

S. E. KEARNEY.
 COMBINED INVENTORY ENVELOPE AND TICKET.
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1,413,123.

Patented Apr. 18, 1922.

Fig. 1

Fig. 2

Fig. 3



Fig. 4

Fig. 6

Fig. 7

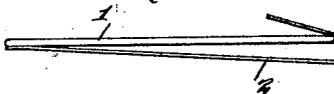


Fig. 8

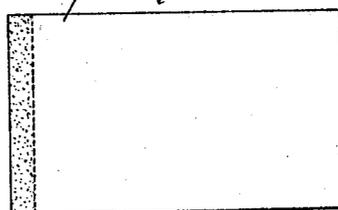
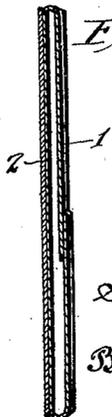


Fig. 5

Fig. 9



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COMBINED INVENTORY ENVELOPE AND TICKET.

1,413,123.

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To all whom it may concern:

Be it known that I, SAMUEL E. KEARNEY, a citizen of the United States, residing at Los Angeles, in the county of Los Angeles and State of California, have invented a new and useful Combined Inventory Envelope and Ticket, of which the following is a specification.

My invention relates to a combined inventory envelope and ticket adapted for use in the taking of inventory.

My invention has reference particularly to providing a double and independent checking in inventory taking. My invention provides means for making this double checking at a minimum cost and with minimum effort and time.

It has heretofore been customary to make this double checking by means of an envelope and ticket. Upon the envelope and ticket are first placed a duplicate legend, i. e., the respective description, classification, etc., of the particular devices to be inventoried. The ticket is then placed in the envelope and the envelope taken to the stock room or warehouse and placed on the particular device designated by the legend. The first checker removes the ticket from the envelope and places his count on the ticket. He then replaces the ticket in the envelope, seals the same, and places the sealed envelope back on the device. The second checker thereafter independently counts the devices and places the second count on the envelope. Thereafter the envelope, together with others is collected. The envelopes are then opened and the counts compared. By this method two independent checks or counts are obtained. The tally of the first checker is sealed from the second.

My invention is concerned primarily with eliminating certain operations involved in the above method. With the aforesaid method it is necessary to independently fill in or type in on the envelope and ticket inventory legend the particular number, description, classification, etc., of the particular device to which the envelope and ticket is to pertain. This constitutes a duplication of effort. After the legend on the ticket and envelope have been thus filled in it is necessary that the ticket be placed in the envelope before the envelope is distributed to the device in order that the ticket and envelope may not become separated during the checking operations. As the ticket is

enclosed in the envelope it is necessary when the first checker makes his count that he should remove the ticket from the envelope before placing his count on the ticket. With my invention I propose to make it possible to fill in the inventory legend on the envelope and ticket by one operation and to eliminate the necessity of placing the ticket in the envelope and removing the ticket from the envelope prior to the first checking or count.

In the accompanying drawings I have illustrated two embodiments of my invention, in which:

Fig. 1 is a front view of my improved envelope and ticket.

Fig. 2 is a front view of the form illustrated in Fig. 1 with the ticket detached.

Fig. 3 is a cross section on line indicated by 3—3 in Fig. 1.

Fig. 4 is a plan view of the body blank of the form illustrated in Fig. 1.

Fig. 5 is a front view of another specific embodiment of my combined inventory envelope and ticket.

Fig. 6 is a front view of the form illustrated in Fig. 5 with the ticket torn therefrom.

Fig. 7 is a side view of the form illustrated in Fig. 5.

Fig. 8 is an inverted view of the ticket illustrated in Fig. 5.

Fig. 9 is a cross section on a line indicated by 9—9 in Fig. 5.

In the drawings similar reference characters refer to similar parts throughout the several views.

