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NO SEARCH POSSIBLE

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(54) An item of business form stationery

(57) An item of business form stationery including a statement or invoice sheet 1 printed with a payee's name and with space(s) or block(s) 2 for information printed by computer controlled printing equipment, a receipt sheet 5 with space(s) or block(s) 6, 7, 8 for payer or customer information printable thereon by the printing equipment and a deposit sheet 10 printed with payee's bank account information and with space(s) or block(s) for the payer or customer to insert payment information when the deposit sheet is used. The item of stationery can have the deposit sheet printed at the top or bottom thereof.

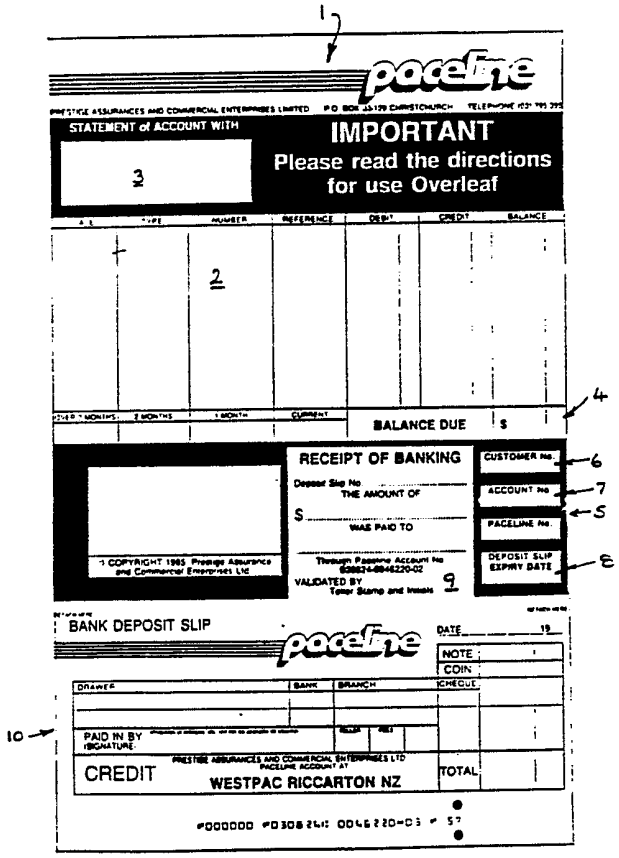

FIGURE 1.

