R. L. MOORE.

COMBINED LETTER SHEET AND ENVELOP.

APPLICATION FILED OCT. 20, 1916. RENEWED DEC. 13, 1917.

1,260,935. Patented Mar. 26, 1918.

2 SHEETS—SHEET 1.

Fig. 1.

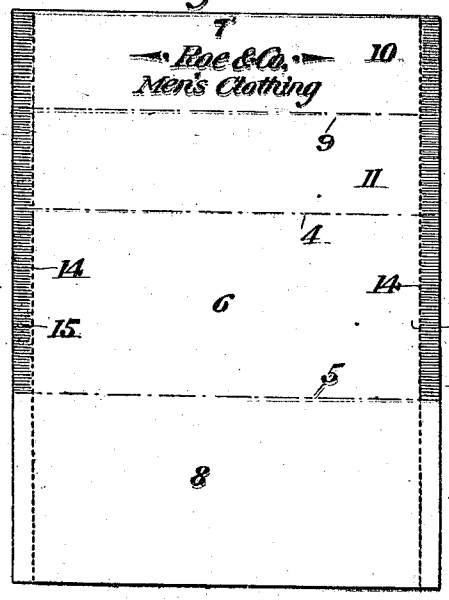


Fig. 2.

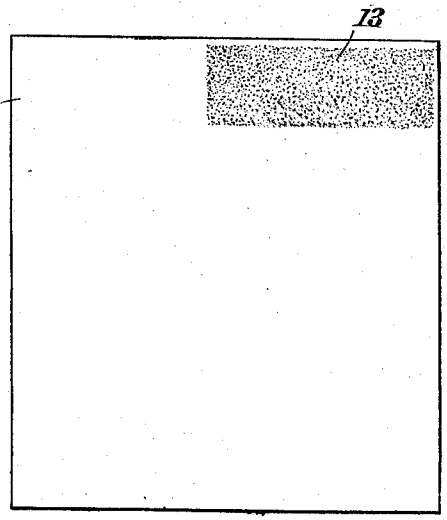


Fig. 4.

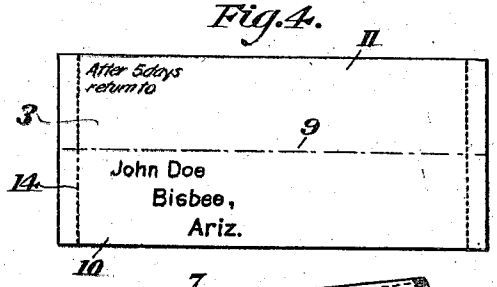
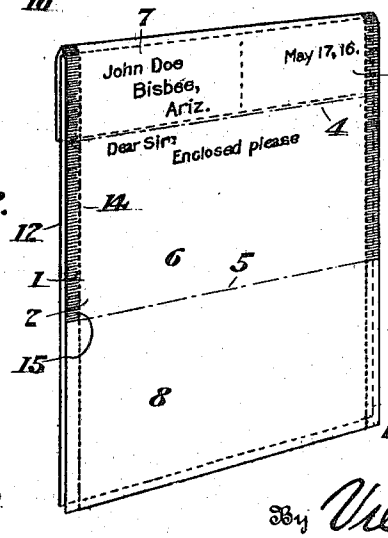


Fig. 3.



Witnesses

M. D. Stiles

A. Hough

Inventor

Robert L. Moore

By Victor J. Evans

Attorney

BACKETT & WILHELMS CORP. N.Y.

R. L. MOORE.

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2 SHEETS—SHEET 2.

Fig. 5.

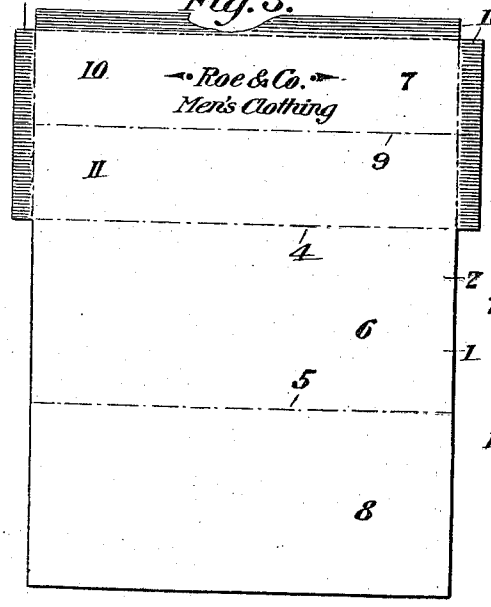


Fig. 6.

