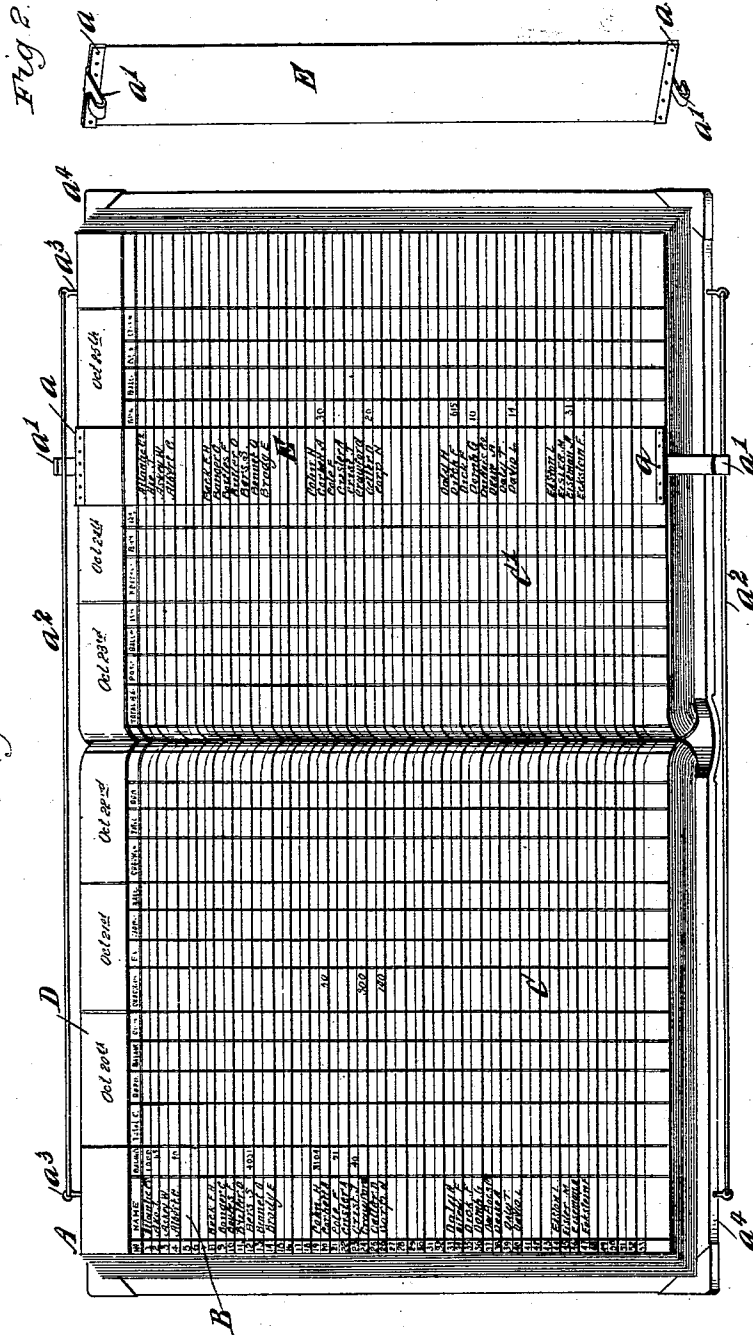


(No Model.)

B. B. McCREIGHT.
MOVABLE INDEX FOR RECORD BOOKS.

No. 563,204.

Patented June 30, 1896.



WITNESSES:
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BRUCE B. MCCREIGHT, OF DUBOIS, PENNSYLVANIA.

MOVABLE INDEX FOR RECORD-BOOKS.

SPECIFICATION forming part of Letters Patent No. 563,204, dated June 30, 1896.

Application filed November 26, 1895. Serial No. 570,181. (No model.)

To all whom it may concern:

Be it known that I, BRUCE B. MCCREIGHT, of Dubois, in the county of Clearfield and State of Pennsylvania, have invented a new and Improved Movable Index for Record-Books, of which the following is a full, clear, and exact description.