GB 2 221 189 A

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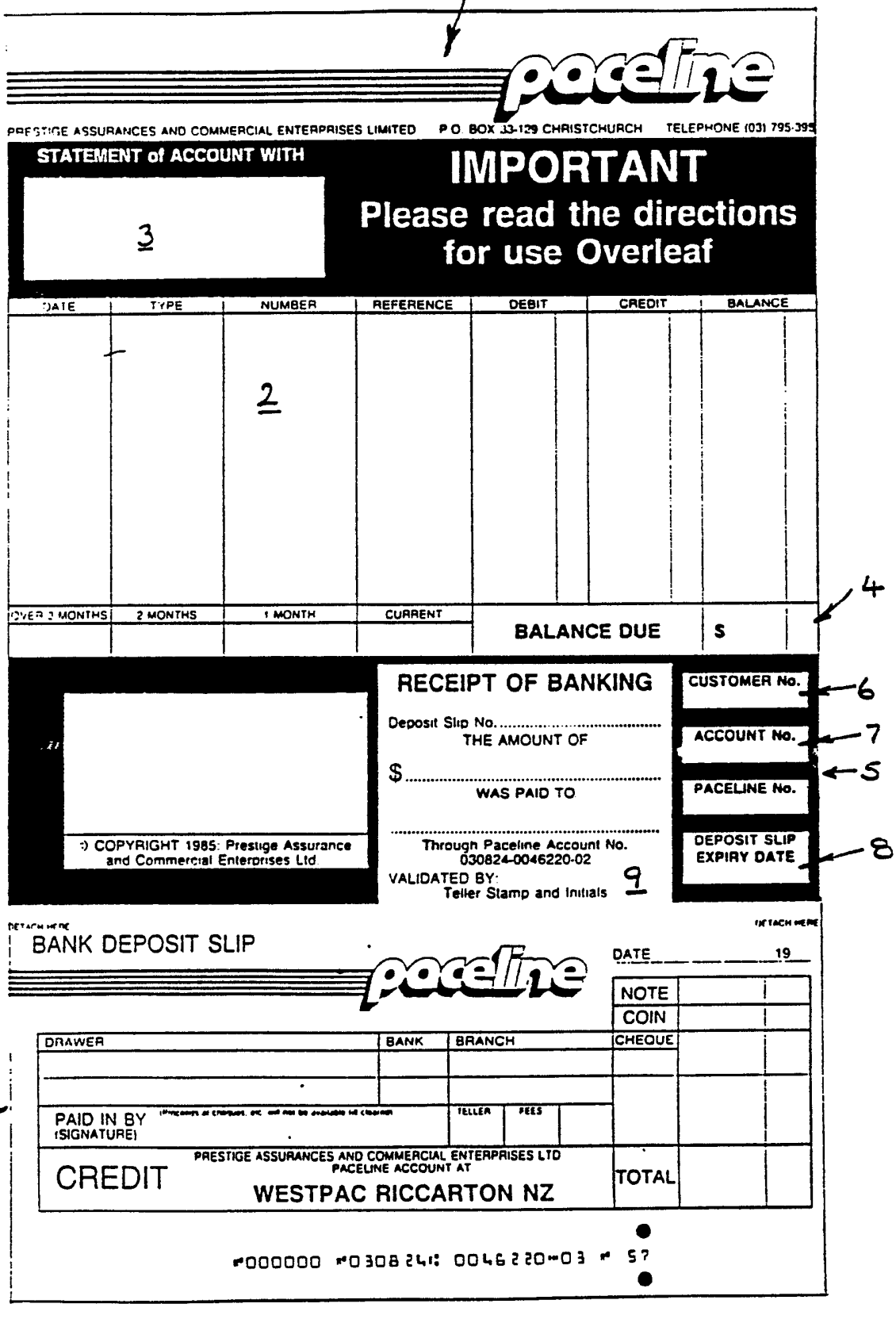

paceline

PRESTIGE ASSURANCES AND COMMERCIAL ENTERPRISES LIMITED P O BOX 33-129 CHRISTCHURCH TELEPHONE (03) 795-395

STATEMENT of ACCOUNT WITH

3

IMPORTANT
Please read the directions for use Overleaf

DATE	TYPE	NUMBER	REFERENCE	DEBIT	CREDIT	BALANCE
		2				

OVER 3 MONTHS	2 MONTHS	1 MONTH	CURRENT	BALANCE DUE	$

4

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RECEIPT OF BANKING

Deposit Slip No.....
THE AMOUNT OF
$.....
WAS PAID TO
.....
Through Paceline Account No.
030824-0046220-02
VALIDATED BY:
Teller Stamp and Initials 9

CUSTOMER No. 6
ACCOUNT No. 7
PACELINE No. 5
DEPOSIT SLIP EXPIRY DATE 8

DETACH HERE

BANK DEPOSIT SLIP

paceline

DETACH HERE

DATE 19

DRAWER	BANK	BRANCH		NOTE	
				COIN	
				CHEQUE	
PAID IN BY (SIGNATURE)		TELLER	FEES		
CREDIT	PRESTIGE ASSURANCES AND COMMERCIAL ENTERPRISES LTD PACELINE ACCOUNT AT WESTPAC RICCARTON NZ			TOTAL	

10

⑈000000 ⑆030824⑆ 0046220⑈03 ⑈ 57

FIGURE 1.

