(No Model.)

H. A. BATE.

COMBINATION ORDER BOOK.

No. 376,506. Patented Jan. 17, 1888.

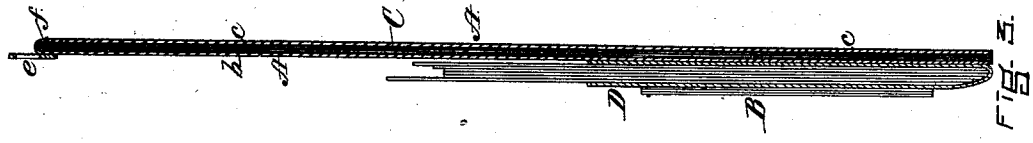


Fig. 3.

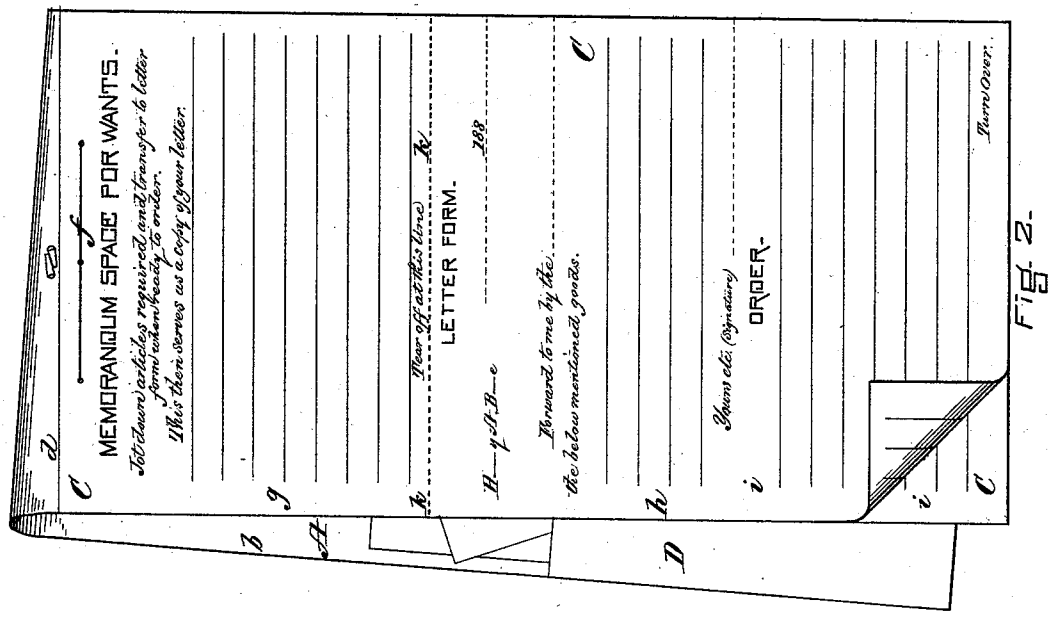


Fig. 2.

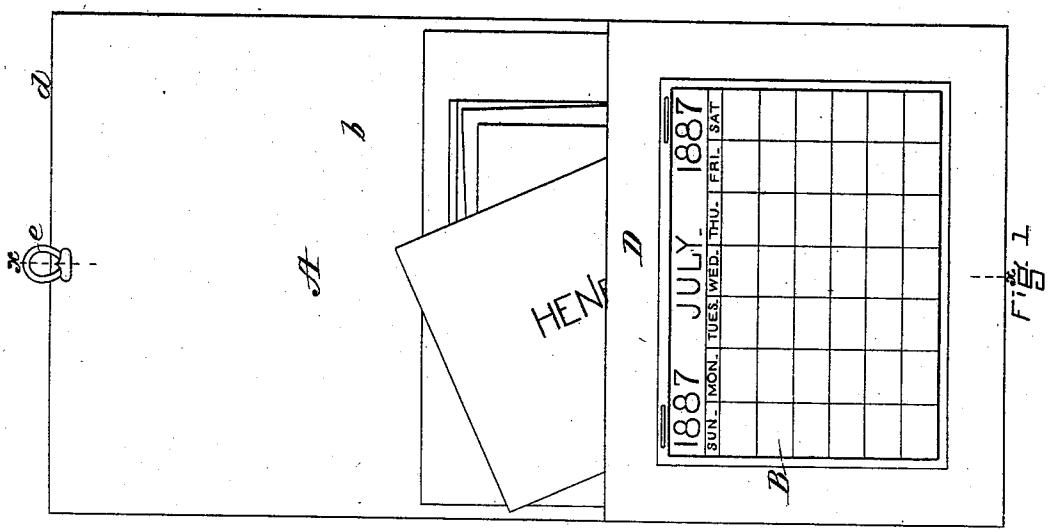


Fig. 1.

WITNESSES.
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UNITED STATES PATENT OFFICE.

HENRY A. BATE, OF OTTAWA, ONTARIO, CANADA.

