Jan. 8, 1929. 1,698,461

L. G. THEBAUD

RECORD DEVICE

Filed Feb. 20, 1926

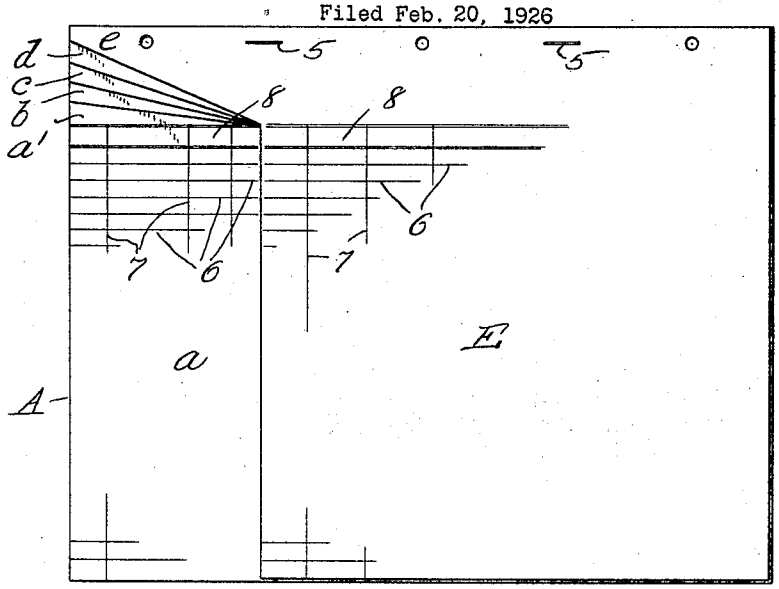


Fig. 1.

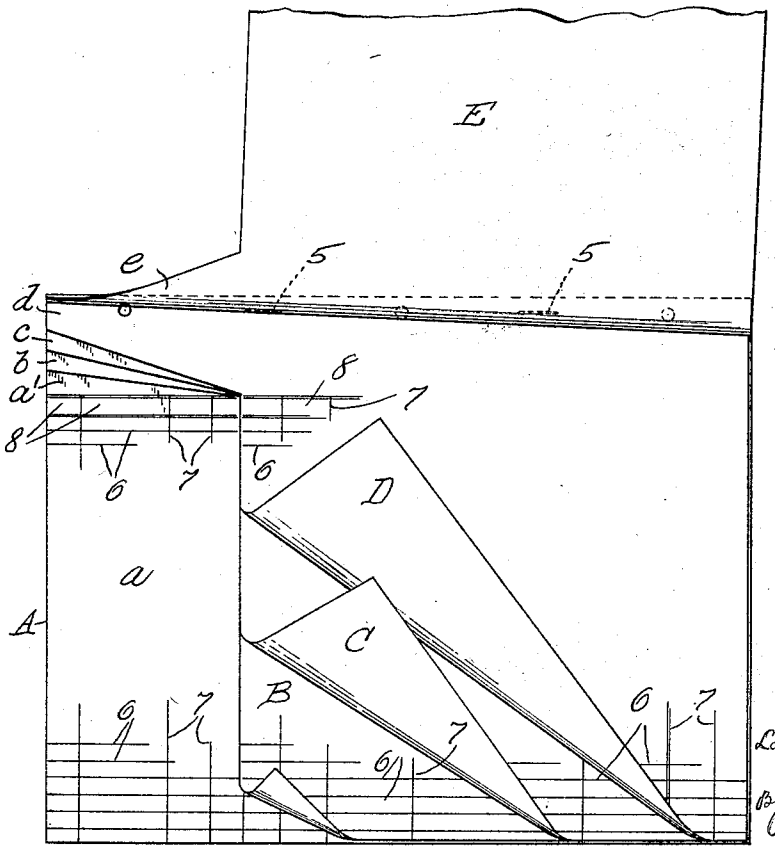


Fig. 2.

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Patented Jan. 8, 1929. 1,698,461

UNITED STATES PATENT OFFICE.

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RECORD DEVICE.

Application filed February 20, 1926. Serial No. 89,778.

This invention relates to improvements in record devices, and more particularly to record devices in which a large number of items are to be arranged in a single line devoted to the subject to which the items relate.

The objects of the invention are to provide a record device of this kind in which the subjects to which the record relates are entered in a column, a line being devoted to each subject, and in which a plurality of sheets are arranged so that the lines on different sheets are arranged in alinement with the lines on which the subjects are entered, the several pages being indexed to indicate the general nature of the items recorded thereon and to facilitate finding the particular information which is desired relatively to the subjects; also to improve record keeping devices of this kind in other respects hereinafter specified.

In the accompanying drawings,

Fig. 1 is a face view of a record keeping device embodying the invention.

Fig. 2 is a similar view thereof showing the top page thereof turned over and other pages partly turned over.

The record device may be used to advantage in connection with the keeping of many kinds of records, for example a record of insurance policies, of investments or securities, of mortgages on properties or real estate holdings, and it is not intended therefore to limit this invention to the keeping of any particular kind of record.

