low cost.

FIG.2



EP 0 454 063 A1

Scope of the Invention

This invention relates to paperboard folders and, more particularly, to a kit for paperboard folders which permits custom photocopying or other printing of small quantities of folders on a cover panel.

Background of the Invention

Many folders are known which have a one-piece construction formed to have a front panel, a rear panel and a pocket at a lower front portion of the rear panel. It is also known to include as part of the folder, a binding apparatus for retaining sheet material, either permanently or releasably, in the folder between the front panel and rear panel. Such portfolio folders are useful as, for example, to contain information and promotional materials which are desired to be presented to others in a pleasing, convenient format. Known folders are frequently constructed of light cardboard and bristol board.

It is desirable to provide printed material on the exterior of the front and/or rear panels. Previously known one-piece file folders have a major disadvantage that to print material on the one-piece paperboard blank to form the folder requires both die cutting equipment and a printing press of substantial size. This requires increased costs and, in particular, substantial costs for the plates to print the large one-piece blank. Such prior art one-piece folders are, therefore, expensive to print except when printing large quantities.

Disadvantages of known one-piece folders are that a few folders cannot be printed except at generally prohibited cost and, as well, require a considerable turnaround time for delivery.

One piece binders, such as three ring binders are known which have rings to removably retain paper between front and rear panels of the binders. Such binders also suffer the disadvantage that front covers of the binders can not be custom printed in small numbers at a low cost.

Summary of the Invention

To at least partially overcome these disadvantages of known one-piece folders, the present invention provides a two-piece folder with a separate front panel which can readily be photocopied or printed in a small offset printing press or facility.

In one of its objects, the present invention provides a two-piece paperboard folder whose front panel can readily be photocopied or printed in a small offset printing press or facility.

Another object is to provide a kit for a folder which comprises two panels with the rear panel carrying pre-formed pocket means and means to

secure the front panel to the rear panel.

Another object is to provide a kit for a portfolio folder which comprises two panels and a binding apparatus, means to secure the front panel to the rear panel, and means to secure the binding apparatus to either the front panel or the rear panel.

Another object is to provide a method for printing and assembly of a file folder from a file folder kit having separate front and rear panels.

The present invention provides a two-piece kit for a portfolio folder which is readily adapted to be purchased by a photocopy or printing center. The front panel of the kit is sized to become comparable to that of normal paper sizes and readily adapted to have printed material applied to at least one side thereof by use of standard sized photographic or offset printing equipment. The front panel of the kit may be for example paper board of 10 point to 20 point weight, coated paper products, vinyl sheets, plastic paper being paper covered with a plastic or other suitable material. After application of indicia or printed matter to the front panel, the components of the kit are then assembled by securing the front panel to the rear panel.

The kit and method in accordance with the present invention permit small quantities of folders to be provided with customized printing on the front panel at relatively low cost and quick turnaround. The kits may be provided with devices to retain papers in the folders. A pocket may be provided on one surface of either the front or rear panel. Binding apparatus such as including known three ring or spiked paper holding devices may be provided on the front or rear panel, preferably provided as a separate element of the kit. When a binding apparatus is to be included, the assembled folder preferably has a spine of sufficient thickness accommodate the binding apparatus and any paper to be returned between the front and rear panels.

Preferably one of the front and rear panels carry an adhesive strip covered by a release sheet for removal to permit easy assembly by adhering flaps on one panel to the other panel in overlapping manner, with suitable hinge forming fold lines providing a hinge for the resultant folder and/or spines of desired depth.

In a first aspect, the present invention provides a kit for assembly into a portfolio folder comprising a separate front panel having an outer surface suitable for photocopying or offset printing; a separate rear panel; binding means for retaining sheet material in an assembled portfolio folder between the front panel and the rear panel; adhesive means comprising a thin strip having a layer of adhesive on each side thereof for securing the rear panel to the front panel, said rear panel comprising a rectangular sheet having a thin elongate flap portion along one side edge thereof delineated from a

remaining rectangular portion of the rear panel by a hinge-forming scoreline parallel to said one side edge, said front panel comprising a rectangular sheet of dimensions substantially the same as that of said remaining rectangular portion, said rear panel adapted to be secured to said front panel with said flap portion folded along said scoreline and said flap portion overlying a thin elongate side portion of said front panel along a side edge thereof, said adhesive means secured to said flap portion by means of one of said layers of adhesive, the other layer of adhesive removably receiving a removable release sheet and enabled, when said release sheet is removed, to adhere to the side portion.

In a second aspect, the present invention provides a kit for assembly into a portfolio folder comprising a separate first panel; a separate second panel; binding means for retaining sheet material in an assembled portfolio folder between the first panel and the second panel; first adhesive means for securing the first panel to the second panel, second means for securing the binding means to one of the first panel and the second panel, said first panel comprising a rectangular sheet having a thin elongate first flap portion along one side edge thereof delineated from a remaining rectangular portion of the first panel by a hinge-forming first scoreline parallel to said one side edge, said second panel comprising a rectangular sheet having a thin elongate second flap portion along one side edge thereof delineated from a remaining rectangular portion of the second panel by a hinge-forming second scoreline parallel to said one side edge, said remaining rectangular portion of the second panel having dimensions substantially the same as that of said remaining rectangular portion of the first panel, said first panel adapted to be secured to said second panel by the first adhesive means with said first flap portion folded along said first scoreline, said second flap portion folded along said second scoreline, and said first flap portion overlying said second flap portion, said first adhesive means secured to a first side of one of said first flap portion and said second flap portion, said first adhesive means having a removable release sheet for removal to activate the first adhesive means for adhesion to a first side of the other of the first flap portion and the second flap portion.