COMBINATION ORDER-BOOK.

SPECIFICATION forming part of Letters Patent No. 376,506, dated January 17, 1888.

Application filed July 11, 1887. Serial No. 244,044. (No model.)

To all whom it may concern:

Be it known that I, HENRY A. BATE, a subject of the Queen of Great Britain, residing at Ottawa, in the Province of Ontario, Canada, have invented a Combination Order-Book, of which the following is a full, clear, and exact description, reference being had to the accompanying drawings, making part of this specification, in which—

Figure 1 is a plan of my combination order-book closed. Fig. 2 is a plan of the same with the front flap or portion of the cover thrown back. Fig. 3 is a longitudinal vertical section on the line *x x* of Fig. 1.

My invention has for its object to enable wholesale merchants and manufacturers to provide retail merchants and others with whom they have frequent dealings with a neat and convenient order-book; and to this end my invention consists in an order-book combining memorandum-spaces for articles wanted, letter-forms, and order-blanks, and a pocket or receptacle on the outside of the cover of the book for containing addressed envelopes and catalogues or lists of articles sold by the party or parties to whom the order is to be sent, the whole being furnished in a neat and compact form and adapted to be hung up or placed in a convenient position for immediate use; and my invention also consists in certain combinations of parts and details of construction, as hereinafter fully described and specifically claimed.

In the said drawings, A represents the cover of the book, composed of card-board or other suitable material and of any desired shape. The cover here shown is composed of two flaps or portions, *b c*, folded to turn over at the top along the line *d*, the front flap, *b*, being provided near its upper edge with a ring or suspension device, *e*, to enable the book to be hung up in a convenient position for use. The lower portion of the front flap, *b*, is provided with a pocket, D, for containing a catalogue or list of articles sold by the party or parties to whom the order is to be sent, together with envelopes having thereon the printed address of the said party or parties. A calendar, B, is preferably secured to the outside of the pocket, as seen in Fig. 1; but this may be dispensed with, if not required.

Within the two portions *b c* of the cover are secured, near the upper edge, by stitches *f* or other suitable device, a pack or series of printed sheets, C. Each of these sheets C has printed thereon a ruled memorandum-space, *g*, upon which the retail merchant can jot down at once articles required to be ordered. Immediately beneath this memorandum-space *g* is a letter-form, *h*, addressed to the wholesale merchant or manufacturer from whom the goods are to ordered, and below this is a ruled order blank or section, *i*, upon which is written a descriptions of the goods wanted, copied from the memorandum-space *g* above, which latter thus serves the double purpose of a memorandum-sheet and a stub section and answers as a copy of the letter and order sent. Between the memorandum-space *g* and the letter-form *h* is a line of perforations, *k*, which enables the letter-form and order to be easily torn or separated from the stub section or balance of the sheet, after which the letter-form and order properly filled out and signed are inclosed in one of the envelopes contained in the pocket D and sent to the party addressed. If there is not sufficient space on the front side of the order to write the articles required, the order may be continued on the back of the detached sheet, the words "turn over" being placed at the lower right-hand corner to call attention to the other side.

The above-described combination order-book is intended to be furnished free of cost by the wholesale merchant or manufacturer to the retail merchant or other party dealing with him, and has preferably printed on the outside of the front portion of the cover the business card or advertisement of the party furnishing the said book, the employment of which greatly facilitates business transactions and avoids the inconvenience and loss of time occasioned by having the different articles contained in the aforesaid order-book in various places and not always at hand for immediate use, the retail merchant being further benefited by having the memorandum and order blanks, letter-forms, and addressed envelopes furnished to him without cost, while they are always together, and can be found at once when wanted.

What I claim as my invention, and desire to secure by Letters Patent, is—

1. In an order-book, the combination, with

the cover A, having a pocket, D, on the outside of its front portion for containing envelopes, catalogues, or other matter, of a series of leaves or sheets, C, each sheet having lines printed or otherwise placed thereon to form spaces for memorandums of wants, a letter-form, and an order blank or section, said memorandum section or portion being located at the top of the sheet and serving the double purpose of a memorandum-blank and a stub-section for recording the order, and having a line of perforations whereby the letter-form and order blank or section may be readily detached from said memorandum-section when filled out, substantially as described.

2. The combination of the cover A, having at its top a ring or suspension device, and provided on the outside of its front portion with a pocket having a calendar on its exterior surface, and a series of leaves or sheets, C, each having lines printed or otherwise placed thereon to form spaces for memorandums of wants, a letter-form, and an order blank or section, said memorandum-section being located at the top of the sheet and serving as a memorandum-blank and stub-section for recording the order, and having a line of perforations between itself and the letter-form and order-blank section, whereby the latter may be readily detached from the memorandum-section when filled out, substantially as described.

Witness my hand this 5th day of July, A. D. 1887.

HENRY A. BATE.

In presence of—
B. BRITSON,
HECTOR MCDONALD.