(No Model.)

H. D. KEITH.

MANIFOLD ACCOUNT AND SALES BOOK.

No. 561,793. Patented June 9, 1896.

Fig. 1.

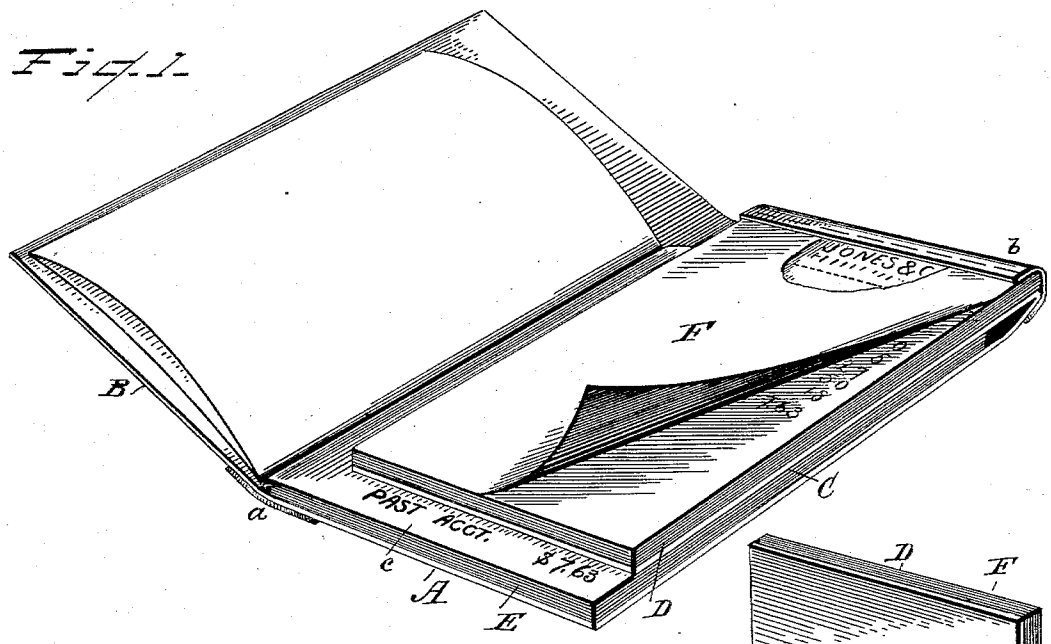
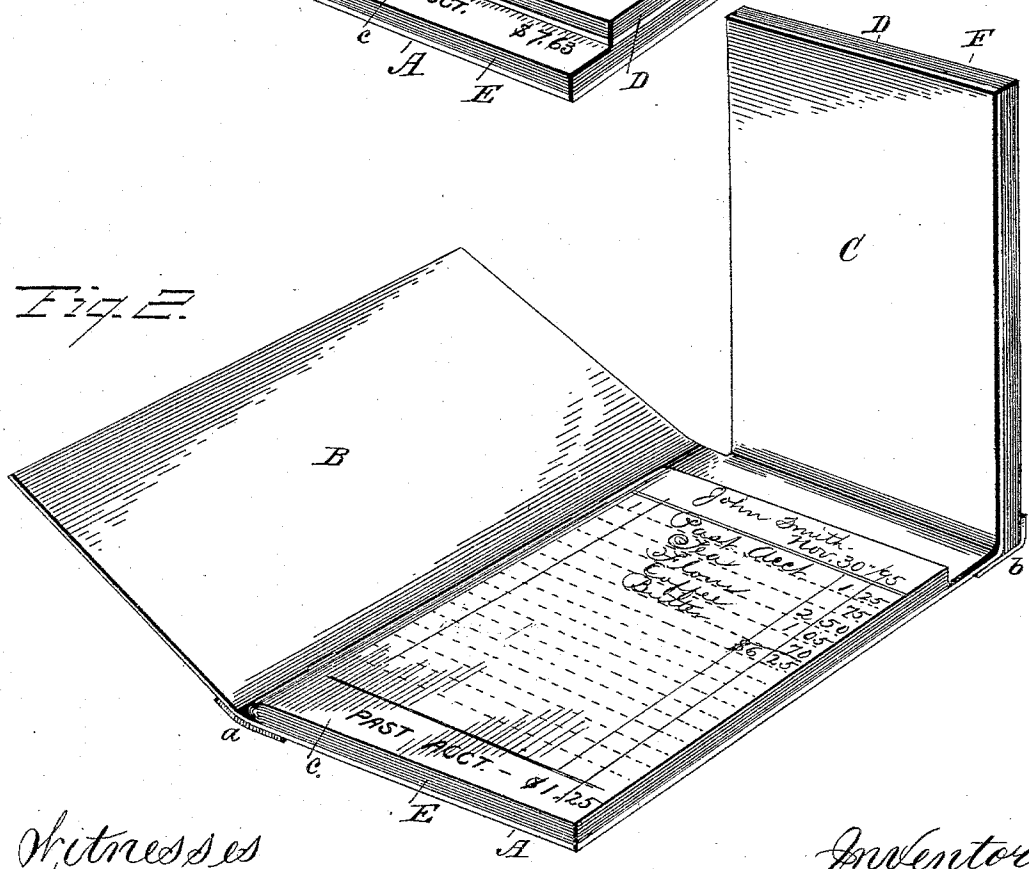


Fig. 2.