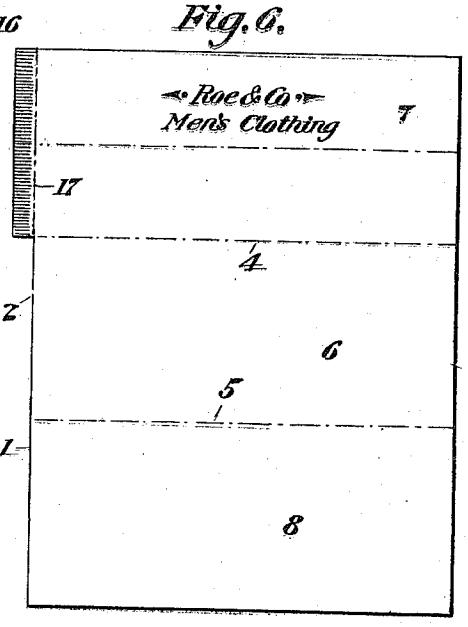


Fig. 7.

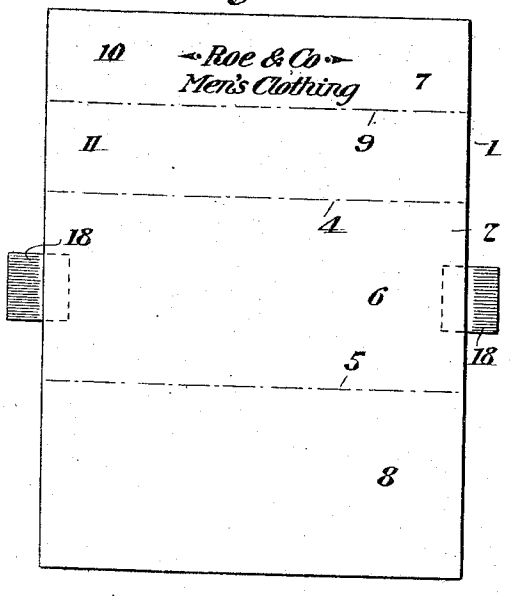
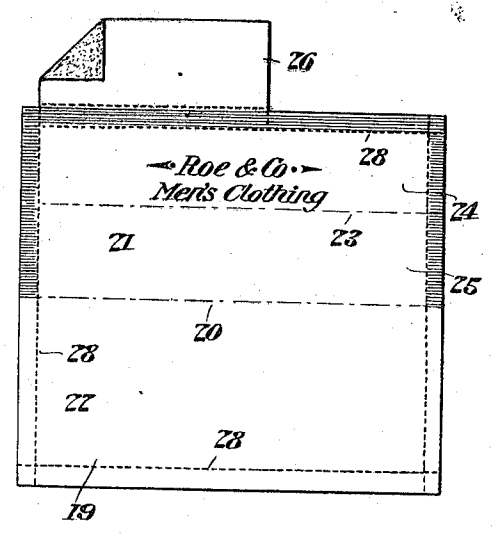


Fig. 8.



Witnesses

M. D. Slifer

F. Hough

Inventor

Robert L. Moore

By Victor J. Evans

Attorney

UNITED STATES PATENT OFFICE.

ROBERT L. MOORE, OF GLEESON, ARIZONA.

COMBINED LETTER-SHEET AND ENVELOP.

1,260,935. Specification of Letters Patent. Patented Mar. 26, 1918.

Application filed October 20, 1916, Serial No. 126,729. Renewed December 13, 1917. Serial No. 207,007.

To all whom it may concern:

Be it known that I, ROBERT L. MOORE, a citizen of the United States, residing at Gleeson, in the county of Cochise and State of Arizona, have invented new and useful Improvements in Combined Letter-Sheets and Envelops, of which the following is a specification.

This invention relates to a combined letter sheet and envelop with the primary object of the invention being to provide a device of this character which may be formed from a single sheet of material so shaped and scored that when the sheet of material is folded upon the score lines thereon the folded portion may be secured in such a manner as to effectually conceal the subject matter of a letter written upon one side of the sheet with one of the folded portions providing a space for the reception of the name and address of the person to whom the letter is consigned.

