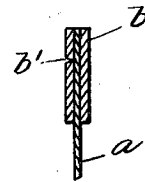
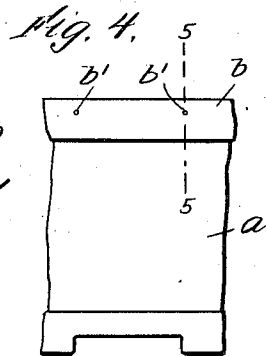
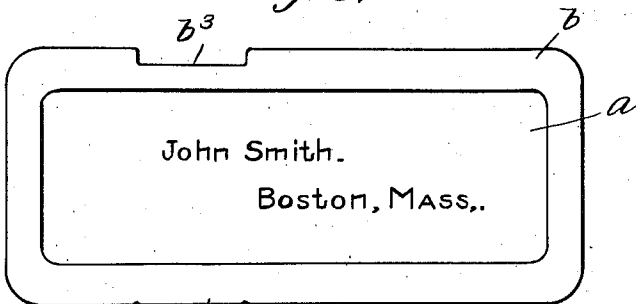
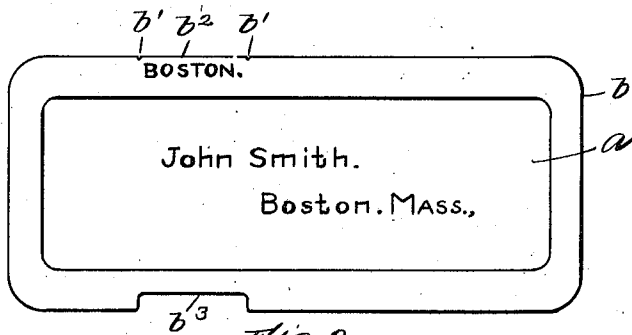
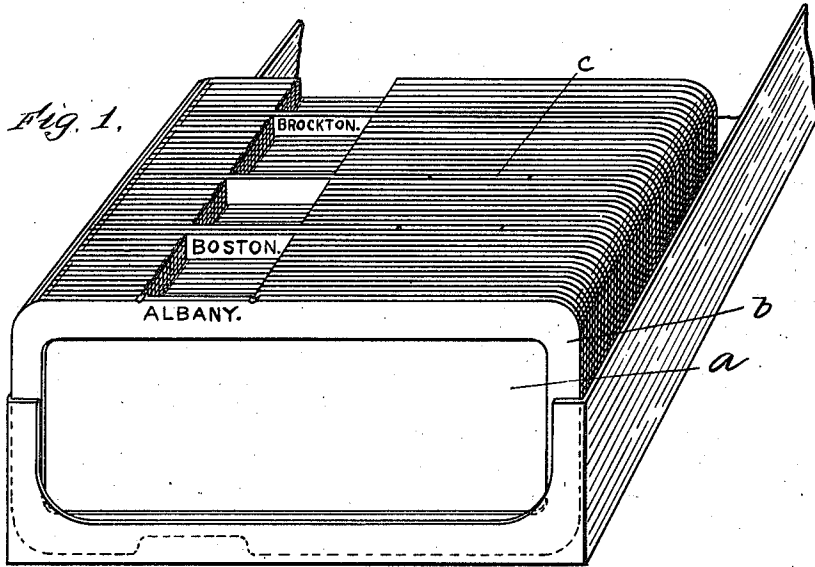


H. P. ELLIOTT.
ADDRESS PLATE.
APPLICATION FILED DEC. 9, 1910.

1,000,501.

Patented Aug. 15, 1911.



Witnesses: *b¹ b² b¹*
H. B. Davis.
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UNITED STATES PATENT OFFICE.

HARMON P. ELLIOTT, OF NEWTON, MASSACHUSETTS.

ADDRESS-PLATE.

1,000,501.

Specification of Letters Patent. Patented Aug. 15, 1911.

Application filed December 9, 1910. Serial No. 596,399.

To all whom it may concern:

Be it known that I, HARMON P. ELLIOTT, residing at Newton, in the county of Middlesex and State of Massachusetts, have invented an Improvement in Address-Plates, of which the following is a specification.

This invention relates to address-plates especially adapted for use in addressing-machines. These plates are designed to be arranged in a stack in a suitable holder, and grouped according to location or otherwise, and it is very desirable that the groups shall be indexed alphabetically or otherwise; and this invention has for its object to improve the construction of the address-plates whereby any of them may be employed as index cards, and those not so employed, when arranged in the stack, will expose to view the portions of those which are so employed which bear the index characters.