In a third aspect, the present invention provides A kit for assembly into a portfolio folder comprising a separate first panel; a separate second panel; binding means for retaining sheet material in an assembled portfolio folder between between the first panel and the second panel; first adhesive means for securing the first panel to the second panel, second means for securing the binding

means to one of the first panel and the second panel, said first panel comprising a rectangular sheet having a thin elongate first flap portion along one side edge thereof, a thin elongate second flap portion adjacent the first flap portion, and a remaining rectangular portion, said first flap portion delineated from the second flap portion by a hinge-forming first scoreline parallel to said one side edge, and said second flap portion delineated from the remaining rectangular portion by a hinge-forming second scoreline parallel to said one side edge, said second panel comprising a rectangular sheet of dimensions substantially the same as that of said remaining rectangular portion of the first panel, said first panel adapted to be secured by the first adhesive means to said second panel with said first flap portion folded along said first scoreline, said second flap portion folded along said second scoreline and, said first flap portion overlying a thin elongate side portion of said second panel along a side edge thereof, said first adhesive means secured to one of said first flap portion and side portion, said first adhesive means having a removable release sheet for removal to activate the first adhesive means for adhesion to the other of said first flap portion and side portion.

In a fourth aspect, the present invention provides a method of manufacture of portfolio folders from a kit in accordance with the first, second and third preferred aspects comprising applying printed material to a front face of the first panel and thereafter securing first and second panels together.

Brief Description of the Drawings

Further aspects and advantages of the present invention will appear from the following description taken together with the accompanying drawings in which:

Figure 1 is a plan view showing a front and rear panels of a kit in accordance with a first embodiment;

Figure 2 shows the kit of the first embodiment of Figure 1 assembled;

Figure 3 shows an enlarged view of an adhesive strip of Figures 1 and 2;

Figure 4 shows the kit of a second embodiment assembled;

Figure 5 shows the kit of a third embodiment assembled;

Figure 6 is an exploded view of a fourth embodiment; and

Figure 7 is an exploded view of a fifth embodiment.

Detailed Description of the Drawings

Reference is made first to Figures 1 and 2 showing a kit in accordance with a first embodiment. The kit comprises a separate front panel 10 and a separate rear panel 12.

Front panel 12 comprises a rectangular sheet of paperboard having a hinge-forming scoreline 14 near one side edge 16 so as to define a thin elongate flap portion 18 between the scoreline 14 and the side edge 16 and a remaining rectangular portion 20 comprising the rest of the front panel other than flap portion 18.

Rear panel 12 comprises a planar sheet of paperboard of irregular shape having two scorelines 23 and 25 which serve to delineate the rear panel into a rectangular, major portion 22, pocket portion 24 and pocket flap 26. The rear panel is preassembled to form a pocket by having pocket flap 26 folded along scoreline 25 over pocket portion 24 and then pocket portion 24 folded along scoreline 23 to lie on top of the front face of major portion 22. Pocket flap 26 may be permanently secured as by adhesive to major portion 22 as along its lower side edge 28.

Rear panel 12 carries an adhesive strip generally indicated 30 on the rear surface of panel 12 adjacent its side edge 32.

As seen in Figure 3, the adhesive strip 30 comprises a elongate strip of adhesive material 29 permanently secured on its undersigned to major portion 22 and having a release strip 31 covering its entire length. With the release strip 31 removed, the adhesive strip 30 is then activated and able to engage and permanently secure to flap portion 18. A preferred strip is sold by Fasson Canada Inc. under the trade mark **DUBL-STIK TAPE**.

As seen in Figure 2, the front panel and rear panel of the kit of Figure 1 have been assembled by placing the front surface of flap portion 18 of the front panel 10 over the rear of major portion 22 of rear panel 12 so that the inside surface of the flap portion 18 is engaged by the activated adhesive strip 30 thereby permanently securing the front panel to the rear panel with the scoreline 14 aligned to be parallel to the side edge 32 of rear panel 12. As assembled, the kit provides a file folder with a convenient pocket 29 into which paper sheets can be placed and then protected by the front panel folded along scoreline 14 to overlie the rear panel. As shown in Figure 2, the flap portion 18 overlies a thin elongate side portion of said major portion 22 along side edge 32 of major portion 22 and it is to be appreciated that the adhesive strip is applied to this side portion of the rear panel.

In use of the kit of Figure 1, the kit is preferably provided with the rear panel assembled so that the pocket is pre-formed.

Front panel 10 comprises a thin sheet of ma-

terial which may readily have printed material applied thereto. For example, the front panel 10 may be of a size and of a material composition which readily permits application of printed material as by passing the same through a conventional photocopier. Similarly, the front panel 10 may be of a size and of a composition to facilitate easy printing of the material thereon by a small-sized offset printer. Such small-sized photographic machines and small-sized offset printers are readily available in, for example, small printing houses. The front panel 10 may be preferably sized, for example, to have its rectangular portion 20 of a conventional paper size such as 8 1/2 inches by 11 inches, 8 1/2 inches by 14 inches and the like, with its flap portion 18 to have a width of, for example, 1/2 inch.

With the front panel not carrying either the adhesive strip or the pocket as seen in Figures 1 and 2, the front panel comprises a relatively simple flat planar sheet preferably of paperboard or bristol board which can easily be handled for printing.

In use of the invention in accordance with the present invention, the kit is preferably supplied with the rear panel carrying the pocket and adhesive means and the front panel being a simple flat sheet readily adapted for photocopying or printing. Prior to assembly, the front panel may be easily printed and thereafter the kit assembled. Thus, only a small number of front panels need to be printed as is advantageous to meet customized needs of small customers.

While the preferred embodiment of Figure 1 shows the adhesive strip 30 on the rear surface of rear panel 12, the adhesive strip could alternately be provided on the front surface of rear panel 12, to engage the outside surface of flap portion 18. While less preferred, the adhesive strip could be provided on flap portion 18 as seen in Figure 1, and on either side thereof although providing the strip 30 on the inside would be preferable to result in a folder to appear assembled as in Figure 2.