Another object of the invention is to provide a device of this character in which the portion thereof for the reception of the address may be folded upon itself in such a manner that when a sheet of carbonized paper associated with the device is arranged between the folded portions as the name and address of the person to whom the letter is consigned is written upon one of the folded portions, it will be simultaneously printed upon the face of the other folded portion which is in contact with the sheet of carbonized material and in such a manner that when the device is folded for mailing one of the addresses will appear upon the portion of the device designed therefor thus obviating the necessity of again addressing the envelop before mailing.

With these and other objects in view, the invention resides in the novel combination and arrangement of parts, which will be hereinafter described and particularly pointed out in the claim.

The preferred embodiment of the invention has been illustrated in the accompanying drawings, although no restriction is necessarily made to the precise details of construction therein shown, as changes, alterations, and modifications, within the scope of the claim may be resorted to when so desired.

Like characters of reference denote corresponding parts throughout the several views in the drawings in which:

Figure 1 is a view in elevation of a combined letter sheet and envelop constructed in accordance with the preferred form of the invention.

Fig. 2 is a view in elevation of the preferred form of sheet of carbonized material through the use of which the address may be simultaneously printed upon opposite sides of the improved combined letter sheet and envelop.

Fig. 3 is a perspective view of the preferred form of the invention with the portion thereof for the reception of the address folded upon itself and receiving between the folded portions thereof the sheet of carbonized material to permit the address to be simultaneously printed upon each of the folded portions.

Fig. 4 is a view of the preferred form of the invention folded and sealed for mailing.

Fig. 5 is a view in elevation of a slightly modified form of the invention.

Fig. 6 is a view similar to Fig. 5 showing a further modification of the invention.

Fig. 7 is a view in elevation of a still further modification of the invention, and

Fig. 8 is a view in elevation of another modified form of the invention.

Referring now to Figs. 1, 5, 6, and 7 in the drawings, the numeral 1 designates a blank from which the improved combined letter sheet and envelop is formed, said blank being formed from any quality of paper found desirable for this purpose and is rectangular in shape and provided with a front face 2 and a rear face 3 which is preferably colored.

Extending transversely of the blank 1 are spaced score lines 4 and 5 which enable the blank 1 to be folded to provide a combined letter sheet and envelop with a medial section 6 and end sections 7 and 8 of equal width with the section 7 adapted to have printed upon the opposite sides thereof the name and address of the person to whom the letter is consigned, said letter being written upon the portion of the face 2 of the blank 1 included in the sections 6 and 8 so that when the section 8 is folded upon the section 6 and the section 7 folded upon

the section 8 the writing upon the face 2 of the blank 1 will be effectually concealed by the folded portions of the blank.

Extending longitudinally of the section 7 is a score line 9 dividing the section 7 into upper and lower portions 10 and 11 and permitting the section 7 to be folded along the score line 9 to cause the portion 10 thereof to overlap the section 11 and contact with the rear face 3 of the blank 1.

The portion of the face 2 of the blank 1 which is arranged in the portion 10 of the section 7 is adapted to have printed thereon suitable matter providing a heading for the combined letter sheet and envelop while the portion of the face 3 which is arranged in the portion 11 of the section 7 has printed thereon suitable directions for the return of the letter if unclaimed.

In order that the name and address of the person to whom the letter is consigned may be simultaneously printed upon the portion 10 of the section 7 if the same is written upon the portion of the face 2 of the blank 1 which is arranged in the portion 11 upon the left of the transverse center line of the section 7 which is divided into an address panel and a date panel by said center line, a sheet of material 12 is provided as shown in Fig. 2 in the drawings, said sheet which is of less length than the blank 1 has a carbonized portion 13 in one corner thereof corresponding in length and width to one of the panels of the portion 11, said carbonized portion when the sheet 12 is placed in contact with the face 3 of the blank 1 is received between the portions 10 and 11 of the section 7 with the carbonized portion of the sheet 12 in contact with the portion 10 of the section 7 directly behind the address panel of the portion 11. Thus it will be seen that any matter written upon the address panel of the portion 11 will be correspondingly printed upon the section 10, so that when the combined letter sheet and envelop is folded as above described the name and address of the person to whom the letter is consigned which was printed upon the portion 10 by the carbonized portion of the sheet 12 will be exposed to view on the section 7.