The invention consists essentially in an address-plate having an address portion and having a portion of its edge adapted to admit of index characters being printed or otherwise marked thereon, and another portion of its edge opposite said index portion notched, the notch corresponding in area to the area of the index portion.

The address-plates are preferably made of paper and comprise an address portion of paper supported by an edge-frame, likewise of paper, and in such case at least a portion of the edge-frame is made wide enough to admit of the index characters being printed or otherwise marked thereon, and another portion of said edge-frame opposite the index portion is notched. Those address-plates which are used as index cards will be arranged in the stack with their unnotched portions at the top, and those not so employed will be arranged with their notched portions at the top, the notches affording open spaces in front of the index portions to admit of the index portions being observed. The address-plates are thus reversible. The address-plates are usually made alike on both sides, and it is important that they shall all face forward in the stack and to assist in thus arranging them the notch in the edge and the index portion will be arranged at one side of the middle.

Figure 1 is a perspective view of several groups of address-plates arranged in a stack in a holder and having some of the address-plates arranged with their index portions at the top and others with their notched por-

tions at the top to expose the index portions. Fig. 2 is a front view of an address-plate arranged with the index portion at the top. Fig. 3 is a front view of the address-plate arranged with the notched portion at the top. Fig. 4 is a front view of a portion of a modified form of address-plate. Fig. 5 is a vertical section of a portion of the address-plate shown in Fig. 4.

The address-plate here shown for the purpose of illustrating my invention consists of an address portion or card *a*, of paper, supported by a paper edge-frame *b*, but said parts may be made of other material, and so far as my invention is concerned the plate may be otherwise constructed.

The edge-frame *b* is made wide enough, particularly along one side or portion thereof, as for instance between the indentations *b'*, made in the edge, see Figs. 2 and 3, or in the side, see Figs. 4 and 5, to admit of index characters being printed or otherwise marked thereon and form an index portion *b²*, and, as here shown, the index portion *b²* is arranged at one side of the middle of one of the long sides of the frame. An edge or edge-frame composed of paper is especially well suited for having index characters printed upon it. The opposite edge or side of the edge-frame is formed with a notch *b³* which is arranged opposite the index portion *b²*, said notch corresponding in area to the area of the index portions to admit of exposing to view the index characters which are arranged on the index portion of another address-plate.

When the address-plates are arranged in groups, as shown in Fig. 1, those having index characters arranged on their edges or edge-frames will be disposed in the stack with the index portions at the top and those not so employed will be disposed with their notched portions at the top, the notches affording open spaces in front of the index portions and exposing them to view. It will be seen that by constructing the address-plates in this manner any of them may be used as index cards, and those not so used may be arranged to afford open spaces in front of the index portions of those so used.

It is usual to arrange the address-plates in the stack so that the names and addresses of all face forward, and are right-side up-permost, and this is accomplished by cutting those address-plates used for index cards reversely with respect to those not so

used, as represented in Figs. 2 and 3, and by arranging the notches and index portions at one side of the middle. For it will be observed, upon reference to Fig. 1, that if an address-plate is incorrectly arranged in the stack, as represented at *c*, the notch *b*³ will be quite conspicuous, and may be detected by a glance of the eye so that it may be rearranged.

10 I claim:—

1. An address-plate for addressing-machines having an address portion and having a portion of its edge adapted to receive upon it index characters, and another portion of its edge opposite said index portion notched, the notch corresponding in area to the area of the index portion, whereby the plate may be employed as an index card when arranged in one position in a stack and will afford an open space in front of the index portion of an address-plate when arranged in a reverse position, substantially as described.

2. An address-plate for addressing-machines having an address card and an edge-frame supporting said card, a portion of said edge-frame being made wide enough to receive upon it index characters and another portion of said edge-frame opposite said index portion being notched, the notch corresponding in area to the area of the index portion, whereby the plate may be employed

as an index card when arranged in one position, and will afford an open space in front of the index portion of an adjacent plate when arranged in a reverse position, substantially as described.

3. An address-plate for addressing-machines having an address portion and having a portion of its edge at one side of the middle, adapted to receive upon it index characters and another portion of its edge at one side of the middle opposite said index portion notched, the notch corresponding in area to the area of the index portion, substantially as described.

4. An address-plate for addressing-machines having an address-card and an edge-frame supporting said card, a portion of said edge-frame at one side of the middle being made wide enough to receive upon it index characters and another portion of said edge-frame at one side of the middle, opposite said index portion being notched, the notch corresponding in area to the area of the index portion, substantially as described.

In testimony whereof, I have signed my name to this specification, in the presence of two subscribing witnesses.

HARMON P. ELLIOTT.

Witnesses:

CHARLES A. RICE,
W. ANDERSON.