Reference is now made to Figure 4 which shows a second embodiment of a kit in accordance with the present invention. Front panel 110 comprises a simple sheet of planar material which is adapted for photocopying or offset printing. Rear panel 112 has a scoreline 114 running along the length of one side edge 140 thereof so as to define an elongate flap 118 on one side of the scoreline and a major rectangular portion 122 on the other side. The major rectangular portion 122 carries a pocket 124. Adhesive strip 130 is applied to the front of flap portion 118 with the adhesive strip having had a removable release sheet on the upper surface thereof similar to that in Figure 3.

In use of the kit, the front panel 110 may have printed material applied thereto by photocopying or offset printing and thereafter with the release sheet

removed from the strip, the front panel may be secured to the rear panel by the front panel being placed with side edge 142 aligned with scoreline 114 so that the flap portion 118 overlies a thin elongate side portion of the front panel 110 adjacent side edge 142.

As with the first embodiment, the adhesive strip 130 may be applied to either surface of flap 118 or cover 110 adjacent its side edge 142. Preferably, however, strip 130 is on the rear panel 112.

Figure 5 shows a kit in accordance with the third embodiment which is the same in many aspects as the second embodiment of Figure 4, and accordingly similar reference numerals show equivalent elements to those in Figure 4. Figure 5 differs from Figure 4 in two aspects. Firstly, major rectangular portion 122 carries a binding apparatus 174 for releasably or permanently retaining sheet material in an assembled portfolio folder between the front panel 110 and rear panel 112. Figure 5 shows a preferred binding apparatus 174 comprising a continuous metal strap having two arms 175, 176 which pass through holes in rear panel 112 before emerging from the front of the rear panel and then passing through slots 177 in removable retainer bar 178. Sheet material such as paper is received spiked on arms 175, 176 sandwiched between the retainer bar 178 and rear panel 162, as is known. Other binding apparatus and means of securing the binding apparatus to either panel 122 or 110 could be utilized.

Figure 5 differs from Figure 4 in a second aspect, that pocket 124 is shown in Figure 5 in dotted lines so as to indicate that the pocket 124 need only be optionally provided with the third embodiment.

In use of the kit of Figure 5, the front panel 110 may have printed material applied thereto by photocopying or offset printing and thereafter with release sheet removed from the adhesive strip 130, the front panel 110 may be secured to the rear panel 112 by the front panel 110 placed with the scoreline 118 aligned with the side edge 142 so that the flap portion 118 overlies a thin elongate side portion of the front panel 110 adjacent the side edge 114. The binding apparatus 174 is mechanically secured to the rear panel 112, preferably as described above, so that the sheet material may be retained thereby between the front panel 110 and the rear panel 112.

Reference is now made to Figure 6 which shows a kit in accordance with the fourth embodiment. The kit comprises a separate front panel 210, a separate rear panel 212 and a binding apparatus 250 for releasably retaining sheet material in an assembled portfolio folder between the front panel and the rear panel.

Front panel 210 comprises a rectangular sheet

of paperboard having a hinge forming scoreline 214 near one side edge 216 so as to define a thin elongate flap portion 218 between the scoreline 214 and the side edge 216, and a remaining rectangular portion 220 comprising the remainder of front panel 210 other than flap portion 218.

Rear panel 212 comprises a sheet of paperboard having a hinge forming scoreline 215 near one side edge 217 so as to define a thin elongate flap portion 219 between the scoreline 215 and the side edge 217 and a remaining rectangular portion 222 comprising the remainder of rear panel 212 other than flap portion 219. The rear panel 212 carries a pocket 224.

A first adhesive strip 230 is applied to the rear surface of flap portion 219 with adhesive strip 230 having a removable release sheet on the upper surface thereof similar to that in Figure 3.

A second adhesive strip 260 is applied to the front surface of flap portion 219 with adhesive strip 260 having a removable release sheet 262.

The preferred embodiment of Figure 6 shows a binding apparatus 250 having three rings, 252a, 252b and 252c. Each ring may be opened and closed by one end 254 of each ring being releasably engaged with the base 256. The rings are adapted to retain paper sheets with complementary holes, in known manner. It is preferred the binding apparatus 250 has a flat rear surface (not shown) to facilitate adhesion to adhesive strip 260. Other binding apparatus and means of securing the binding apparatus, are also possible.

In use of the kit of Figure 6, the front panel 210 may have printed material applied thereto by photocopying or offset printing and thereafter with release sheet removed from the adhesive strip 230, the front panel 210 may be secured to the rear panel 212 by the front panel being placed with the scoreline 214 aligned with the side edge 217 so that the flap portion 218 overlies the flap portion 219. The joined flap portions 218 and 219 in effect provide a binder edge between the front and rear panels. With the release sheet 262 removed from the adhesive strip 260, the flat rear surface of the binding apparatus 250 may be secured to the front surface of flap portion 219 of the rear panel 212, so that sheet material may be retained thereby between the front panel 210 and the rear panel 212.

While the preferred embodiment of Figure 6 shows the flap portion 218 substantially coextensive in size and dimensions with flap portion 219, flap portions 218 and 219 may be of different size and dimensions.

Although the first adhesive strip 230 is shown in Figure 6 on the rear surface of flap portion 219, the adhesive strip 230 could alternately be provided on the front surface of flap portion 219, to engage the rear surface of flap portion 218. While

less preferred, the adhesive strip 230 could be provided on the front surface of flap portion 218, to engage the rear surface of flap portion 219, or alternately on the rear surface of flap portion 218, to engage the front surface of flap portion 219.

While the preferred embodiment of Figure 6 shows the second adhesive strip 260 on the front surface of flap portion 219, the adhesive strip 260 could suitably be provided elsewhere on the front surface of either front panel 210 or rear panel 212 to engage the rear surface of binding apparatus 250, or the adhesive strip 260 could be provided on the rear surface of binding apparatus 250 to engage the front surface of front panel 210 or rear panel 212.