In the particular embodiment of the invention shown in the accompanying drawings the record device consists of a plurality of sheets of paper or other flexible material, the lower sheet A having a portion *a* at one side thereof provided with a column or columns for identifying the subjects with reference to which the records are kept, the remaining portion of the sheet being preferably divided into columns for recording various items with reference to the subjects identified in the subject column or columns of the portion *a*. The device also includes other sheets B, C, D and E arranged above or superimposed upon the subject carrying sheet A, which other sheets are preferably also provided with columns in which items relating to the subjects identified on sheet A may be recorded. It will be understood that the subject sheet A may be used in connection with any desired number of item sheets, four being shown in the construction illustrated. All of the sheets of the record device are bound together in any suitable or desired manner, staples 5 being employed for this purpose in the construction illustrated, which are arranged adjacent to the upper edges of the sheets. All of these sheets are provided with a plurality of lines 6 extending crosswise of the sheets, and the several sheets are so arranged relatively to each other that the lines on the several sheets are substantially in registration with each other, in such a manner that the lines 6 of the lowest sheet A are in alinement with the corresponding lines 6 of any of the other sheets, for example the sheet E as shown in Fig. 1, and the sheets B, C and D as shown in Fig. 2. The several sheets are of such size or are so cut that when they are secured together as shown in the drawings, the portion *a* of the lower sheet A at one side thereof on which the subjects are identified will project beyond the other sheets. Each of these superimposed sheets or pages may also be divided into any desired number of columns by means of lines 7 intersecting the lines 6, and preferably spaces 8 are provided at the head of each column in which may be entered a title of the items recorded or to be recorded in the column.

In order to facilitate the finding of any information on the record device or the making of entries thereon, each of the item sheets is preferably provided with an index tab or extension. In the particular construction shown each sheet is provided at its upper left hand corner with a tab or extension and these various extensions are arranged so that portions of each tab are visible, the several sheets B, C, D and E being provided respectively with integral tabs or extensions *b*, *c*, *d* and *e*, and the tab of the sheet B is arranged so as to leave a space *a'* at the head of the subject space *a* on the sheet A exposed for purposes of indexing or indicating the general nature of the items recorded on this sheet beyond the subject column or columns thereon. This arrangement of the index tabs with reference to the subject matter column on the sheet A is particularly desirable since a person wishing to obtain some information from the record or to enter some information thereon can readily turn to the general classification of the information at the index tabs above the column in which the subject to which the information relates is entered.

When a record device of the kind described is used in connection with the life insurance policies of an individual, the subject matter columns on the portions *a* of the lowermost page A of the record device will contain sufficient information to clearly identify each policy such for example as a policy number and the name of the company and similar information. The uppermost page E of the record device may contain information relating to the contracts of the several policies, and the various columns on this page may be headed by titles arranged in the spaces 8 relating to various features or details of the contract. Page D may contain, for example, a deposit calendar with information relating to premiums or deposits payable under the several policies identified in the subject matter column on page A. The next page C may contain information as to dividends and the columns on the page may be graduated, if desired, for the different years during which the policy is to remain in force so that the dividends received each year can be recorded thereon. The next page B may contain information as to the loans made on the policy including in separate columns the amount loaned, the interest due thereon, the dates when the loan and interest are due, and other information relating to this general subject. The portion of page A which is normally covered by the other sheets may contain information with reference to the cash and loan values of the policy and the columns on this page may also be headed in accordance with the years during which the policy may remain in force, the cash and loan values for each year being indicated in the yearly column on the line 6 with the subject or title identifying the particular policy. Consequently when a person having a number of insurance policies wishes to find when the premiums are payable it is only necessary to refer to the index tab marked premium or deposit and thus quickly turn to the page on which the premiums are recorded, and similarly other information relating to any of the policies can be located or entered. The record device may be used equally well for keeping records of other kinds.

By means of the record device described any desired amount of information with reference to any subject can be kept by increasing or decreasing the number of sheets, and the lines of the sheets are so arranged that a particular line on each sheet relates to the particular subject identified on the corresponding line of the bottom sheet. By means of this record device all of the lines 6 on any sheet are comparatively short and even the columns at the extreme right hand side of the sheet are not so far removed from the subject column at the left side of the lowest sheet that there is any difficulty in following a line 6 from the subject to the particular item desired, whereas when these records are kept on long sheets having the lines 6 extending throughout the full length of the sheet, considerable difficulty is experienced and time wasted in carefully following the long lines to the particular item or column desired. Furthermore by means of the arrangement of the index tabs, the desired information can be quickly obtained, particularly because the index tabs are arranged directly above the subject matter space *a* of the sheet A. The index tabs being formed as parts of the sheets add very little to the cost of the device.

I claim as my invention:—

1. A record device including a plurality of superimposed sheets having lines thereon arranged substantially in registration, all of said sheets with the exception of the lowermost one having portions at one side of each sheet cut out to progressively greater extents from one corner and stopping short of an adjacent corner towards which the cuts extend to expose a major edge portion of the lowermost sheet for the entry of subject matter on each line thereof having reference to entries made on all of said sheets on corresponding lines, and also to expose relatively smaller areas of the superposed sheets at one end of the column of entries in said major edge portion, such smaller areas serving as index areas for corresponding sheets upon which index areas entries may be made relating to the subject matter on each sheet.

2. A record device including a plurality of superimposed sheets having lines thereon arranged substantially in registration, all of said sheets with the exception of the lowermost one having portions at one side of each sheet cut out to progresssively greater extents from one corner and stopping short of an adjacent corner towards which the cuts extend to expose a major edge portion of the lowermost sheet, for the entry of subject matter on each line thereof having reference to entries made on all of said sheets on corresponding lines, and also to expose relatively smaller areas of the superposed sheets at one end of the column of entries in said major edge portion, such smaller areas serving as index areas for corresponding sheets, upon which index areas entries may be made relating to the subject matter contained on each sheet, said superimposed sheets being secured together along the edge parallel to the registering lines and extending from said adjacent corner toward which said cuts extend.

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