

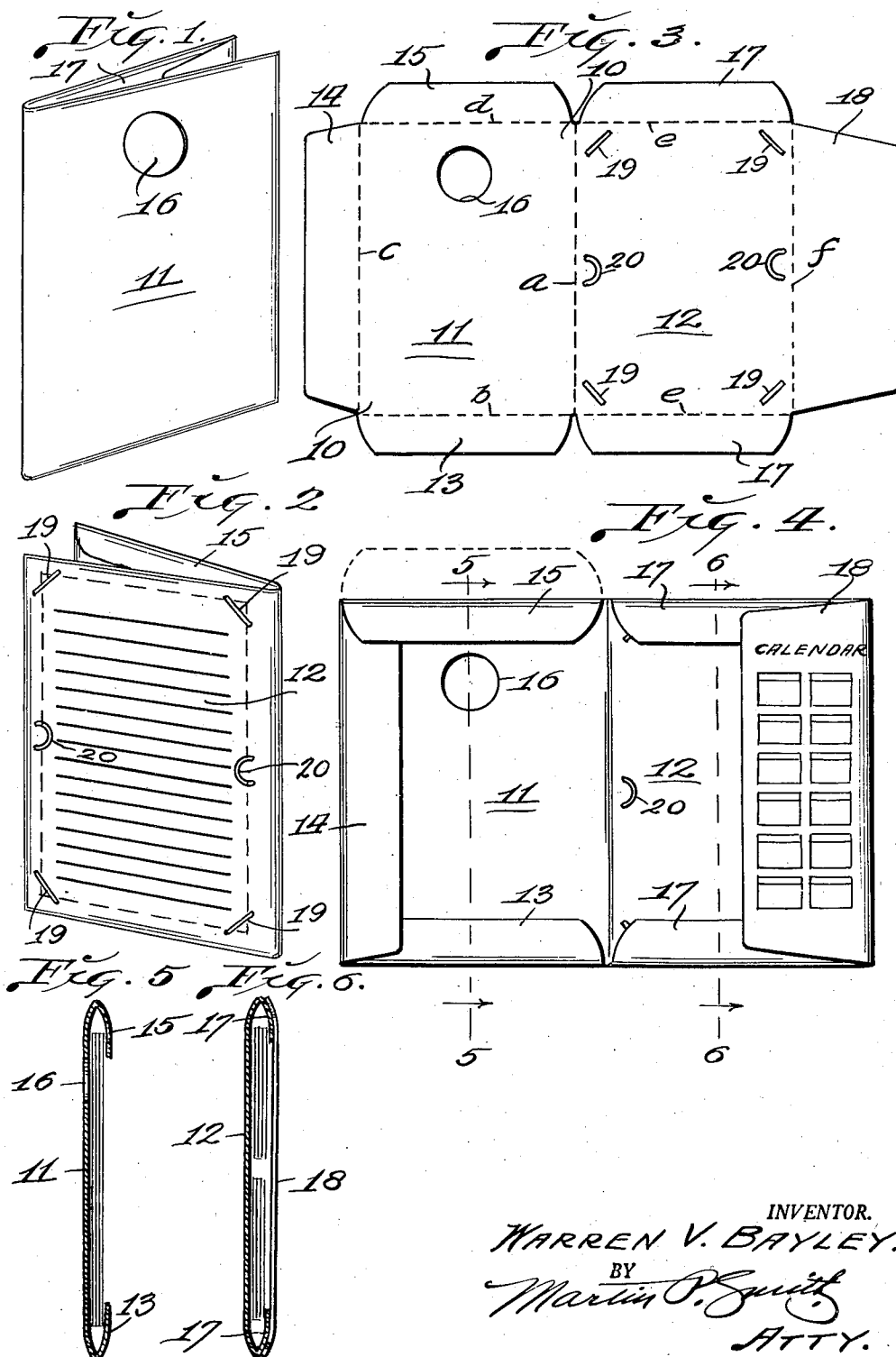
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CORRESPONDENCE PORTFOLIO

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CORRESPONDENCE PORTFOLIO

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1 Claim. (Cl. 229-72)

My invention relates to a portfolio or like container particularly designed for receiving and holding in orderly compact arrangement, correspondence materials and elements such as letter sheets, envelopes, blotters, stamps, post cards and the like and the principal objects of my invention are to generally improve upon and simplify the construction of forms of stationery portfolios and containers and to provide a simple, practical and inexpensive portfolio which may be conveniently used by travelers or persons now in the service.