Reference is now made to Figure 7 which shows a kit in accordance with the fifth embodiment. The kit comprises a separate front panel 310, a separate rear panel 312 and a binding apparatus 350 for releasably or permanently retaining sheet material in an assembled portfolio folder between the front panel and the rear panel.

Front panel 310 comprises a rectangular sheet of paperboard or other planar material whose front surface is adapted for photocopying or offset printing.

Rear panel 312 comprises a rectangular sheet of paperboard having two, parallel hinge forming scorelines, a first hinge forming scoreline 314 nearest one side edge 317 so as to define a thin elongate first flap portion 319 between the scoreline 314 and the side edge 317, and a second hinge forming scoreline 315 defining a thin elongate second flap portion 318 adjacent to the first flap portion 319 between the scoreline 315 and the first flap portion 319. The remainder of rear panel 312 other than the first flap portion 319 and second flap portion 318 effectively comprises a remaining rectangular portion 322. The rear panel 312 is not shown to carry a pocket, but a pocket could be provided as indicated as 324 in dotted lines.

An adhesive strip 330 is applied to the rear surface of flap portion 319 with adhesive strip 330 having a removable release sheet on the upper surface thereof similar to that in Figure 3.

Figure 7 shows a known binding apparatus 350 comprising a continuous metal strap with two arms 370 and 371 which pass through holes in the back panel 312 before emerging from the front of the rear panel and then passing through slots 373 in removable retainer bars 374. Paper is to be received spiked on arms 370 and 371 sandwiched between retainer bar 374 and the rear panel, as is known. Binding apparatus 350 shown in Figure 7 is preferably mechanically secured to the folder as described above.

In use of the kit of Figure 7, the front panel 310 may have printed material applied thereto by pho-

tocopying or offset printing and thereafter with release sheet removed from the adhesive strip 330, the front panel 310 may be secured to the rear panel 312 by the front panel being placed with the scoreline 314 aligned with the side edge 342 so that the flap portion 319 overlies a thin elongate side portion of front panel 310 adjacent side edge 342. The binding apparatus 250 is mechanically secured to the rear panel 312, so that sheet material may be retained thereby between the front panel 310 and the rear panel 312.

As with the first embodiment, the adhesive strip 330 of the fifth embodiment may be applied to either surface of flap 319 or cover 310 adjacent its side edge 342. Preferably however, strip 330 is on rear panel 312.

Figures 5, 6 and 7 show embodiments with binding apparatus 174, 250 and 350 to be secured to an assembled folder. The kits for these embodiments preferably are provided as three separate parts that is, with each of the binding apparatus provided separate, to be affixed to the folder during assembly. This reduces the storage space required for the kits, especially with bulkier binder assemblies as shown in Figure 6. The kit can be provided with the binding apparatus secured to one of the panels, especially if a less bulky binder apparatus such as in Figures 5 and 7 are provided. Where the binding apparatus is to be provided in the kit pre-secured to one panel, other means for attachment such as rivets may be used.

The binding apparatus 174, 250 and 350 shown in Figure 4, Figure 5 and Figure 6 may be secured to either the front or rear panel at any convenient location and the invention is not limited to these attachment only to the rear panel or only adjacent the binder edge.

As is to be appreciated from the drawings, with each of the embodiments, a resultant folder will have, when folded, a front panel substantially co-extensive in size and dimensions with the rear panel. Thus, for example, in the first embodiment, the remaining rectangular portion is sized to be substantially identical to major portion 22. The preferred embodiment of Figures 1, 2, 6 and 7 show a file folder carrying a permanent pocket on the rear panel. This pocket is not necessary and an alternative pocket could be provided on either of the front or rear panels.

It is preferred that the one of the front or rear panel which is to have printed matter applied not carry an adhesive strip.

While the invention has been described with reference to preferred embodiments, it is not so limited. Many modifications and variations will now occur to persons skilled in the art. For a definition of the invention, reference is made to the appended claims.

Claims

1. A kit for a portfolio folder comprising a first panel (10, 112, 210, 312), a second panel (12, 110, 212, 310), first means (30, 130, 230, 330) for securing the first panel to the second panel, one of said first and second panels having on a surface thereof means (24, 124, 224, 324, 174, 250, 350) for retaining sheet material in an assembled portfolio folder between the first panel and the second panel, said kit characterized by:

said first panel (10, 112, 210, 312) being a separate panel comprising a rectangular sheet having a thin elongate first flap portion (18, 118, 218, 319) along one side edge thereof delineated from a remaining rectangular portion (20, 122, 220, 322) of the first panel by a first hinge-forming scoreline (14, 114, 214, 314) parallel to said one side edge (16, 140, 217, 317),

said second panel (12, 110, 212, 310) being a separate panel comprising a rectangular portion (22, 222) of dimensions substantially the same as that of said remaining rectangular portion (20, 122, 220, 322),

said first panel (10, 112, 210, 312) adapted to be secured to the second panel (12, 110, 212, 310) with said first flap portion (18, 118, 218, 319) folded along said first scoreline (14, 114, 214, 314) and said first flap portion (18, 118, 218, 319) overlying a thin elongate side portion of said second panel (12, 110, 212, 310) along a side edge (32, 142, 217) thereof,

said first means (30, 130, 230, 330) comprising first adhesive means secured to one of said first flap portion (18, 118, 218, 319) and side portion,

said first adhesive means (30, 130, 230, 330) having a removable release sheet (31) for removal to activate the first adhesive means for adhesion to the other of said first flap portion and side portion.
2. A kit as claimed in claim 1 wherein

said second panel (212) having a thin elongate second flap portion (219) along said one side edge (217) thereof delineated from said remaining rectangular portion (222) of the second panel (212) by a hinge-forming second scoreline (215) parallel to said one side edge (217),

said second flap portion (219) carrying said side portion,

said first panel (210) adapted to be secured to said second panel (212) by the first adhesive means (230) with said first flap portion (218) folded along said first scoreline (214), said second flap portion (219) folded along said second scoreline (215), and said first flap portion (218) overlying said side portion on said second flap portion (219).
3. A kit as claimed in claim 1 wherein