Referring to the drawing my combined inventory envelope and ticket in the embodiment shown in Figs. 1 to 4 inclusive, comprises an envelope 1, and a ticket 2. The envelope 1 is formed with end flaps 3 and 4, respectively, and a side flap 5. The ticket 2 is attached to one edge of the envelope 1 so that the ticket 2 may be folded and overlie the same. The upper face of the envelope 1 is provided with a suitable inventory legend, and the upper face of the ticket 2 is provided with a duplicate of this inventory legend. The method of utilizing the embodiment of my invention illustrated in Figs. 1 to 4 inclusive, is the same as that employed in utilizing the form of my invention illustrated in Figs. 5 to 9 inclusive, and I will refer to such method after a description of the form of my invention illus-

trated in the latter figures. A specific advantage of the form of my invention illustrated in Figs. 1 to 4 inclusive is the fact that the envelope 1 and ticket 2 may be formed in blank from one piece of material as illustrated particularly in Fig. 4, and that upon the folding and proper glueing of said envelope the envelope and ticket appear in the position illustrated in Figs. 1 and 3. With such embodiment of my invention it is not necessary to manufacture independent envelopes and tickets and thereafter affix the same together.

My combined inventory envelope and ticket in the embodiment shown in Figs. 5 to 9 inclusive, comprises an envelope 1 and a ticket 2. The envelope 1 and ticket 2 are separately manufactured and the ticket is thereafter affixed to the envelope along one edge thereof by suitable adhesive means in superposed position. In the form illustrated in Figs. 5 to 9 inclusive, the envelope and ticket are provided with duplicate inventory legends. It will be understood that in both these forms the legends are in blank as illustrated in the drawings.

With regard to both forms illustrated in the drawings the manner of utilizing the same in the taking of inventory may be described as follows:

The inventory legend on the envelope and ticket are first filled in with the particular description and classification, etc., of the particular device to which that respective envelope and ticket are to be utilized. Owing to the superposed relation of the envelope and ticket it is possible to fill in said legend on both the ticket and envelope in one operation by merely inserting a suitable transferring sheet between the envelope and ticket. In practice this will ordinarily be done by inserting a carbon sheet and typing the ticket and envelope simultaneously. The envelope with ticket annexed will thereupon be taken to the stock room or warehouse and be placed on one of the particular devices to which it pertains. The first checker when he comes to the device in question will count the number of same, and will place that number on the ticket, together with the initials or name of the checker. The checker will then detach the ticket and place it within the envelope and seal the envelope, and replace the sealed envelope on the device. Thereafter a second checker will make an independent count of the same devices and place the second and independent count on the envelope, together with the name of the second checker. It will be ap-

preciated that by sealing the ticket within the envelope the two counts are kept independent because the second checker does not know what count appears on the ticket within the sealed envelope.

After the inventory has been completed all of the sealed envelopes will be collected and opened and the count on the envelope and ticket tallied. If the tally corresponds the tickets are placed in one pile and the envelopes in another pile. The tickets may then be used to check with the stock sheet and during the time the tickets are being thus checked a different set of operators may use the envelopes to prepare the inventory list. The envelope and ticket arrangement provides a double check and makes it possible to proceed with a simultaneous comparison of the stock list and the making of an inventory list.

By reference to the above it will be appreciated that the provision by my invention of a combined inventory envelope and ticket makes it possible to fill in the legend on the ticket and envelope in one operation and eliminates the necessity of placing the ticket in the envelope prior to the first count, and the necessity of the first checker removing the ticket from the envelope. My invention, therefore, eliminates three necessary steps or operations in prior inventory methods.

My invention is not limited in its broad aspect to the particular details of the specific embodiments illustrated and described above, and is of the scope set forth in the following claims.

1. A combined inventory envelope and ticket comprising an envelope body and a ticket annexed thereto, the envelope and ticket bearing a duplicate inventory legend, the ticket being annexed to the envelope in copying relation with respect to said legend and detachable from the envelope whereby the ticket may be sealed therein.

2. A combined inventory envelope and ticket comprising an envelope 1, bearing an inventory legend, a ticket 2, bearing a duplicate inventory legend, the ticket being annexed to the envelope in copying relation with respect to said legend and detachable from the envelope whereby the ticket may be sealed therein.

Signed at Los Angeles, California, this 14th day of November, 1921.

SAMUEL E. KEARNEY.

Witnesses:

LEONARD S. LYON,
L. BELLE WEAVER.