My invention relates to a movable or adjustable index for daily-balance ledgers and for bank or other record-books, and the object of the invention is to provide an index which shall contain names, letters, or figures in duplicate of the names, letters, or figures entered at one side of the page or at any other point in the page, the movable or duplicate index being adapted to be carried over the face of one or more pages, so as to temporarily locate the names, letters, or figures at a point distant from where the names, letters, or figures are entered on the book, and thereby economize in time in entering accounts opposite the different names, letters, or figures, and likewise lessening the chances of mistakes.

Another object of the invention is to provide guides attached to the cover of the book at the back or at other convenient points, the said guides being readily applicable to the duplicate indexes, and likewise expeditiously detachable therefrom, the guides operating to facilitate the proper movement of the indexes and likewise tending to bring the indexes in close contact with the page or pages over which they are to be carried.

The invention consists in the novel construction and combination of the several parts, as will be hereinafter fully set forth, and pointed out in the claims.

Reference is to be had to the accompanying drawings, forming a part of this specification, in which similar characters of reference indicate corresponding parts in both the figures.

Figure 1 is a plan view of an open record-book, illustrating the guide attached to the book and an adjustable index connected with the said guide; and Fig. 2 is a perspective view of one of the said indexes viewed from the rear.

In carrying out the invention, the book A illustrated may be said to represent a daily-balance ledger for a bank. The names are arranged in the column B at one edge of a leaf of the book, and the said leaf C, together

with the opposing leaf C', is ruled to form spaces in which certain amounts, or records of certain transactions, are to be entered, occurring, for example, during a certain specified period of time, the rulings being duplicated, forming a series of groups, each under a different date-heading D. Some of these spaces made by the aforesaid rulings and under later dates are very far removed from the list of names in the column B, and much time and patience on the part of the entry-clerk are necessary to follow the lines leading from the various names, to insure accuracy in the matter of record. Therefore a movable index is preferably employed in connection with the list of names in the column B, and this index is made upon a strip E of cardboard, tough paper, or any equivalent material, the said strip having the names duplicated thereon that appear in the column B, the names being arranged in like order so that the lines on the movable index will register with the lines at any point on one or the other of the pages.

In order to preserve the index-strip straight and facilitate shifting the same from point to point, the strip is preferably provided with a binding *a* at the top and at the bottom, which binding may be of metal, celluloid, or other desired material, and preferably from the outer side edge of each binding a hook *a'* is rearwardly projected, the two hooks facing in opposite directions, and these hooks are adapted to engage with wires, elastics, or other flexible guides *a²*, located at the top and at the bottom of the book, the ends of the wires being secured to studs *a³*, which are preferably attached to the binding *a⁴* of the book at its top and bottom edges, respectively, and near the ends of the covers, as is best shown in Fig. 1. By forming the guides *a²* flexible they will not prevent the folding of the book to open or close the same.

When the entries for the names on one page have been made, the index or duplicate slip E will be disconnected from its guides *a²* and left in the page to which it belongs, the book being opened to another page and the duplicate index or entry slip in that page is then attached to the guides.

It is evident that in transferring a series of amounts from one page to another of a book

the duplicate index or record strip may be exceedingly advantageously applied and employed, since the totals may be placed thereon opposite each of the names and transferred to a new page without mistake. In some instances letters or figures may be substituted for the names.

Having thus described my invention, I claim as new and desire to secure by Letters Patent—

1. A book having a flexible guide extended transversely at one edge of the book, one end of the guide being secured to each section of the same, and an index movable transversely with relation to the book and on the guide, substantially as described.

2. A book having a guide extended transversely with relation to the book, the ends of the guides being respectively secured to the sections of the book and the guide being capable of permitting the folding of the book,

and an index movable transversely with the book and on the guide, substantially as described.

3. A book having two flexible guides extended transversely with relation to the book and located at each end thereof, the guides having their ends respectively connected to each section of the book, and an index extended longitudinally with the book and movable transversely with the same, the index being provided with clips respectively moving on the guides, substantially as described.

4. An index for books, the same comprising an index-slip and a flexible guide having at each end means for attaching it to the sections of a book, the index-slip having movement on the guide, substantially as described.

BRUCE B. MCCREIGHT.

Witnesses:

W. T. SHAFFER,
M. I. MCCREIGHT.