said first panel (312) having a thin elongate second flap portion (318) adjacent the first flap portion (319) intermediate the first flap portion (319) and the remaining rectangular portion (322),

said second flap portion (318) delineated from the first flap portion (319) by the first scoreline (314) and from the remaining rectangular portion (322) by a hinge-forming second scoreline (315) parallel to said one side edge (317).
4. A kit as claimed in one of claims 1 to 3 wherein one of said first or second panels has an outer surface suitable for photocopying or offset printing.
5. A kit as claimed in one of claims 1 to 4 wherein said means for retaining comprises pocket means (24, 124, 224, 324) on a surface of one of the first and second panels.
6. A kit as claimed in one of claims 1 to 4 wherein said means for retaining comprises binding means (174, 250, 350), and

the kit includes second means (175, 260, 370) for securing the binder means to one of the first and the second panel.
7. A kit as claimed in one of claims 1, 2 or 3 wherein said first adhesive means (130) is secured to said first flap portion (118), said second panel (110) comprises a front panel for said folder and has an outer surface suitable for photocopying or offset printing, said first panel (112) comprises a rear panel for said folder and said means for retaining comprises pocket means (124) on a forward-facing surface of the first panel.
8. A kit as claimed in claim 6 wherein said binding means (250) is separate and said second means (260) for securing the binding means comprises second adhesive means (260) secured to one of the binding means and said first panel or said second panel,

said second adhesive means having a removable release sheet (262) for removal to activate the second adhesive means.
9. A kit as claimed in claim 2 wherein said second flap portion (219) has dimensions substan-

tially the same as that of the first flap portion (218).

10. A method of manufacture of a portfolio folder with printed material on a front surface thereof from a kit as claimed in one of claims 4 to 10, characterized by:
- (a) applying by photocopying or offset printing said printed material to said outer surface suitable for photocopying or offset printing;
 - (b) securing said first and second panels together by detaching said removable release sheet from the first adhesive means and securing said first flap portion of the first panel to said side portion of the second panel with said first scoreline aligned with said side edge of said rear panel such that first flap portion overlies said side portion.

