

E. Z. LEWIS.
 MANIFOLDING RECORD BOOK.
 APPLICATION FILED MAR. 14, 1908.

972,550.

Patented Oct. 11, 1910.
 2 SHEETS—SHEET 1.

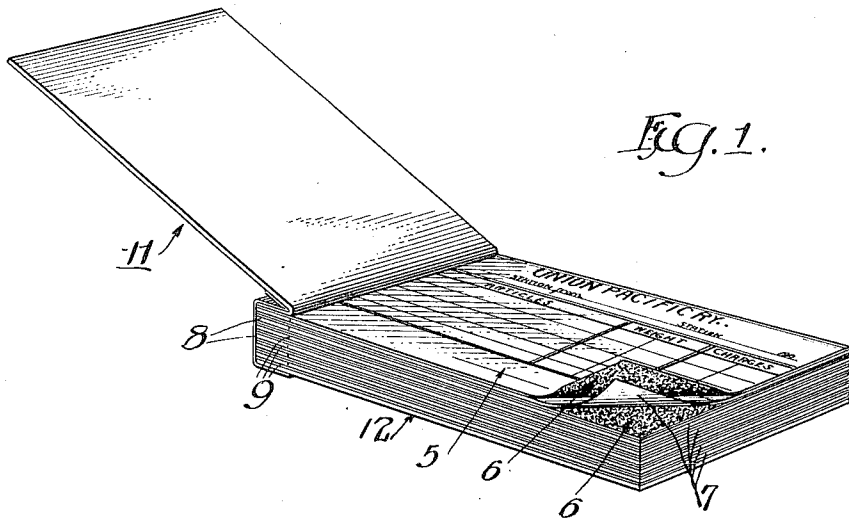
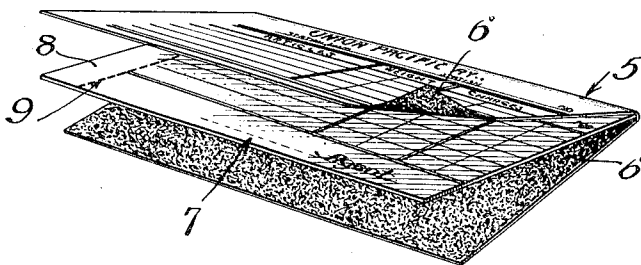


Fig. 2.



Witnesses:
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Inventor
 Edward Zuver Lewis.
 by Poole & Brown
 Attys.

UNITED STATES PATENT OFFICE.

EDWARD ZUVER LEWIS, OF FRANKLIN, PENNSYLVANIA, ASSIGNOR TO THE GENERAL MANIFOLD AND PRINTING COMPANY, OF FRANKLIN, PENNSYLVANIA, A CORPORATION OF PENNSYLVANIA.

MANIFOLDING RECORD-BOOK.

972,550.

Specification of Letters Patent.

Patented Oct. 11, 1910.

Application filed March 14, 1908. Serial No. 421,254.

To all whom it may concern:

Be it known that I, EDWARD ZUVER LEWIS, a citizen of the United States, and a resident of Franklin, in the county of Venango and State of Pennsylvania, have invented certain new and useful Improvements in Manifold-
ing Record-Books; and I do hereby declare that the following is a full, clear, and exact description thereof, reference being had to the accompanying drawings, and to the letters of reference marked thereon, which form a part of this specification.

This invention relates to a record book designed to facilitate the making and preservation of records or copies of communications in cases where the communications are transmitted to the persons intended to receive them upon cards or sheets bearing upon one side the name and address of such person and on the other side thereof the communication itself.

The invention relates more particularly to a form of such record book containing permanent record leaves on which the communication is directly written and a copy of the written matter is made upon or transferred to a removable sheet or card through a transfer medium, such as a coating of carbon, applied to the rear face of the permanent leaf.

A book embodying my invention embraces a plurality of duplex leaves, each consisting of a folded sheet coated on its inner face with a transfer medium, and a plurality of sheets or cards, around which said duplex leaves are severally folded, so that matter written on both sides of each duplex leaf will be transferred to the opposite sides of said interposed sheet or card; the said duplex leaves being permanently secured together so as to constitute a permanent record of messages, notices or the like, written thereon, and the interposed sheets or cards being removable from the book and constituting a message sheet or card adapted for transmission to the persons to whom the communications are to be sent.

My invention may be better understood by reference to the accompanying drawings, in which,—

Figure 1 is a perspective view of a record book embodying the same. Fig. 2 is a perspective view showing one of the duplex record leaves of the book, with an interposed

sheet before the same are bound together or united to form a book. Fig. 3 is a view of the outer face of one of the duplex pages of the book, before the same is folded. Fig. 4 is a face view of one of the message sheets or cards showing the side thereof on which the notice is to be written. Fig. 5 is a view of said message sheet or card, showing the side thereof on which the name and address is to be written.

