F. A. BAGLEY.

POCKET INDEX.

APPLICATION FILED JAN. 25, 1918.

1,317,261.

Patented Sept. 30, 1919.

2 SHEETS—SHEET 1.

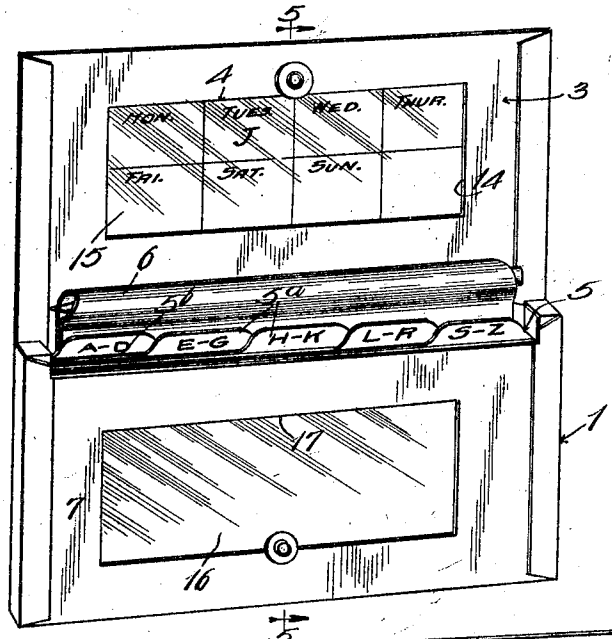


Fig. 1.

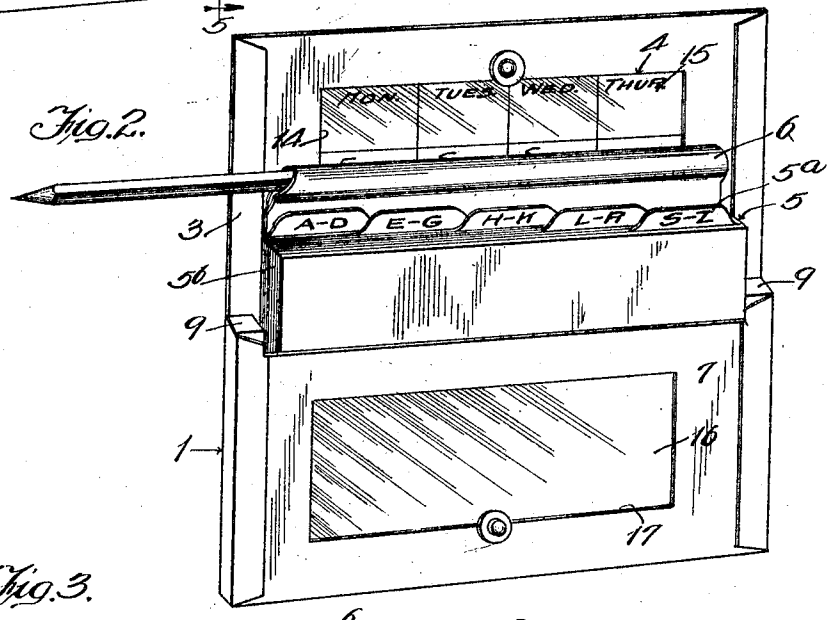
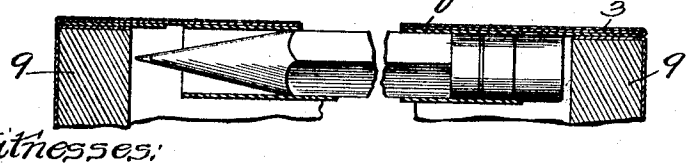


Fig. 2.

Fig. 3.



Witnesses:
W. F. Kilroy
Harry R. L. White

Inventor:
Frank A. Bagley
By Miller Chindahl Parker
Attys.

THE COLUMBIA PLANOGRAPH CO., WASHINGTON, D. C.

F. A. BAGLEY.

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2 SHEETS—SHEET 2.

Fig. 4.

