No. 685,151. Patented Oct. 22, 1901.

L. M. LANDING.

MANIFOLDING SALES BOOK.

(Application filed Oct. 9, 1900.)

(No Model.)

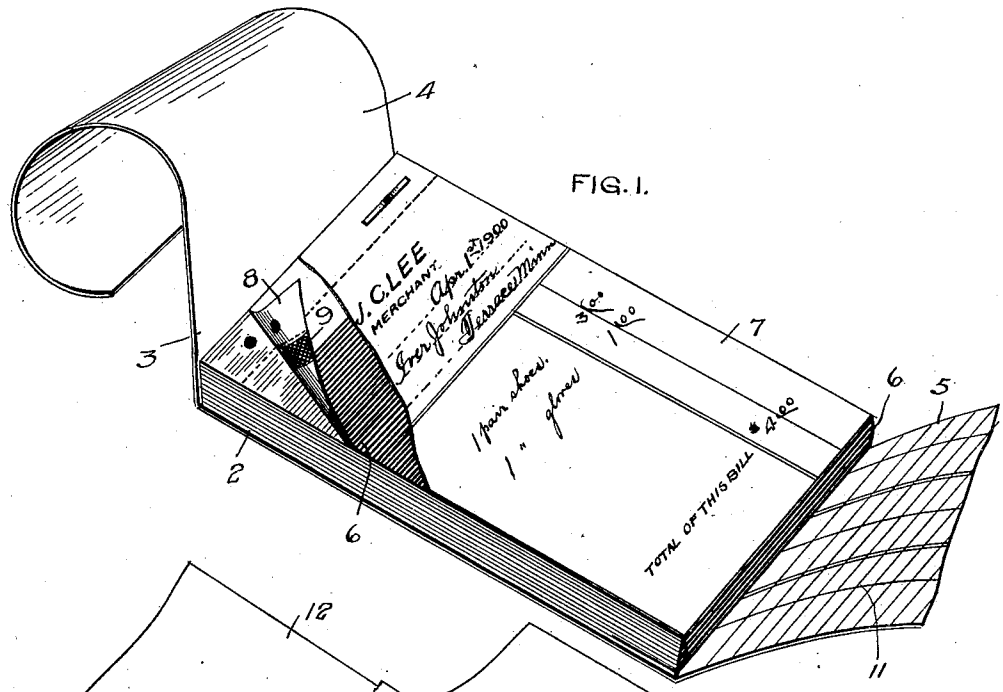

FIG. 1.

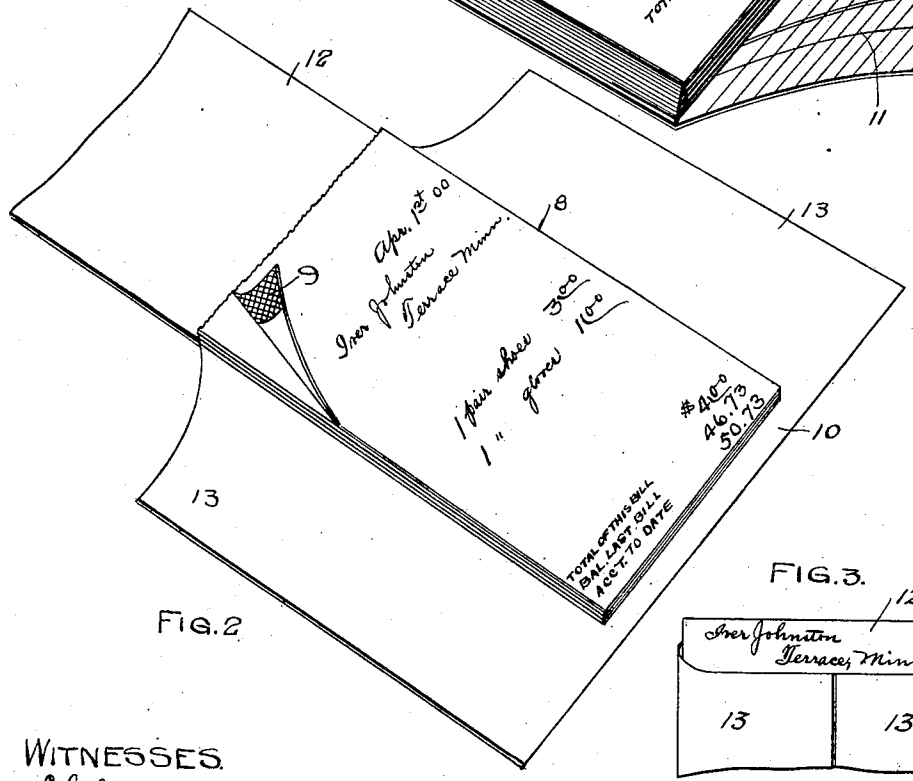

FIG. 2.

FIG. 3.

WITNESSES.
E. G. Strande
Richard Paul.

INVENTOR
LARS M. LANDING
BY Paul & Hawley
HIS ATTORNEYS

THE NORRIS PETERS CO., PHOTO-LITHO., WASHINGTON, D. C.

UNITED STATES PATENT OFFICE.

LARS M. LANDING, OF GLENWOOD, MINNESOTA.

MANIFOLDING SALES-BOOK.

SPECIFICATION forming part of Letters Patent No. 685,151, dated October 22, 1901.

Application filed October 9, 1900. Serial No. 32,508. (No model.)