The carbonized portion 13 of the sheet 12 does not extend entirely across said sheet, so that when the sheet is arranged between the folded portions of the section 7 as shown in Fig. 4 in the drawings and the name and address of the person to whom the letter is consigned is printed upon the address panel of the portion 11 by means of a typewriter, or the like, the date may be also placed upon the date panel of the portion 11 without being transferred by the carbonized portion of the sheet 12 to the underlying portion 10 of the section 7 thus rendering it unnecessary to remove the letter from the typewriter and extract the sheet 12 from between the folded portions 10 and 11 before writing the letter upon the sections 6 and 8.

Referring now to the preferred form of the invention shown in Figs. 1 to 4, inclusive, in the drawings, the blank 1 has extending longitudinally thereof indented lines 14 with the sections 6 and 7 having the portions thereof arranged between said lines and the side edges of the blanks treated with a suitable adhesive as indicated in the drawings by the numeral 15 and by means of which the sections 6, 7, and 8 may be secured in folded position to conceal the subject matter of the letter written upon the sections 6 and 8 while the indented lines 14 enable the combined letter sheet and envelop to be easily opened when sealed by tearing off the ends thereof along said lines.

In the slightly modified form of the invention shown in Fig. 5 in the drawings, the section 7 has formed at opposite ends and upon one side thereof flaps 16 treated with suitable adhesive and by means of which the sections 6, 7, and 8 may be secured in folded position.

In the further modified form of the invention shown in Fig. 6 in the drawings, the section 7 has formed integral therewith at one end a flap 17 which like the flaps 16 in the slightly modified form of the invention is coated with a suitable adhesive by means of which when the sections 6, 7, and 8 have been folded as above described and again folded transversely may be engaged with the other end of the section to secure said sections and the combined letter sheet and envelop in folded position.

In the still further modified form of the invention shown in Fig. 7 in the drawings, the section 6 has secured thereto and extending beyond the ends thereof adhesive tabs 18, the extending portions of which may be engaged with the section 7 when the sections are in folded position to secure the same.

Referring now to the still further modification of the invention shown in Fig. 8 in the drawings, the combined letter sheet and envelop is formed from a paper blank 19 corresponding to the blank 1 and of rectangular configuration, said blank having extending transversely thereof a score line 20 to enable the blank to be folded to provide the combined letter sheet and envelop with sections 21 and 22. The section 21 of the blank 19 is adapted to receive thereon the address for the letter which is to be written upon the section 22 of the blank. A score line 23 extends transversely of the section 21 and provides the section with portions 24 and 25 the latter of which supply the section 21 with the address and date panel.

A flap 26 which corresponds in length and width to the address panel of the portion 25 is secured to the section 21 adjacent its upper marginal edge and is provided with a

carbonized base. The flap 26 is adapted to be disposed between the portions 24 and 25 when the section 21 is folded on the line 23, so that the address of the person to whom the letter is to be sent may be simultaneously written upon opposite sides of the portion 25 which serve as the address panel.

The section 21 is coated adjacent its marginal edges with suitable adhesive as indicated in the drawings by the numeral 27 so that when the section 22 is folded upon the section 21 it may be secured thereto thus enabling the sections to effectually conceal any matter written thereon with the exception of the address printed by the carbon sheet 26 upon one face of the portion 24 of the section 21.

The blank 19 has extending both longitudinally and transversely thereof adjacent its marginal edges indented lines 28 by means of which the combined letter sheet and envelop may be easily opened when the sections 21 and 22 are sealed by means of the adhesive on the section 21.

From the foregoing description, taken in connection with the accompanying drawings, it is at once apparent that a combined letter sheet and envelop has been provided which though simple in construction and inexpensive of manufacture, is highly efficient in use.

Having thus described the invention, what is claimed as new, is:

A combined letter sheet and envelop comprising a sheet having transverse fold lines producing a plurality of sections and a fold line sub-dividing the uppermost section into two portions, the lowermost portion having an address panel to the left of its transverse center line and a date panel to the right of said line, and a flap integral with the upper edge of the upper portion and coincidental with the left half thereof only, said flap having a carbonized face whereby when the flap is folded over behind said upper portion and the upper portion folded behind the lower portion the flap will lie between said portions with its carbonized face in contact with the rear face of the upper portion behind the address panel of the lower portion.

In testimony whereof I affix my signature.

ROBERT L. MOORE.

Copies of this patent may be obtained for five cents each, by addressing the "Commissioner of Patents, Washington, D. C."