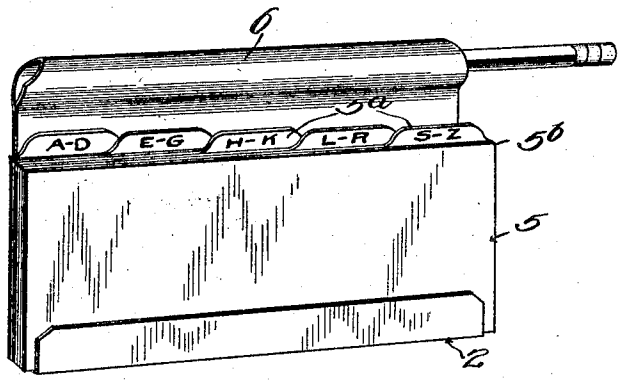


Fig. 5.

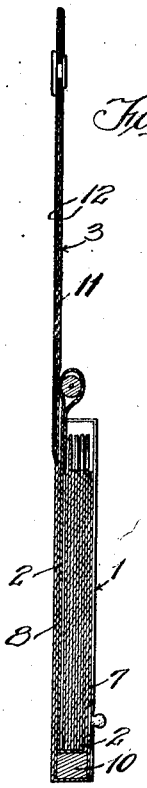
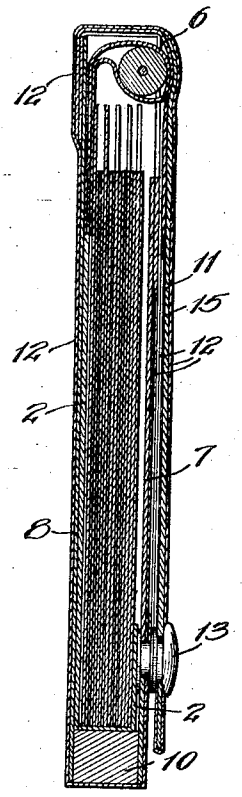


Fig. 6.



Witnesses:
W. P. Kilroy
Harry R. L. White

Inventor:
Frank A Bagley

By Miller Chindahl & Parker
Attys.

THE COLUMBIA PLANOGRAPH CO., WASHINGTON, D. C.

UNITED STATES PATENT OFFICE.

FRANK A. BAGLEY, OF CHICAGO, ILLINOIS.

POCKET-INDEX.

1,317,261. Specification of Letters Patent. Patented Sept. 30, 1919.

Application filed January 25, 1918. Serial No. 213,795.

To all whom it may concern:

Be it known that I, FRANK A. BAGLEY, a citizen of the United States, residing at Chicago, in the county of Cook and State of Illinois, have invented certain new and useful Improvements in Pocket-Indexes, of which the following is a specification.

The invention relates to improvements in pocket indexes for receiving memoranda and especially memoranda of a temporary character; and one object of the invention is to provide a pocket index which is particularly adapted for use by salesmen and like persons having need for a device in which may be conveniently made a readily accessible record of many matters requiring future attention.

A further object of the invention is to provide a pocket index in which may be made a record of a matter requiring attention on some future day, including an indexed memorandum of the important details too burdensome to carry in mind and a conveniently accessible memorandum which serves as an index to the recorded details as well as a reminder of the date when the matter must be given attention.

A still further object of the invention is to provide a pocket index which is neat, simple and compact in construction and arrangement, and which may be cheaply manufactured.

The objects of the invention, thus generally stated, together with other and ancillary advantages, are attained by the construction and arrangement illustrated in the accompanying drawings forming part hereof, in which Figure 1 is a perspective view of a pocket index embodying my invention and showing a casing having a hinged cover bearing a primary index device, a secondary index in the casing, and a pencil holder. Fig. 2 is a similar view showing the secondary index partially withdrawn from the casing and a pencil partially withdrawn from its holder. Fig. 3 is a fragmental longitudinal sectional view through the upper end of the pocket index showing the manner in which the pencil in its holder is prevented from escaping when the cover of the casing is closed. Fig. 4 is a detached perspective view of the folder embracing the secondary index and carrying the pencil holder. Fig. 5 is an enlarged sectional view taken on line 5—5 of Fig. 1. Fig. 6 is a similar view on a larger scale showing the cover of the casing closed.