To all whom it may concern:

Be it known that I, LARS M. LANDING, of Glenwood, Pope county, Minnesota, have invented certain new and useful Improvements in Manifolding Sales-Books, of which the following is a specification.

My invention relates to sales-books adapted for use in stores and in which an account of credit-sales may be conveniently kept. Books of this kind are usually adapted to carry the balance forward as well as to keep a record of goods sold, and one book is alotted to each customer, all purchases of that customer made on credit being entered in the book and one sales-slip given to the customer, while the duplicate is retained in the book for record. These books are marked with the customer's name and kept in a case that is accessible to the clerks during business hours. This system, however, has been found objectionable, as it necessitates a trip to the case wherein the books are kept each time a customer having such a book makes a purchase on credit. It also requires the appropriation of a book and the occupation by the same of valuable space in the safe, even though the customer for whom that particular book is appropriated makes small and infrequent purchases.

The object, therefore, of my invention is to provide a sales-book to be carried by the clerk and always at hand when any customer makes a purchase on credit, said book being provided with gummed duplicate leaves, which at the end of the day's business may be removed and sorted and distributed among suitable cases or covers appropriated, respectively, to each customer having a credit at the store.

The invention consists, generally, in various constructions and combinations, all as hereinafter described, and particularly pointed out in the claims.

In the accompanying drawings, forming part of this specification, Figure 1 is a perspective of a sales-book embodying my invention. Fig. 2 is a similar view of the transfer cover or holder wherein the duplicate sheets are secured. Fig. 3 is a view showing the cover or holder folded.

In the drawings, 2 represents a flexible backing plate or board common to sales-books of this kind.

3 is a flexible cover, having the flaps 4 and 5, that lap over each other to cover and protect the account-leaves. The carbon-leaf 6 is preferably bound at one end between the cover 3 and the backing-plate 2.

7 and 8 represent, respectively, original and duplicate account-leaves alternately arranged and bound together and to the backing-plate and cover, preferably at the opposite end of the book from the carbon-sheet. The original account-leaves, as is usual in books of this kind, bear the name of the merchant issuing them and are provided with several blank spaces beneath, wherein the clerk writes the date of the sale and the name and address of the customer. The body of the leaf is suitably ruled to permit a convenient tabulation of the items purchased, with a space at the bottom for totals. The original leaves are scored or perforated near their bound edges, as shown, and when the same is completed the clerk tears out the leaf and gives it to the customer. Beneath each original leaf is a duplicate, that is also perforated near its bound edge and provided on the under side near said perforations with an adhesive or gummed surface 9. At the close of each day's business the books are taken to the office by the clerks and the bookkeeper removes the duplicate leaves and sorts them according to the names of the customers appearing thereon.

The duplicate leaves having been assorted, the bookkeeper selects from a case the holders or covers 10 bearing the names of the purchasers appearing on said leaves and moistening the gummed edges of the leaves sticks them in the transfer books or covers bearing corresponding names. This operation will be repeated with each purchase of any customer, one leaf being pasted over another and the total of the under leaf being placed or carried forward on the one above and added to the total of that particular leaf, so that in every transfer book or cover the top leaf will always show the total of that customer's account. When the account is paid, the transfer cover or book may be delivered to the customer or destroyed.

Any suitable cover or holder may be employed as a transfer-book. I prefer, however, to adopt the style substantially as shown in the drawings, wherein a flap 12 is shown at the end of the book adapted to fold over the leaf lengthwise, while side flaps 13 are provided to fold over the flap 12 and are cut away, preferably at one end, to expose the name of the customer for whom the book is appropriated.

In some instances where a cash-register is not used I prefer to provide one of the flaps of the cover 2 with suitable rulings 11, wherein the clerk enters the totals of the sale-leaves, so that all the sales of that particular book will be in tabulated form and enable the bookkeeper to check up the accounts with the leaves and conveniently ascertain the totals of the same. The use of this system enables the merchant to dispense with a sales-book for each customer having an account at the store. The books are alike, and the clerk uses the one that he carries with him for any customer making a purchase on credit. He thus avoids the necessity of making a trip to the case or receptacle where the individual sales-books are usually kept and avoids the danger of entering a purchase in a book that does not belong to the customer making the purchase.

Having thus described my invention, I claim as new and desire to secure by Letters Patent—

1. A sales-book, comprising a backing 2 having a cover 3, a carbon-leaf 6 bound at one end to said back, perforated original and duplicate account-leaves 7 and 8 alternately arranged and bound together and to one end of said backing, said duplicate leaves being perforated near their bound edges and having gummed surfaces 9 on their under side near said perforations to permit their being secured one above another within a suitable case or cover after removal from the book.

2. A manifolding sales-book, comprising a suitable backing plate, or board, a series of perforated original and duplicate account-leaves alternately arranged and bound together and to one end of said backing, said duplicate leaves having a gummed under surface near their bound ends to permit their convenient attachment one above the other to a case or cover after removal from the book, and a carbon-leaf 6 secured to said backing opposite the bound ends of said account-leaves, substantially as described.

3. A manifolding sales-book comprising a plurality of original and duplicate account-sheets alternately arranged and bound together, all of said sheets being weakened or perforated near their bound edges, and said duplicate sheets having gummed under surfaces, substantially as and for the purpose specified.

In witness whereof I have hereunto set my hand this 5th day of October, 1900.

LARS M. LANDING.

In presence of—
RICHARD PAUL,
A. C. PAUL.