5

10

15

20

25

30

35

40

45

50

55

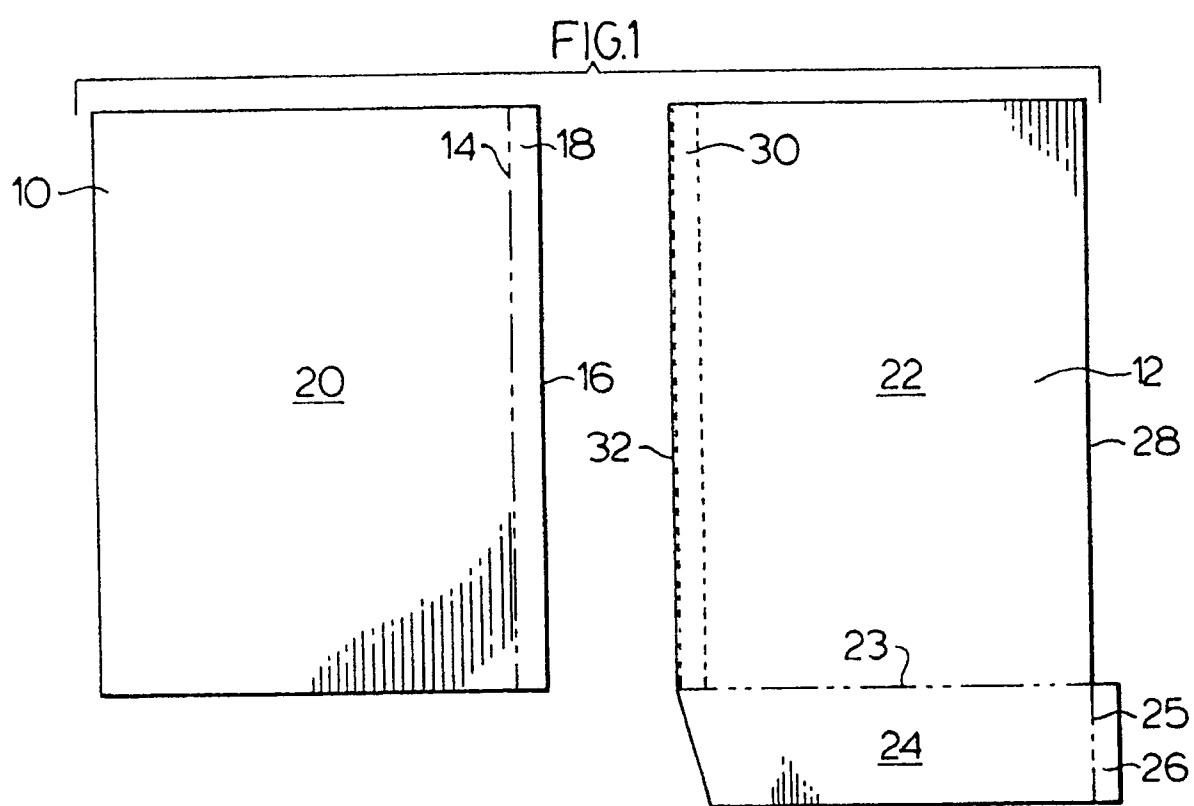


FIG.2

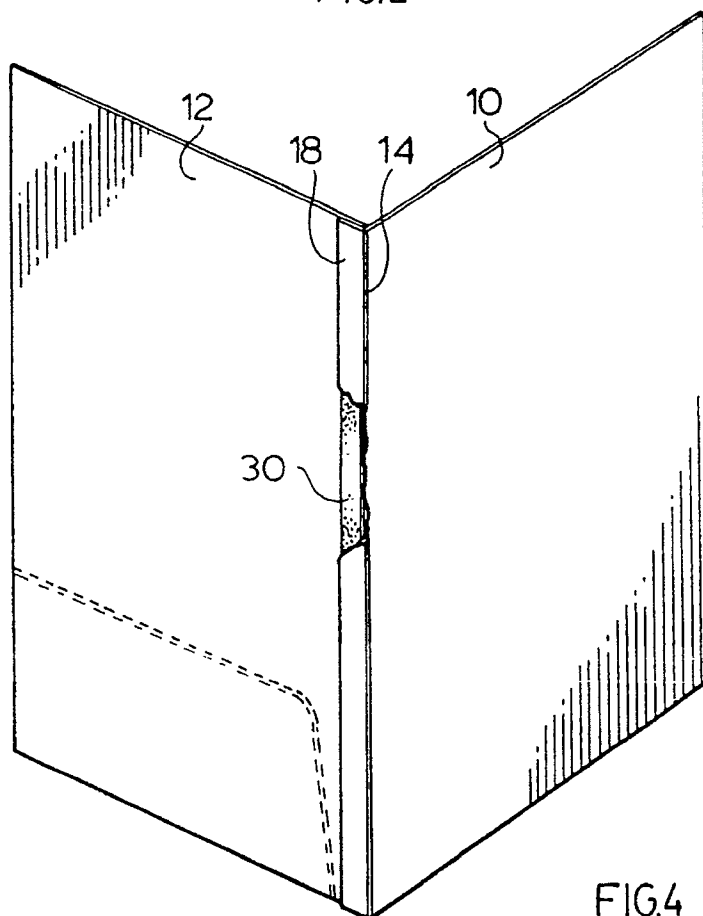


FIG.3

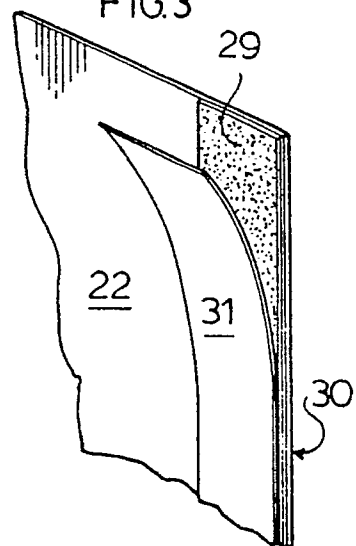