1 indicates the casing having a pocket formed therein opening upwardly to receive the folder 2, and said folder is held in position in the casing by the cover leaf 3 hinged at the upper rear edge of the casing and arranged to be swung downwardly over the forward wall of the casing. The primary index device 4 is carried upon the inside of the cover leaf 3 of the casing, and the secondary index 5 is carried by the folder 2. The pencil holder 6 is formed at the upper edge of the folder 2.

The casing 1 is made substantially rectangular in form with front and rear walls 7 and 8, and walls 9 and bottom wall 10. The front and rear walls 7 and 8 are preferably formed of cardboard, the end and bottom edges of which are suitably secured to the end and bottom walls 9 and 10 which may be formed of wooden strips of substantial thickness. The interior of the casing 1 forms a pocket for receiving the folder 2 which carries the secondary index 5 and pencil holder 6. As shown in Fig. 4, said folder is formed of a sheet of relatively stiff material having its lower edge portion bent back upon itself to form a fold for receiving the lower portions of the cards forming the secondary index 5. The upper edge of said sheet has secured thereto the pencil holder 6 which consists of a loop formed of flexible material suitably fastened to the sheet and made of sufficient size to enable the holder to be bent forwardly over the secondary index in the pocket of the casing 1, as shown in Fig. 6. To this end, the forward wall of the casing is made somewhat narrower than the rear wall thereof so that its upper edge is disposed in a plane below the upper edge of the rear wall a distance greater than the thickness of the holder.

The cover 3 of the casing serves to hold the folder 2 in position in the casing with the pencil holder 6 resting upon the secondary index 5, and said cover may be formed of a sheet 11 of cardboard or the like having a hinge connection with the upper edge of the rear wall of the casing. Such connection is preferably formed of a flexible material, such as leather, and extends over the pencil holder lying on top of the secondary index in the casing. In the present instance, said connection is formed as a part

of an exterior covering 12 of the casing which is suitably secured to the outer walls of the casing and to the opposite sides of the cover leaf 3 so as to impart a neat and finished appearance thereto. The cover is arranged to be secured in closed position by means of a suitable snap fastener 13, the complementary parts of which are carried near the upper edge of the cover and the lower edge of the front wall of the casing.

The primary index device 4 is carried on the inner side of the cover leaf 3 in position for ready reference and is formed by providing a window 14 in the covering 12, which exposes to view the inner side of the sheet 11 of the cover. The face of the sheet thus exposed is covered by a sheet of transparent writing material 15, such as celluloid, upon which pencil marks may be made but from which said marks may be easily rubbed off. Pencil notations may be made upon the sheet of writing material 15, making reference to the secondary index, and preferably a printed form is provided on the sheet 11 of the cover beneath said sheet 15 for use in arranging such pencil notations to indicate some fact of primary importance with reference to the matter.

The secondary index 5 consists of an ordinary set of index cards 5^a inserted among a plurality of unbound record bearing sheets or cards 5^b, and said cards are made of a size to fit neatly within the pocket of the casing. The memorandum of the matter to be recorded in this index may thus be made upon the cards 5^b and properly indexed by the cards 5^a for convenient reference. The index tabs of the index cards 5^a protrude above the upper edges of the record cards, and are plainly visible when the index is in the case, since the upper edge of the front wall of the case is disposed below the upper edge of the rear wall and substantially flush with the upper edges of the record cards.

As shown in Fig. 1, in the present instance the printed form of the primary index device consists of a series of separate divisions or squares bearing the names of the days of the week. Over these squares may be written, on the writing sheet 15, reference characters such as letters of the alphabet having reference to the secondary index and indicating that in the secondary index under such letters may be found memoranda of the matters coming up for attention. For example, in making the memorandum of an engagement for a conference with one Jones for Tuesday in regard to a certain matter, the letter "J" would be written upon the writing sheet of the primary index device over the square labeled "Tues.", and the essential details of the matter which is to constitute the subject of the conference would be written upon the record-bearing cards under J of the secondary index. The primary index thus formed being readily accessible and frequently referred to indicates that upon Tuesday a certain matter requires attention, and also that under J in the secondary index may be found information as to the important details of that matter. The reference letter "J" written under "Tues." upon the primary index may in itself be suggestive of the nature of the matter requiring attention, as, that upon the day indicated, an engagement with Mr. Jones must be kept. Thus a reference to the secondary index need not be made until the time arrives for giving the matter attention, whereupon the essential details thereof may be quickly brought to mind. After the matter has been given attention, the memoranda on the primary index may be readily erased and the card in the secondary index, which bears the detailed memoranda relating to the transaction, may be removed and destroyed or filed.