2221189

BANK DEPOSIT SLIP

paceline

DATE ____ ____ 19__

DRAWER	BANK	BRANCH		NOTE	
				COIN	
				CHEQUE	
PAID IN BY (SIGNATURE)		TELLER	FEES		
CREDIT	PRESTIGE ASSURANCES AND COMMERCIAL ENTERPRISES LTD PACELINE ACCOUNT AT WESTPAC RICCARTON NZ			TOTAL	

10

⑈000000 ⑈030824⑆ 0046220⑈03 ⑈ 57

DETACH HERE

RECEIPT OF BANKING

Deposit Slip No ..

THE AMOUNT OF

$ .....

WAS PAID TO

.....

Through Paceline Account No.
030824-0046220-02

VALIDATED BY:
Teller Stamp and Initials

9

CUSTOMER No. ← 6

ACCOUNT No. ← 7

PACELINE No. ← 5

DEPOSIT SLIP EXPIRY DATE ← 8

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paceline ← 1

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STATEMENT of ACCOUNT WITH

3

IMPORTANT
Please read the directions for use Overleaf

DATE	TYPE	NUMBER	REFERENCE	DEBIT	CREDIT	BALANCE
		2				

OVER 3 MONTHS	2 MONTHS	1 MONTH	CURRENT	BALANCE DUE	$	
						← 4

FIGURE 2

3/3

2221189

This type of Statement has been especially selected by the payee to assist you in reducing the expense incurred in paying your accounts.

TO PAY THIS ACCOUNT YOU SHOULD:

1. Make your cheque payable **ONLY** to Paceline.
2. Deposit your cheque using **ONLY** the bank deposit slip attached to this statement
3. Have the deposit receipted by the bank teller in the space provided on the statement.
4. Make your deposit at any branch of any trading bank anywhere in New Zealand.
5. Pay this account before the deposit slip expires on the date shown overleaf
6. Retain the receipted portion for your records

If it should be necessary for you to use the postal service. Attach your cheque **made out only to Paceline,** to the Deposit slip and mail to the address shown below. **Do not use with A.T.M.s**
If you wish to alter the amount for payment you may do so provided the alteration is initialled by the depositor. Paceline users may quote the Pace number in the Paceline User Code.

TO

PACELINE
P.O. BOX 33-129
CHRISTCHURCH

FIGURE 3.

"An Item of Business Form Stationery" 2221189

The invention relates to stationery and more particularly to business form stationery suitable for receiving information from computer controlled printing equipment and then being used as account payment slips.

Business form stationery which is printed with payee information and contains tear off portions for customers to use with remittances is well-known. Generally this stationery requires the customer when making a payment to attach a cheque or money and take this to the payee who then prepares banking deposit forms which are to presented with their funds to their bank. This additional work results in duplication of effort and can result in errors arising in recording and posting information in the payee's office.

An object of the present invention is to provide an item of improved business form stationery which overcomes at least in part the abovementioned disadvantage and provides a useful alternative choice.

According to the present invention there is provided an item of business form stationery including a statement or invoice sheet printed with a payee's name and with space(s) or block(s) for information printed by computer controlled printing equipment, a receipt sheet with space(s) or block(s) for payer or customer information printable thereon by the printing equipment and a deposit sheet printed with payee's bank account information and with space(s) or block(s) for the payer or customer to insert payment information when the deposit sheet is used.

The item of stationery can have the deposit sheet printed at the top or bottom thereof.

The deposit sheet can be readily detachable by providing perforations where it is joined to the remainder of the sheet.

Some embodiments of the present invention will now be described by way of example and with reference to the accompanying drawings, in which;-

Figure 1: is a plan view of a first example of business form stationery according to the invention;

Figure 2: is a plan view of a second example of stationery according to the invention; and

Figure 3: is a rear view of the stationery shown in Figure 1.

Referring firstly to Figures 1 and 3, there is shown an item of business form stationery suitable for receiving information from computer controlled printing equipment. The form is designed as an item of accounting stationery.