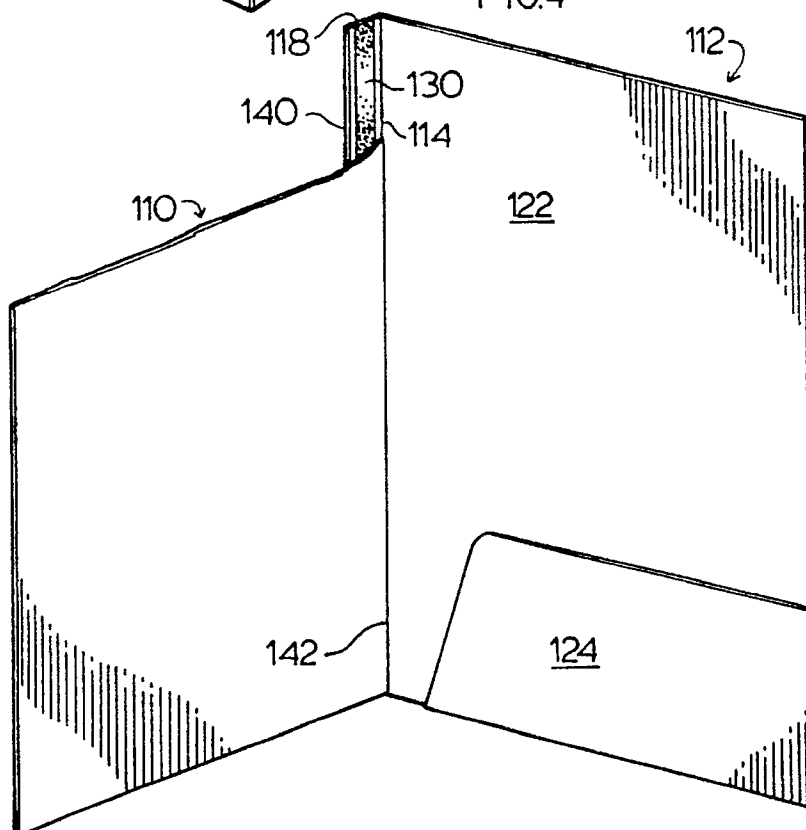
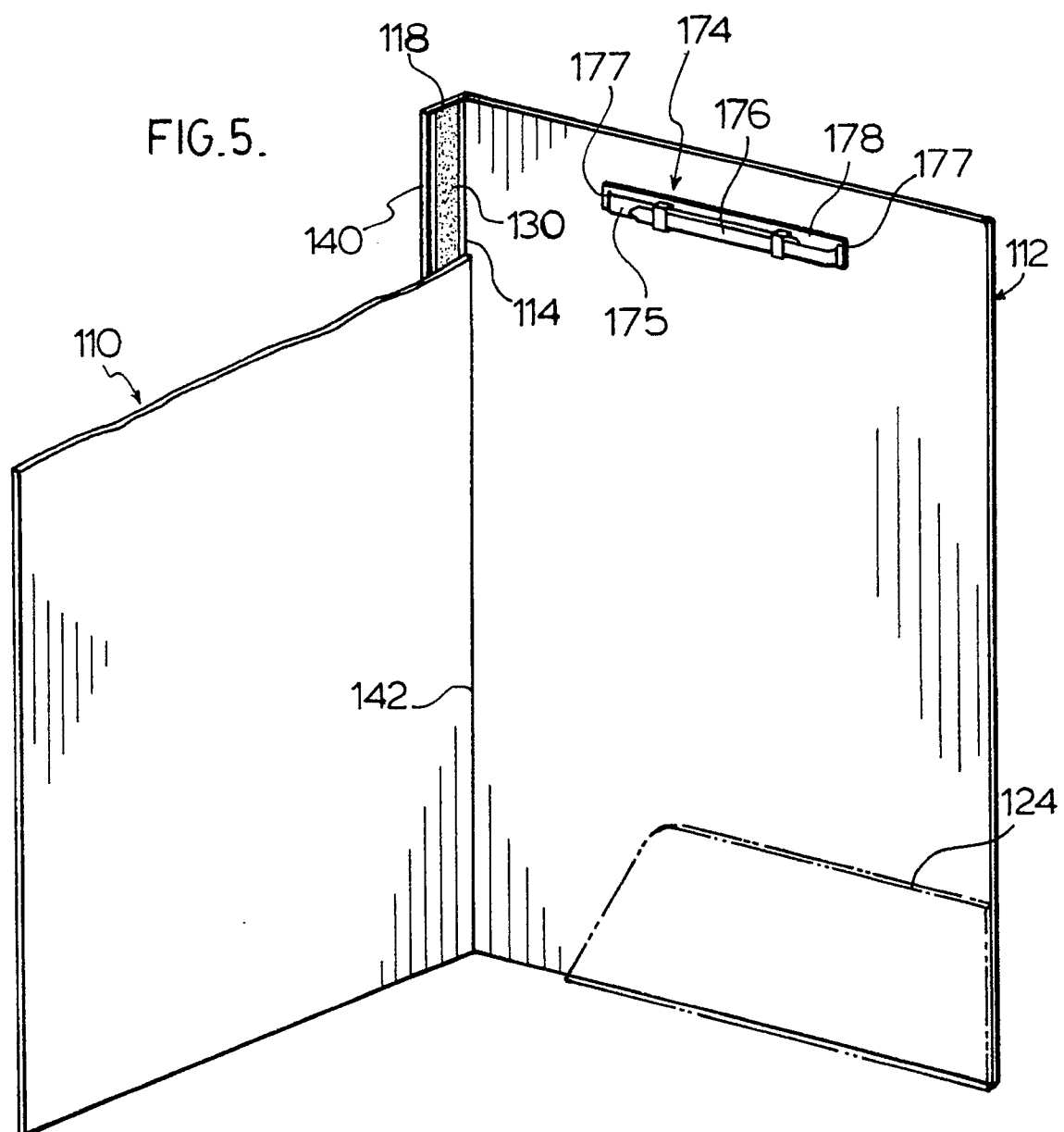
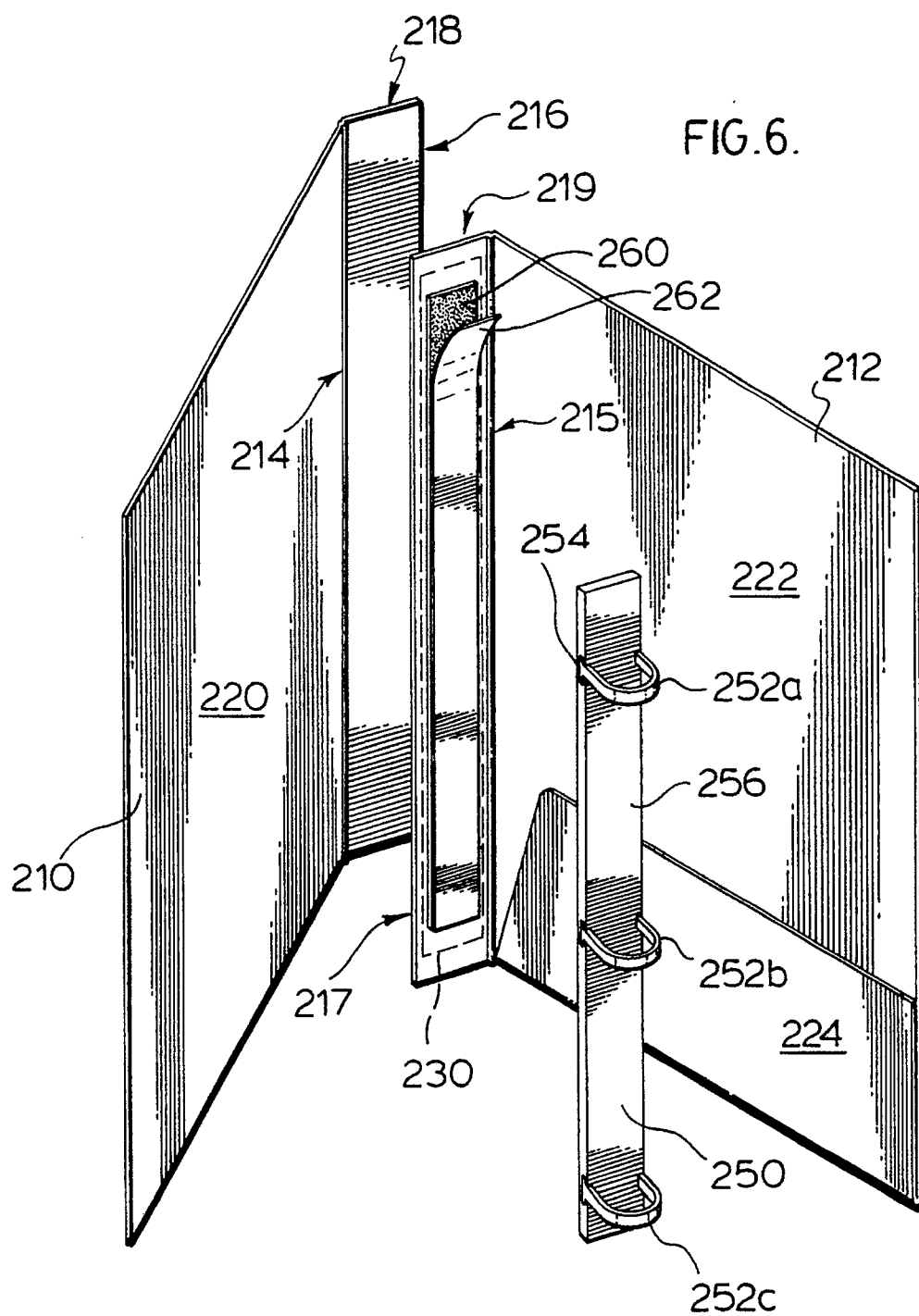
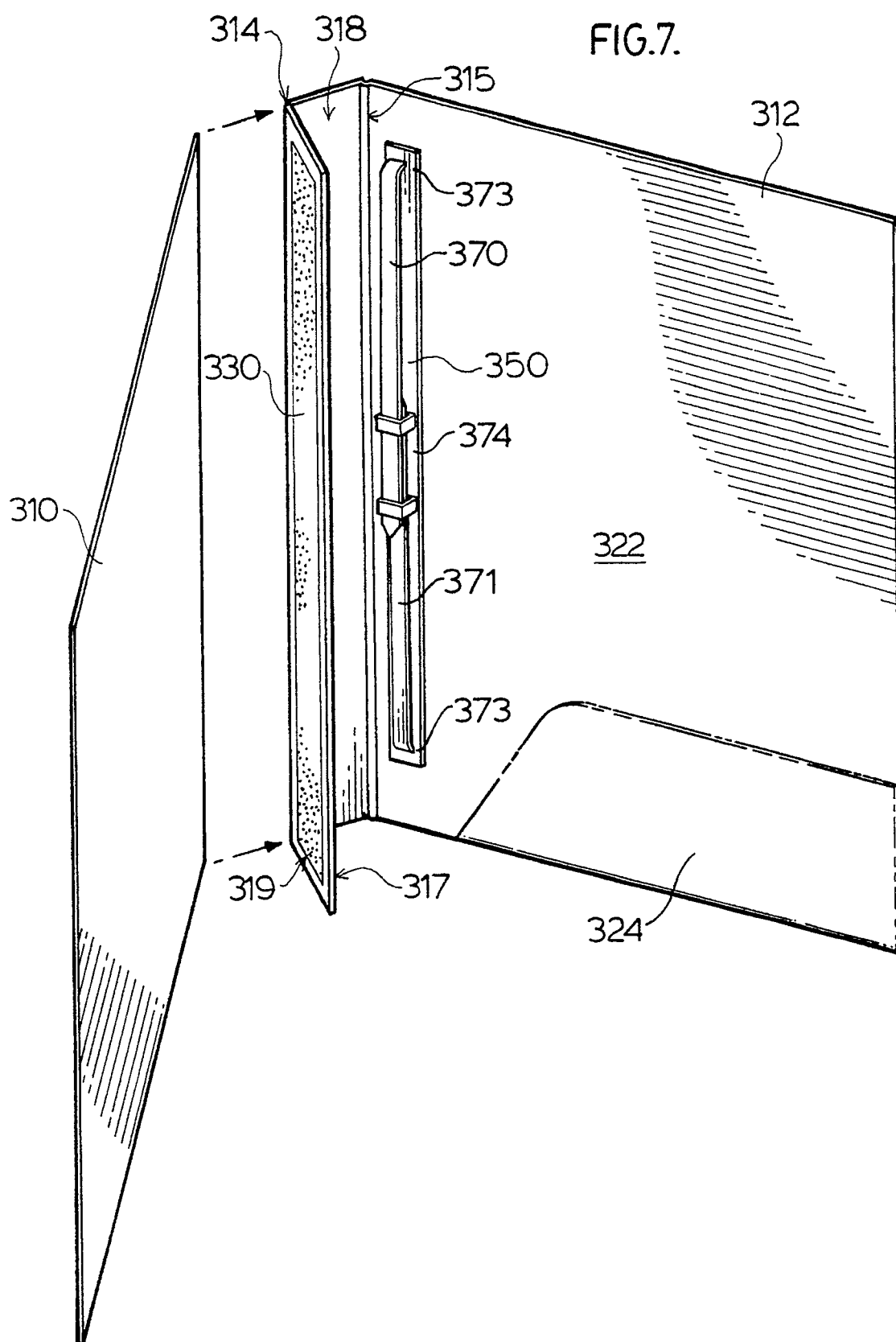