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MANIFOLD ACCOUNT AND SALES BOOK.

SPECIFICATION forming part of Letters Patent No. 561,793, dated June 9, 1896.

Application filed December 2, 1895. Serial No. 570,829. (No model.)

To all whom it may concern:

Be it known that I, HENRY D. KEITH, a citizen of the United States, residing at Mansfield, in the county of Richland and State of Ohio, have invented certain new and useful Improvements in Manifold Account and Sales Books; and I do hereby declare that the following is a full, clear, and exact description of the same, reference being had to the annexed drawings, making a part of this specification, and to the letters of reference marked thereon.

The object and purpose of the present invention are to provide a manifold account and sales book that will save time in bookkeeping, the merchant devoting one book to each regular credit customer, the several books properly marked being retained in a suitable cabinet, case, or rack adapted to the purpose, and in using the book the cost of goods ordered by customer may be added to his or her past account, thereby giving both customer and merchant a complete balanced account.

The invention therefore consists in a manifold account and sales book constructed substantially as shown in the drawings and herein described and claimed.

Figure 1 of the drawings represents a perspective view of a book constructed in accordance with my invention, the book being shown as open and the used leaves thrown back against the cover and the carbon-sheet partly raised; Fig. 2, a perspective view showing the cover thrown back and the outer leaf-section raised to an upright position.

In the accompanying drawings, A represents the back, and B the cover, of the book, which may be constructed of cardboard or of any suitable material found best adapted to the purpose, and C the support for the leaf-section D, which support lies between said section and the leaf-section E when the two sections are in position. (Shown in Fig. 1 of the drawings.) The leaf-section E may be attached by any suitable means at the juncture of the back A and cover B, as found most preferable. The back A, cover B, and the support C are made from one and the same piece of cardboard or other material used in their construction.

Where the back, cover, and support are constructed from one and the same piece of material, reinforce-strips *a b* may be used over the bends or hinges as a means of strengthening them, the strip *a* forming a reinforce to the bend or hinge between the back A and cover B, and the strip *b* to the back A and support C. The leaf-section D is firmly and suitably bound to the support C, and the reinforce-strip *b* may extend over and be bound with said leaf-section.

A carbon-sheet F is bound upon the leaf-section D, and the leaves of the section are perforated for convenience in separating and removing them after the leaves have received their impression from the carbon-paper.

The back A and leaf-section E extend beyond the lower ends of the support C and upper leaf-section D, so that when in position, as shown in Fig. 1 of the drawings, a margin or space, as indicated at *c*, will be left for the purpose of carrying forward the total of past accounts.

In using the book the first unused leaf of section E, after raising section D, is thrown back, and after section D is in the position as shown in Fig. 1 the thrown-back leaf is placed over and upon the carbon-leaf. The total past account entered upon the bottom of the unused leaf is carried to the top thereof and added in with the cost of the goods purchased at that time, after which the leaf of section D containing the carbon-copy is removed and sent with goods to the customer, the original upon the leaf of section E being retained in the book and the total thereon carried forward to the exposed margin of said section, as indicated at *c*.

It will be noticed that the two leaf-sections are connected at right angles to each other, giving the advantage of raising leaf-section D to an upright position, or, as shown in Fig. 2 of the drawings, to allow of the easy and convenient raising and placing of the unused leaves of section E in position over and upon the carbon-sheet.

The cover connects with the back at the side thereof instead of at the end, giving the advantages in the use of the book as above described.

The back, cover, and the support being cut or stamped from one and the same piece of material materially decreases the cost of manu-

facture, as the use of hinges or separate pieces for connecting together these parts are rendered entirely unnecessary, which not only enables the book to be produced at a minimum cost, by having the support formed integral with the back and cover, but provides a much stronger, more durable, and convenient book for the purpose intended. The upper leaf-section, as will be noticed, connects with the end of the back at the right-hand side of the book, thereby enabling the book to be more conveniently handled and used.

Having now fully described my invention, what I claim as new, and desire to secure by Letters Patent, is—

A manifold account and sales book, consisting of a back, cover, and a support formed of one and the same piece of material, an upper leaf-section and a lower independent leaf-section connecting therewith at right angles to each other and the support located between said sections, a carbon-sheet upon the upper one of the sections, and the back and lower leaf-section extending beyond the support and upper leaf-section, substantially as and for the purpose set forth.

In testimony that I claim the above I have hereunto subscribed my name in the presence of two witnesses.

HENRY D. KEITH.

Witnesses:
ALEX. S. STEUART,
THOMAS DURANT.