The stationery includes a statement invoice section 1 which can be preprinted with the name, address of the payee and instructions for its use. The section 1 includes in the example column spaces or blocks for invoice and account record information 2 and can include a block 3 for an alternative address or payee information if this information is different from the preprinted address at the top of the form. The sheet 1 includes at 4 a block in which the balance due or outstanding appears.

The section 1 has attached thereto or formed integrally therewith at the line A a receipt section 5. The receipt

section 5 has space(s) or block(s) for payee information for example, customer No. (block 6), account No. (block 7), expiry date (block 8) as well as space (block 9) for the recording of a bank teller's receipt stamp as a payment record.

The receipt section 5 has removably attached thereto at the line B a deposit slip section 10. The section 10 in the example is at the bottom of the item of stationery. The section 10 has preprinted thereon the bank account number of the payee. The section 10 can also include a section or sections (block or blocks) for completion by the customer with payment information namely the sum paid or to be deposited and whether the payment is by notes, coin or cheque.

The section 1 preferably has printed thereon a notice indicating that instructions for use of the stationery are printed on the reverse of the form.

An example of user instructions is shown in Figure 3.

In use the preprinted stationery is fed either in cut or line flow form to a computer controlled printer equipment of the payee or its agent.

The stored information appearing in a customer's records including their transactions per accounting period and the information for block 3 is printed from their computer records for the invoiced period onto section 1. The receipt section 5 is also completed automatically from the payee's accounting software.

When the customer is to make his or her payment the deposit slip section is completed by hand and the completed item with the payment is presented to a bank teller who

acknowledges receipt on the section 5 and removes the tear off deposit slip section 10. As this includes the payee's account information the payment by payer is automatically processed by Banking computer to reach the payee's account. Advantageously the fore-section 11 of the payee's account code includes an account prefix so that the payment automatically reaches the correct section of payee's accounts records.

Referring to Figure 2 there is shown an alternative example preprinted form stationery using the same reference numerals as the first example shown in Figure 1. In this example the tear off deposit slip section 10 is at the top of the form of stationery.

In use this example is used in the same manner as the first item of stationery.

In a third example not shown the deposit slip section 10 is situated between the other two sections.

Thus by this invention there is provided an item of improved business form stationery for receiving information from computer controlled printing equipment so that it can be used as an account record, payment record and deposit slip.

Particular examples of the invention have been described herein and it is envisaged that improvements and modifications can take place without departing from the scope of the appended claims.

CLAIMS

1. An item of business form stationery including a statement or invoice sheet 1 printed with a payee's name and with space(s) or block(s) 2 for information printed by computer controlled printing equipment, a receipt sheet 5 with space(s) or block(s) 6, 7, 8 for payer or customer information printable thereon by the printing equipment and a deposit sheet 10 printed with payee's bank account information and with space(s) or block(s) for the payer or customer to insert payment information when the desposit sheet is used.

2. An item of business form stationery as claimed in claim 1 wherein the deposit sheet 10 is printed at the top or bottom thereof.

3. An item of business form stationery as claimed in Claim 1 or claim 2 wherein the deposit sheet 10 is readily detachable by providing perforations where it is joined to the remainder of the sheet.

4. An item of business form stationery as claimed in any one of the preceding claims wherein the statement invoice sheet 1 is preprinted with the name and address of the payee and instructions for use thereof.

5. An item of business form stationery as claimed in any one of the preceding claims wherein the invoice sheet 1 includes columns for invoice and account record information and a block 4 for the account balance.

6. An item of business form stationery as claimed in any of the preceding claims wherein the receipt sheet 5 has spaces

or blocks for a customer number 6, account number 7, expiry date 8 and a tellers receipt stamp 9.

7. An item of business form stationery as claimed in any one of the preceding claims wherein the deposit sheet has a section or sections for a completion by the customer with payment details.

8. An item of business form stationery as claimed in claim 1 substantially as hereinbefore described with reference to the accompanying drawings.

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