It will be apparent that a device of the character set forth becomes very useful to a person, such as a salesman, having a great many engagements to keep upon a variety of matters, the details of which can only be borne in mind with a great deal of effort and, if recorded in the ordinary memorandum book, may escape attention entirely.

My device is very simple in construction and the arrangement is very compact, and it also presents a very neat appearance. The pencil holder 6 serves to carry a pencil in a conveniently accessible position and when the cover 3 is closed and secured by means of the fastener 13, the pencil is prevented from escaping by the end walls 9 of the casing as shown in Fig. 3. The pencil holder also affords a convenient finger grip or tab by means of which the folder 2 embracing the secondary index may be withdrawn from the casing; and when the folder is reinserted into the casing the holder and pencil therein form a rigid top wall for the folder, which serves as a backing for the upper edges of the cards and thus prevents a distortion of the pack.

If desired, an additional sheet 16 of writing material may be mounted on the front wall of the casing 1, a window 17 being provided in the covering 12 for this purpose. Upon this sheet may be written memoranda also having reference to the secondary index, or temporary memoranda to be later transferred to the primary and secondary indexes. This sheet 16 is also preferably made of celluloid or the like from which pencil marks may be readily erased and is protected by the cover 3 when the cover is secured in closed position.

While I have illustrated and described my invention with considerable particularity, I

do not intend that the invention should be limited, in the interpretation of the following claims, to the details of construction and arrangement set forth, except as may be necessitated by the state of the prior art.

I claim as my invention:

1. A pocket index comprising, in combination, a casing, a primary index, and a secondary index, the primary index being carried by the casing so that it may be readily exposed to view and embodying a material from which pencil marks may be easily erased, and the secondary index comprising a set of index cards inclosed within the casing with unbound and freely removable record-bearing cards between them; whereby a memorandum of a temporary character may be made upon the primary index having reference to specific information contained on an indexed record-bearing card of the secondary index, and when desired, both memorandum and record may be readily eliminated.

2. A pocket index comprising, in combination, a casing having a pocket, a hinged cover and a primary index device, a secondary index, and a folder arranged to embrace the secondary index within the pocket of the casing and to permit it to be withdrawn therefrom, said primary index device being arranged to receive memoranda referring to information contained in the secondary index.

3. A pocket index comprising, in combination, a casing having a pocket opening upwardly and a cover hinged at the upper edge of its rear wall and adapted to be swung forwardly over the front wall and releasably secured thereto, and a device within the pocket of the casing including a series of writing sheets and having secured thereto a loop for receiving a pencil, said loop and pencil being arranged to occupy the space between the end walls of the casing when said cover is secured in closed position, whereby the pencil is prevented from escaping from its holder.

4. A pocket index comprising, in combination, a casing having a pocket, a set of cards in the pocket, and a sheet embracing the set of cards in the pocket and having a loop at its upper edge to receive a pencil and to provide a tab for withdrawing said sheet and the cards as a whole from said pocket.

5. A pocket index having, in combination, a casing having a pocket and a cover hinged at the upper edge of its rear wall, a set of cards in the pocket, and a sheet embracing the set of cards in the pocket and having a loop at its upper edge to receive a pencil and to provide a tab for withdrawing said sheet and the cards as a whole from said pocket, the forward wall of the casing being disposed in a plane below the upper edge of the rear wall a distance sufficient to accommodate the thickness of the pencil holder.

6. A pocket memorandum of the character described comprising a casing, a card index in the casing comprising a set of index cards with cards between them for receiving records of a temporary character, and an index carried by the casing so that it may be readily exposed to view and comprising a single sheet of erasive material bearing permanent indicia and adapted to receive temporary memoranda which together with the indicia upon the index serves as a reminder of specific transactions recorded upon the record cards of the card index.

In testimony whereof, I have hereunto set my hand.

FRANK A. BAGLEY.

Copies of this patent may be obtained for five cents each, by addressing the "Commissioner of Patents, Washington, D. C."