As shown in said drawings, 5 indicates a sheet of paper, which forms one of the permanent leaves of the book, and is folded along the center line thereof with the line of fold at right angles to the back of the book, so that each layer is in effect duplex or consists of two layers joined along one of the side edges thereof. One margin of the folded sheet is secured in the back of the book so that the two folds can be opened or separated from each other at two edges only of the leaf. The adjacent or inner faces of the two part or duplex leaf are provided with a coating of transfer material, as indicated at 6 in Figs. 1 and 2.

7 indicates a single sheet or card one side of which is designed to bear the notice, message or communication, and the opposite side of which is to bear the name and address of the person to whom the notice, message or communication is to be sent. The sheet 5 is folded around the sheet or card 7, as seen in Fig. 2, so that in the book each sheet or card 7 is interposed between the two folds of the duplex leaf. The several sheets or cards are, moreover, so held in the book as to be readily removable from between the folds of the duplex leaf. In the construction illustrated, said sheets 7 are bound into the book with the duplex leaves, and for this purpose each leaf is provided with an extension or tab 8 separated from the body of the sheet by perforated lines 9. Fig. 2 shows one of the duplex leaves formed by folding a sheet 5, as above described, with the sheet or card 7 interposed between the same folds of said sheet in readiness for binding or attachment to other sheets to form a book.

In the use of the record book made as described, the notice, message or communication to be sent to another person by the owner of the book will be written on the uppermost part or fold of the duplex leaf

and, by the action of the coating of transfer material thereon, will be transferred to or copied upon the adjacent face of the interposed sheet or card 7. Similarly, the name and address of the person to whom the notice or message is to be sent will be written upon the other or lowermost part or fold of the duplex leaf and a copy thereof will be made upon the said interposed sheet. Said interposed sheet or card will then be removed from between the folds of the duplex leaf and will be sent to the party to whom it is addressed. The sheet or card thus removed will constitute the notice or message while the writing upon the two parts of the duplex record leaf will constitute a permanent copy or record of the transaction, in form for safe and convenient preservation and examination.

Usually the upper part or fold of the duplex record leaf will be printed or ruled with lines and printed matter having blank spaces in which the desired entries can be made and the sheet or card will be provided with like lines and printed matter and with correspondingly located blank spaces.

An advantage is obtained by providing the interposed sheets 7 with extensions or tabs and binding the same in the book, for the reason that this construction insures that said sheets or cards will be retained accurately in position relatively to the parts of the folded or duplex record pages. Instead of so binding the sheets or cards 7 in the book with the duplex leaves, however, the said sheets or cards may be made of such length that their inner edges will be merely clamped in place or held by pressure between the inner marginal parts of the folded sheets. In such case said sheets or cards, held in place by pressure and friction only, may be removed by the exertion of some degree of pulling force thereon.

After the removal of the message sheet from between the parts of the duplex leaf, the latter, by reason of the fact that the two parts thereof are joined by folds at their edges, will constitute, in effect, a single leaf of the book, so that in subsequent examination of the book each duplex leaf will be handled or turned over as one leaf. Moreover, in the use of a book thus constructed, if it shall become necessary to look for the copy of any particular notice or message, this may be readily and quickly done by in-

specting the rear faces of several duplex leaves, which bear the names and addresses of the parties to whom the notices have been sent. Furthermore, by reason of the permanent connection of the two parts or folds of the duplex leaves with each other, the coating or carbon material on the adjacent faces of the two leaves will never be exposed in examining or handling the book so that it will not be rubbed off or transferred to the fingers of the person handling the book.

The message sheet referred to will preferably consist of a card of a size and form convenient for handling and delivery, and if desired the same may have a postage stamp affixed and constitute a postal card where it is desired to send the same through the mails.

While I have shown the sheets or leaves constituting the record book as being bound in the usual form of a book, which is provided with hinged covers 11 and 12, yet the binding of the said sheets or leaves in book form is not essential to the carrying out of my invention, inasmuch as said sheets or leaves may be connected with each other by any form of securing or binding device or by the use of any suitable form of binder or holder; the term "book" herein used being intended to cover a series of leaves or sheets which are permanently joined or connected with each other in any preferred or convenient way.

I claim as my invention:—

A manifolding record book comprising a plurality of duplex leaves, each consisting of a folded sheet having transfer material on its inner face, and a plurality of single message sheets interposed between the folds of the duplex leaves and bound in the book with the same, said message sheets being provided at their margins with extensions or tabs separated from the main parts of the sheets by perforated lines, permitting detachment of the said message sheets from the book.

In testimony, that I claim the foregoing as my invention I affix my signature in the presence of two witnesses, this 11th day of March A. D. 1908.

EDWARD ZUVER LEWIS.

Witnesses:

TAYLOR E. BROWN,
GEORGE R. WILKINS.