A fourth object of my invention is to provide a portfolio of the character referred to wherein the body in closed position may serve as a firm and convenient rest or panel for supporting letter sheets or the like, while same are being written upon and the supporting surface bearing heavy ruled lines which serve as a guide for the uniform spacing of the matter written on the supported letter sheet.

A further object of my invention is to provide the lined, sheet supporting portion of the portfolio, with slits, arranged so as to receive the corners, or portions of the edges of the letter sheets thus firmly holding the same in proper position on the supporting surface, while said sheets are being written upon.

With the foregoing and other objects in view, my invention consists in certain novel features of construction and arrangement of parts, which will be hereinafter more fully described and claimed and illustrated in the accompanying drawing in which:

Fig. 1 is a perspective view of the portfolio in closed position.

Fig. 2 is a perspective view of the portfolio and looking against the rear side thereof.

Fig. 3 is a plane view of the blank form of sheet material from which the portfolio is formed.

Fig. 4 is an elevational view of the open portfolio and looking against the inner face thereof.

Fig. 5 is a vertical section taken on the line 5-5 of Fig. 4.

Fig. 6 is a vertical section taken on the line 6-6 of Fig. 4.

Referring by numerals to the accompanying drawing which illustrates a preferred embodiment of my invention 10 designates a substantially rectangular sheet of thin flexible material, for instance two or three ply card or Bristol board, plastics or the like and when this sheet is folded on a medial line such as *a*, two practically identical members are produced which serve as a front wall 11 and back wall 12.

A narrow strip 13 integral with the bottom of front wall 11 is folded upwardly on dotted line *b* against the inner face for the front wall and a strip 14, integral with the vertical edge of said front wall, is folded on dotted line *c* onto the inner face of said front wall. The overlapping ends of the strips 13 and 14 are secured to each other preferably by an adhesive and thus said strips cooperate with front wall 11 in providing a pocket, open at top and along the inner side, for the reception of letter sheets *L* or the like.

A flap 15 integral with the upper edge of front wall 11 may be folded downward along dotted line *d* onto the inner face of front wall 11, thus closing the top of the pocket formed behind the front wall.

The overlapping portions of strip 14 and flap are not connected. If desired an opening such as 16 may be formed in the upper portion of front wall 11 thus enabling data, or insignia borne by the sheets within the portfolio, to be readily observed.

Identical strips 17, formed integral with the upper and lower edges of rear wall 12, are folded along dotted lines *e* onto the inner face of said rear wall and a wider strip 18, integral with the free edge of the rear wall, is folded along dotted line *f* onto the inner face of said rear wall thus combining with strips 17 in forming a pocket on the inside of the rear wall for the reception of envelopes, blotters, post cards and the like.

The overlapping ends of the strips 17 and 18 are connected by an adhesive or otherwise and if desired a calendar may be printed on the exposed face of strip 18.

The portfolio when closed provides a convenient and firm supporting surface for letter sheet while same are being written upon and in order to secure the sheet in proper position on said surface, diagonally disposed slits 19 are formed in the corners of rear wall 12, which slits receive the inserted corners of the correspondence sheet.

A further means for holding correspondence sheets on the portfolio, consist of arcuate slots 20 formed in rear wall 12 near its side edges, thus providing lips 21 which overlie the edges of said sheets.

A line guide for the matter written on the correspondence sheets positioned on the back wall of the portfolio, is formed by a series of heavy dark parallel lines printed on the outer face of rear wall 12 (see Fig. 2).

A portfolio of my improved construction is light in weight, very compact, holds a consider-

able number of letter sheets, envelopes and the like in convenient, orderly arrangement and the sheet being written upon is firmly held on the writing surface which bears a line guide.

Thus it will be seen that I have provided a correspondence portfolio which is simple in structure, inexpensive of manufacture and very effective in performing the functions for which it is intended.

It will be understood that minor changes in the size form and construction of the various parts of my improved portfolio may be made and substituted for those herein shown and described without departing from the spirit of my invention, the scope of which is set forth in the appended claim.

I claim as my invention:

A correspondence portfolio comprising, a body

having front and rear walls, integral flaps on the top, bottom and outer side edges of said back wall folded so as to provide a pocket on the inner face of the rear wall, integral strips overlying the inner face of the lower portion of said front wall and the inner face of said front wall adjacent its free edge to form an L-shaped pocket on said front wall, a foldable flap integral with the upper edge of said front wall there being an aperture formed in the upper portion of said front wall, there being slits formed through said rear wall adjacent its corners and inner and outer edges for the reception of letter sheets positioned on the inner face of said rear wall and the rear face of the rear wall bearing spaced parallel guide lines.

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