FIG.4











European Patent
Office

EUROPEAN SEARCH REPORT

Application Number

DOCUMENTS CONSIDERED TO BE RELEVANT			EP 91106524.1
Category	Citation of document with indication, where appropriate, of relevant passages	Relevant to claim	CLASSIFICATION OF THE APPLICATION (Int. Cl.5)
X	DE - A1 - 2 602 271 (HEIMANN) * Fig. 1-7 * --	1-5, 7, 9-10	B 42 F 7/04
A	DE - A1 - 3 707 675 (BOLIN) * Claim 1; fig. 1-4 * --	1	
A	GB - A - 1 545 764 (MAYCOCK) * Fig. 1-4, 8; description * --	1	
A	US - A - 4 750 609 (FELIS) * Column 3, 4; fig. 1, 2 * --	1	
A	CH - A5 - 656 838 (BOSTITCH) * Abstract; fig. * ----	1	
			TECHNICAL FIELDS SEARCHED (Int. Cl.5)
			B 42 F 7/00 B 42 D 1/00 B 65 D 65/00
The present search report has been drawn up for all claims			
Place of search VIENNA		Date of completion of the search 27-06-1991	Examiner HUBER
CATEGORY OF CITED DOCUMENTS X : particularly relevant if taken alone Y : particularly relevant if combined with another document of the same category A : technological background O : non-written disclosure P : intermediate document T : theory or principle underlying the invention E : earlier patent document, but published on, or after the filing date D : document cited in the application L : document cited for other reasons & : member of the same patent family, corresponding document			